Monday, July 18, 2016

The Penn Township Board of Supervisors met this evening at 6:00 p.m. at the Penn Township Municipal Building, 157 East Airport Road, Butler, PA 16002 with the Chairman, Samuel M. Ward, presiding. Also present were Supervisors, Douglas A. Roth and Wilbert J. Mowry, Jr.

Township Manager, Linda D. Zerfoss, Land Use Administrator, Clinton A. Bonetti and 5 Township residents and visitors present.

Minutes – 06/20/16

Motion by Supervisor Ward and seconded by Supervisor Roth that there being no additions or corrections to the minutes of the meeting held Monday, June 20, 2016 they be approved as presented. There being no questions or comments from the audience, the motion carried.

Correspondence

PA Public Utility Commission – Copy of application of Penn Dot for approval to alter public at-grade crossings by upgrading the existing flashing warning lights to new 12” LED flashing warning lights where Winters Road crosses at-grade, the single track of the Bessemer & Lake Erie Railroad Company.

State Representative Daryl Metcalfe – Thank you for welcoming his Legislative Assistant, Marlene Lott at a recent meeting. Also regarding the Township’s request to look for grant money for a new traffic light at Route 8 and Airport Road, his office contacted Alan Williams, Penn Dot’s Municipal Services Specialist will contact Penn Township with this information.

Penn Dot – Letter notifying the Township of their intent to resurface of Dinnerbell Road from Route 8 to the intersection of O’Hara Road. The improvements will include milling, repaving, drainage and guiderail and will take place from June to September 2017.

Babst/Calland – Employment Bulletin dated July 2016.

Commonwealth Financing Authority – Letter regarding request for financial assistance under the Greenways, Trails and Recreation Program. They advised they are unable to act favorably on our request at this time.

Feller Heider – Requested permission to do metal detecting on land owned by Penn Township. He stated he recently finished in Butler Township and now hopes to look in Penn Township. Mrs. Zerfoss stated she would contact Butler Township to see if there was any problems while he was working on his hobby and report back at the next meeting. The Board briefly discussed and decided to table action at this time and await a report from Butler Township. Mrs. Zerfoss stated she would let Mr. Heider know the Board’s decision.

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Correspondence - Continued

PA Liquor Control Board – Copy of letter to Mark Serventi to inform his of the receipt on June 30, 2016 of a new/transfer application.

Cranberry Business Today – Newsletter dated Summer 2016.

Code.Sys – Submitted a copy of their new fee schedule.

Seminars and Training Courses

The following seminars and training courses have been scheduled:

State Police Training Course-Reconstruction – 09/27-29

The Course in Subdivision and Land Development Review, 10/27

11/03 and 10

Sign Retro-reflectivity Inspections, 08/02, Beaver County

Motion by Supervisor Roth and seconded by Supervisor Mowry that all involved be authorized to attend. There being no questions or comments from the audience, the motion carried.

Treasurer’s Report

Mrs. Zerfoss read the list of invoices paid since the last report was read on June 20, 2016. Township Fund: $57,570.34, Fire Tax Fund: $7,334.54, Municipal Pension: $324.08, Police Pension: $240.09. Deposits into the various funds totaled $200,541.43. Balances were read as follows: Township Fund: $984,180.79, Fire Tax Fund: $117,561.73, Act 13 Impact Fund: $546,781.27, Municipal Pension: $419,884.57, Police Pension: $959,024.91, State Fund: $399,535.25. Motion by Supervisor Mowry and seconded by Supervisor Ward that the Treasurer’s Report be approved. There being no questions or comments from the audience, the motion carried.

Zoning Department

Mr. Bonetti presented his zoning report for April, May and June 2016.

17 Building Permits were issued totaling $18,210.00, 23 Zoning Permits were issued totaling $1,350.00, 8 Traffic Impact Fees were filed totaling $12,387.16, 5 Sign Permits were issued totaling $1,163.00, 14 Highway Occupancy Permits were issued totaling $520.00, 23 Lien Letters were issued totaling $355.00, 4 Land Development Applications were filed totaling $850.00, and 4 Ordinance Books were sold totaling $80.00. Total zoning fees for April, May and June 2016 were $34,915.16.

