Monday, January 15, 2018

The Penn Township Board of Supervisors met this evening at 4:30 p.m. at the Penn Township Municipal Building, 157 East Airport Road, Butler, PA 16002 with the Chairman, Samuel M. Ward presiding. Also present were Supervisors, Douglas A. Roth and Wilbert J. Mowry, Jr.,

Township Manager, Linda D. Zerfoss, Land Use Administrator, Clinton A. Bonetti. One Township resident was also present.

Minutes – 01/02/18

Motion by Supervisor Ward and seconded by Supervisor Roth that there being no additions or corrections to the minutes of the meeting held Tuesday, January 2, 2018, they are approved as presented. There being no questions or comments from the audience, the motion carried.

Motion by Supervisor Ward and seconded by Supervisor Roth that the new meeting date will be the 2nd Tuesday of the month with the times set as workshop 5:30 p.m., regular meeting 6:00 p.m. and to authorize the Township Manager to re-advertise the new day and times for the monthly meetings. There being no questions or comments from the audience, the motion carried.

Correspondence

South Butler Community Library – Asked if the Board had anyone that would like to serve on the Board on their library board. The Board discussed this and advised they will try and think of a resident to serve.

Penn Township Auditors – Copy of their meeting minutes dated January 3, 2018, where they set the wage of Supervisor Roth as a working Supervisor to $30.17 an hour.

Penn Dot – Notice that they made application for approval to alter nine (9) public at-grade crossings, by upgrading the existing flashing warning lights to new 12” LED flashing warning lights where three (3) State Routes and five (5) Municipal Routes cross the track operated by the Bessemer & Lake Erie Railroad Company, in multiple municipalities of Butler County.

Herbert, Rowland & Grubic, Inc. – Submitted their 2018 fee schedule and 2018 billable expenses for all new contracts provided to the Township.

AK Steel – Annual notification to downstream municipalities and water users of the regulated substances inventory stored in ASTs at the Butler Works.

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Correspondence - Continued

Herbert, Rowland & Grubic, Inc. – Submitted a proposal to provide planning and engineering services in relation to the Mushrush Road bridge evaluation at a cost of $6,400.00. Supervisor Roth will review the proposal before the next meeting.

Seminars

None.

Treasurer’s Report

Mrs. Zerfoss read the list of invoices paid since the last report was read on January 2, 2018. Township Fund: $100,237.19, Fire Tax Fund: $514.63. Deposits into the various Township funds totaled $11,549.39. Balances were read as follows: Township Fund: $873,238.02; Fire Tax Fund: $68,393.35; Act 13 Impact Fund: $650,203.57; Municipal Pension: $511,420.90; Police Pension: $1,113,018.52; State Fund: $30,280.67. Motion by Supervisor Roth and seconded by Supervisor Mowry that the Treasurer’s Report be approved. There being no questions or comments from the audience, the motion carried.

Zoning Department

No report.

Police Department

Mrs. Zerfoss read the Police Report for December 2017 and presented the annual 2017 Police Report.

She also presented the Animal Control report for December 2017.

Road Department

Supervisor Roth reported January 12 and 13 were pretty hectic in Penn Township. They were called out at 5 am Friday. Various roads were flooded and by 9 a.m. Renfrew was worse. He stated the bridge is closed until a bridge inspection is done. They started plowing about 1 am till noon. He also reported the new truck is in Somerset getting a bed installed and then the truck will go to Walsh for installation of the hydraulics.

Supervisor Roth also stated that he and Mrs. Zerfoss attended the recent Butler County Council of Government meeting and met Mike Mattis from Penn Dot who is the new County Maintenance Manager.

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Recycling Report

Supervisor Roth reported 2 Christmas trees were taken from the recycling area.

Supervisor Ward advised he is going to the ECSR Center to drop off various electronic equipment for the Township.

Parks and Recreation Department

Supervisor Roth reported that he sent a proposal for the proposed maintenance building at the park to the Board for review. He advised he will contact HRG for site development plan to address parking.

He further reported that Carol and Harvey Gumto and the Weir family donated to the Harcrest Park.

Supervisor Roth stated he would like to build a pavilion at the Renfrew Park and name if for Lillian Rath who has donated money to the Township for the park. He stated that Doug Sober stated his son would be interested in doing this as an Eagle Scout project. Mr. Bonetti will look at the floodplain issues.

Public Relations Department

None.

Old Business

None.

New Business

Ordinance #168 – Franchise Agreement – Mrs. Zerfoss read Ordinance #168 – Franchise Agreement between Consolidated Communications, Inc. and the Township of Penn. This would extend the Franchise Agreement by 5 years. Motion by Supervisor Ward and seconded by Supervisor Roth that Ordinance #168 – Franchise Agreement be approved. There being no questions or comments from the audience, the motion carried.

Butler County Parks and Recreation Department – Mrs. Zerfoss stated she received an application to apply for a Parks and Recreation Grant.

Maher Duessel – Mrs. Zerfoss advised she received a proposal from Maher Duessel to continue supplying Penn Township with IT services. Mrs. Zerfoss stated their hourly rate increased from $120 per hour to

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New Business – Continued

Maher Duessel – Continued - $125 per hour. Motion by Supervisor Ward and Seconded by Supervisor Roth the agreement from Maher Duessel to supply IT services to the Township at an hourly rate of $125 an hour be accepted. There being no questions or comments from the audience, the motion carried.

Mrs. Zerfoss announced the Township Audit will begin February 12.

Act 537 – Saxonburg Authority

Supervisor Roth reported the meeting last week was canceled due to the weather.

Audience Participation

Erma Mowry – Inquired about the Eagle Scout project and is he a minor. Supervisor Roth stated there are strict guidelines regarding an Eagle Scout project and as such would not be allowed on a ladder. He said they would basically facilitate the project. She asked how much this would cost. Supervisor Roth advised the pavilion would have to be an “engineered building” since it is being used on public property. Mrs. Mowry then inquired about the Ordinance that was just adopted. Mr. Bonetti explained that the Ordinance is a franchise agreement that was extended for an additional 5 years between the Township and Consolidated Communications. Mrs. Mowry said she talked to Diane Morrow about information from the Butler County Tax Collection Committee meetings. She stated she asked if she should forward the information to the Township and that Diane said she would. Mrs. Mowry stated she just learned from Mrs. Zerfoss that the Township never received any information from the Butler County Tax Collection Committee.

Supervisor Ward seeing no further audience participation, requested a motion to adjourn. Motion offered by Supervisor Roth and seconded by Supervisor Mowry. There being no questions or comments from the audience, the motion carried.

The meeting adjourned at approximately 4:50 p.m.

Approved: Respectfully Submitted:

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Samuel M. Ward Linda D. Zerfoss

Chairman Township Manager

Board of Supervisors Penn Township