Monday, May 16, 2016

The Penn Township Board of Supervisors met this evening at 6:00 p.m. at the Penn Township Municipal Building, 157 East Airport Road, Butler, PA 16002 with the Chairman, Samuel M. Ward, presiding. Also present were Supervisors, Douglas A. Roth and Wilbert J. Mowry, Jr.

Township Manager, Linda D. Zerfoss, Land Use Administrator, Clinton A. Bonetti, and 7 Township residents and visitors.

Minutes – 04/11/16

Motion by Supervisor Ward and seconded by Supervisor Roth that there being no additions or corrections to the minutes of the meeting held Monday, April 11, 2016 they be approved as presented. There being no questions or comments from the audience, the motion carried.

Supervisor Ward announced the Board had an Executive Session on May 4, 2016 for personnel reasons.

Correspondence

PA DEP – Copy of letter to Nicholas Romeo that his NPDES permit #PA0264407 and Water Quality Management permit #1016401 was enclosed.

Court of Honor – Notice that the six people will receive the rank of Eagle Scout on May 22, 12:30 p.m. at the Butler Country Club luncheon. The people achieving the rank of Eagle Scout are: Keefer David Gregoire, Eric Noah Gumto, Nicholas David Helfer, Karl Frank Kaltenhauser, Brennan James Luffy and James Brian Turner. Supervisor Ward stated 3 people achieved the rank of Eagle Scout last fall and 6 more on the previous session. He stated this is quite an achievement for 15 young men to achieve the rank of Eagle Scout within 2 years. He said the Boy Scouts are sponsored by the Nixon United Methodist Church.

Green Acres Mobile Home Park – Notification that they will file a permit with PA DEP for the renewal of a Part 1 NPDES Permit. This would allow for the discharge of treated sanitary wastewater to an unnamed tributary to Glade Run from the Green Acres Mobile Home Park.

Walsh Equipment – Invitation to attend their open house June 22 – 23.

Seminars

Mrs. Zerfoss reported that she was contacted by the Middlesex Township Manager that they will sponsor a High Speed Pursuit training in July, 2016. The cost would be approximately $100.00 per officer and he asked if Penn Township would be interested. She also suggested that Penn Township split the cost of Officer Mathews as she works for Penn and Middlesex. This was all the information that was available at this time. Middlesex was just inquiring in Penn Township would be interested. Motion by Supervisor Roth and seconded by Supervisor Mowry

Monday, May 16, 2016

Seminars - Continued

that all involved be authorized to attend and that the cost of Officer Mathews be split between Penn and Middlesex. There being no questions or comments from the audience, the motion carried.

Treasurer’s Report

Mrs. Zerfoss read the list of invoices paid since the last report was read on April 11, 2016. Township Fund: $179,831.68, Fire Tax Fund: $4,827.91, Municipal Pension Fund: $324.08, Police Pension Fund: $240.09. Deposits into the various Township funds totaled $275,823.34. Balances were read as follows: Township Fund: $743,321.84, Fire Tax Fund: $120,515.86, Act 13 Impact Fund: $419,465.44, Municipal Pension Fund: $420,532.73, Police Pension Fund: $959,505.09, State Fund: $399,352.61. Motion by Supervisor Mowry and seconded by Supervisor Ward that the Treasurer’s Report be approved. There being no questions or comments from the audience, the motion carried.

Zoning Department

Mr. Bonetti submitted the Land Development Plan for Mountain Gathering to construct a million gallon water tank for fire suppression. Chris Ham was present representing Mountain Gathering. He stated the tank would be steel sided. Supervisor Roth asked if this would eliminate the water impowment. Mr. Ham stated no. He advised this tank will be considered permanent but could be moved. Mr. Bonetti said the planning commission met and they recommend approval if they meet all of HRG’s requirements. Mr. Bonetti said he received a letter from HRG that all requirements have been met except for the county approval. Motion by Supervisor Roth and seconded by Supervisor Ward that the Land Development Plan for Mountain Gathering be approved contingent on approval from the Butler County Planning Commission. There being no questions or comments from the audience, the motion carried.

Mr. Bonetti also presented his Zoning Reports for January, February and March 2016. There were 5 Building Permits issued totaling $5,182.00, 7 Zoning Permits were issued totaling $350.00, 2 Traffic Impact Fee was filed totaling $2,852.16, 2 Highway Occupancy Permits were issued totaling $70.00, 24 Lien Letters were issued totaling $360.00, 2 Land Development Applications were filed totaling $700.00 and 2 Ordinance Books were sold totaling $40.00. Total zoning fees for January, February and March 2016 were $9,554.16.

Mr. Bonetti also reported the Butler County Planning Commission reviewed the Laurent, 1 Lot & Residual #16121 and had no comments on the plan.

Monday, May 16, 2016

Zoning Department - Continued

Mr. Bonetti advised he met with Carl Leicher, Chad Hanley from HRG at the Church Road site because of a concern that a pipe was being installed at the proposed White Tail Lane location. He stated Mr. Hanley and himself will keep an eye out on this development.

Mr. Bonetti stated he talked to HRG about re-doing our subdivision ordinance that was originally done in 1998.

Police Department

Mrs. Zerfoss read the Police report for April 2016. She also presented the Animal Control report for March and April 2016.

Road Department

Supervisor Roth reported the summer sealing and paving project has been advertised. Bids will be opened at 12:00 p.m. on June 6, 2016. He also stated there will be special meeting on June 6, 2016 for the purpose of awarding the sealing and paving contracts.