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Zoning Department - Continued

Mr. Bonetti presented the Trophy Hunting Subdivision on Beacon Light Road for approval. He advised the Planning Commission recommended approval. Motion by Supervisor Ward and seconded by Supervisor Roth the Trophy Hunting Subdivision on Beacon Light Road be approved. There being no questions or comments from the audience, the motion carried.

He also reported he talked to HRG regarding the Subdivision and Land Development Ordinance that they will be updating for the Township. He will schedule a kick-off meeting with them to go over the Ordinance.

Police Department

Mrs. Zerfoss read the Police Report for June 2016 and submitted the Semi-annual report for 2016.

Mrs. Zerfoss also submitted the Animal Control Report for June and July 2016.

Mrs. Zerfoss reported the white 2003 Unmarked Ford Crown Victoria Police Car was sold on Municipal for $650.00. She also stated the 2007 Ford Crown Victoria is currently listed for sale on Municibid. There is a reserve price of $5,000.00.

Mrs. Zerfoss advised at the workshop it was discussed that Officers Ripper and Crawford be promoted to the rank of Corporal effective July 17, 2016 at a salary of $25.29 an hour. The Board briefly discussed the matter and Motion by Supervisor Ward and seconded by Supervisor Mowry that Jack D. Ripper and Dennis D. Crawford, Jr. be promoted to the rank of Corporal effective July 17, 2016 with a salary of $25.29 an hour. Supervisor Ward extended his congratulations to them.

Road Department

Supervisor Roth reported that XTO is going to pave South Crisswell Road beginning at the intersection of Mushrush Road to the well pad below Huff trailer park and the Township will pave the remainder of South Crisswell Road.

Supervisor Roth also stated he is trying to get the company that does line painting out to do the roads that were recently completed by Suit Kote.

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Recycling Report

Mrs. Zerfoss submitted the Butler County Department of Recycling & Waste Management News dated summer 2016.

She also presented a newsletter on “Why Is It So Hard To Recycle Televisions and Computers?”

Parks and Recreation Department

Supervisor Roth stated the park committee has had requests to purchase 3 benches to memorialize the Hartzell Family, Becky Fleming and Pat Migliore.

Public Relations Department

No report.

Old Business

None.

New Business

Resolution #476 – New Land Development – Trophy Hunting Subdivision –

Mrs. Zerfoss presented Resolution #476 – New Land Development – Trophy Hunting Subdivision for adoption. Motion by Supervisor Roth and seconded by Supervisor Mowry that Resolution #476 – New Land Development – Trophy Hunting Subdivision be adopted. There being no questions or comments from the audience, the motion carried.

Act 537 – Saxonburg Authority

No report.

Audience Participation

Nancy Swisher – Asked Supervisor Roth if he was happy with the roads now from last season’s sealing project? Supervisor Roth stated yes considering what we’ve been through.

John Loeffler – Stated great job and great ending to a bad start. He thanked Supervisor Roth and the Board for their diligence. Supervisor Ward stated we still hold their bond.

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Audience Participation - Continued

Supervisor Ward asked what roads will be seal coated this year. Supervisor Roth replied Royal Oak Drive, Anderson, Cruikshank, Welsh, West Jefferson, Hamel, Woodland, Smith and Hicks Road. Supervisor Ward also asked what roads will be paved. Supervisor Roth stated South Crisswell, Dodds and Reamer Roads.

Supervisor Ward seeing no further audience participation requested a motion to adjourn. Motion offered by Supervisor Mowry and seconded by Supervisor Ward. There being no questions or comments from the audience, the motion carried.

The meeting adjourned at approximately 6:20 p.m.

Approved: Respectfully Submitted:

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Samuel M. Ward Linda D. Zerfoss

Chairman Township Manager

Board of Supervisors Penn Township