

## **Notice to ALL RESIDENTS within the SOUTH BUTLER COUNTY SCHOOL DISTRICT, PA:**

ALL 2011 and prior year Earned Income and Local Services Taxes (*i.e. 4th Quarter Tax Returns and ANY prior year delinquent*) STILL MUST be submitted to Sandra Troutman at EITC Office, P. O. Box 395, Saxonburg, PA 16056. She will continue to collect 2011 and Prior Year Delinquents!

### **The following applies to the 2012 tax year...**

Commonwealth of Pennsylvania ACT 32 of 2008 has mandated the 're-vamping' of the Earned Income Tax Collection across the state! It will reduce the number of state-wide 'collectors' from 560 to 69 'collection districts' and restructure how the Earned Income Tax is collected. It is EFFECTIVE JANUARY 1, 2012.

**ALL EMPLOYERS (large and small) MUST withhold EIT from ALL EMPLOYEES. The tax rate will be determined by the employee's place of residency, with one exception: if the place where you, the taxpayer, are employed has a higher EIT rate than the rate where you reside, then you are subject to the higher EIT rate.**

As residents subject to Earned Income Tax in Penn Township, the following changes will apply:

- All Earned Income Tax (EIT) will be withheld by employers and, remitted to a single Tax Officer designated to represent the Tax Collection District (TCD).
- The taxes will then be distributed to the employee's proper place of residency, in your case, Jefferson Township and the South Butler County School District.
- All **EMPLOYEES** must fill out a Residency Certification Form and return it to their employer to ensure their EIT is withheld and distributed properly. The employee should *ask the employer* for the form if not received by the end of 2011 or GET THE FORM at [www.newPA.com/webfm\\_send/1605](http://www.newPA.com/webfm_send/1605)
- Employee EIT rates will be decided by the employee's political subdivision. The political subdivision code (PSD) for **Penn Township is 100703. PLEASE** include this number on your Residency Certification Form that you give to your employer!
- If a change in residency occurs, employees must inform employers of their new residency.

Berkheimer Tax Administrator was selected by the Butler County Tax Collection Committee (BCTCC) as the Tax Officer for Butler County. Berkheimer has been involved with much of Butler County tax collection in recent years making for a much easier transition to the new collection system. The role of the employee in this new collection system is to keep their employer aware of their residency at all times. The actual process of withholding, remitting, and collection of tax dollars is put into the hands of the employer and the collector. The Department of Community and Economic Development (DCED) will be making available uniform forms for all employees, employers, and collectors.

**PLEASE NOTE: BERKHEIMER TAX ADMINISTRATOR will ALSO be collecting the LOCAL SERVICES TAX beginning Jan. 1, 2012.**