Supervisor Roth stated he received a call from a resident in West High Meadows who was concerned that there was only 1 stop sign at the intersection of West Drive and Wildwood. He stated that years ago there were two, but the second one had been missing for a long time. Supervisor Roth stated him and the road crew didn’t remember a second sign there initially but later remembered one on the West Drive side. Supervisor Roth advised he would like to contact an LTAP Traffic Engineer to do a study at the intersection at no cost to the Township.

Supervisor Roth also stated that he will meet with a Suit Kote representative Wednesday about the paving problems from last year. Supervisor Roth said he is concerned that if the roads are oiled again the roads could get slippery. He also stated that Suit Kote agreed to do McBride Hill Road again.

Recycling Report

No report.

Parks and Recreation Department

Supervisor Roth reported the 2nd silo was taken down at the park. He also said that HRG is moving forward in getting the necessary permits for the park.

Monday, May 16, 2016

Public Relations Department

Supervisor Ward reported the Supervisors, Township Manager and Land Use Administrator attended the 94th Annual Educational Conference and Trade Show of the Pennsylvania State Association of Township Supervisors from April 17th through 20th at the Hershey Lodge. Approximately 4,000 township officials, exhibitors and guests participated. The conference provides township officials with information through approximately 100 training workshops to help them better serve their constituents. It also gives them an opportunity to exchange ideas on important local government issues.

Guest speakers included Governor, Tom Wolf, U.S. Congressman, Lou Barletta, PA State Majority Leader, Jake Corman, PA Senator, Eugene Yaw, Auditor General, Eugene DePasquale, Office of Open Records Executive Director, Erik Anderson and Keynote Speaker, Kim Coon.

Franklin & Marshall College Director of the Center for Politics and Public Affairs, Dr. Terry Madonna, provided recent Pennsylvania Democratic and Republican Presidential poll results and in site.

Dana Aunkst, Deputy Secretary for Fields Operations for the Department of Environmental Protection, Scott Christie, Deputy Secretary of Highway Administration for the Department of Transportation and Secretary of Agriculture Russell Redding participated in a panel discussion about storm water management.

During the conference business sessions, delegates adopted resolution establishing the official policy of the State Association. These resolutions will serve as guidelines for the Association in pursuing legislation and regulation favorable to townships. They also elected a new slate of officers to lead the Association. The Pennsylvania State Association of Township Supervisors has been serving the state’s 1,454 townships of the second class since its creation by the General Assembly in 1921. Townships of the second class represent more residents (5.5 million Pennsylvanians) than any other type of political subdivision in the Commonwealth.

Bert Mowry was not able to attend as he is recovering from a recent surgery, but I’m sure that he will attend next year. This was my first PSATS conference. I was a “New Bee” and PSATS had welcoming and training events for the “New Bees”. Personally, I was impressed with interaction that Doug Roth, Linda Zerfoss and Clinton Bonetti had with PSATS staff and representatives from other municipalities. Next year, I intend to attend more workshops and spend more time at the exhibits

Monday, May 16, 2016

Public Relations Department - Continued

talking with exhibitors. On the way to and from the conference, Clinton and I discussed zoning ordinance updates and current issues. Doug and I met with Suit-Kote to discuss the 2015 road project problems. Cranberry Township won an award for communication with its residents. We learned some of the things they do that we can do to keep our residents better informed. I am looking forward to the 2017 convention next spring.

Old Business

Mrs. Zerfoss stated at the March 2016 meeting she read a letter from Fastenal Company that they have unclaimed property in their possession totaling $180.13. She stated she completed the paperwork and submitted to them and we recently received a check from them for $180.13.

Valley Community Services – Supervisor Ward reported at the last meeting the Board denied their request. He stated we received a letter from their legal counsel and it was forwarded to our Solicitor. He advised Solicitor Lope agreed with the Board’s decision to deny Valley Community Services request for a group home as Valley Community Services had proposed. However, the proposed home could be categorized as a single family dwelling which is a permitted use in the Penn Township Zoning Ordinance.

Supervisor Ward suggested having a meeting with the residents of Renfrew along with Clinton Bonetti and Linda Zerfoss to discuss this issue.

Supervisor Ward requested the Township Manager to contact Solicitor Lope to respond formally to Valley Community Services letter.

New Business

Selective Insurance – Mrs. Zerfoss submitted a copy of preliminary estimate from an accident that happened May 11, 2016 involving the Township Mower operated by Rodney Myers and a parked vehicle owned by Dennis Crawford Jr. The estimate of damages is $1,306.98. Motion by Supervisor Roth and seconded by Supervisor Mowry that the Township pay for damages to Dennis Crawford’s truck in the amount of $1,306.98. There being no questions or comments from the audience, the motion carried.

Monday, May 16, 2016

New Business - Continued

Resolution #475

Mrs. Zerfoss read Resolution #475 – Butler County 2016 Hazard Mitigation Plan. Motion by Supervisor Mowry and seconded by Supervisor Ward that Resolution #47 – Butler County 2016 Hazard Mitigation Plan be approved. There being no questions or comments from the audience, the motion carried.

Act 537 – Saxonburg Authority

Supervisor Roth reported the audit report was presented at the last meeting and everything was good.

Audience Participation

Nancy Swisher – Asked about the single family dwelling and is that what was requested. Mr. Bonetti said originally Valley Community Services filed for a group home/boarding home and that’s why the Board had to have a Conditional Use hearing. If they would have applied for a single family home, it would have been approved.

Supervisor Ward seeing no further audience participation, requested a motion to adjourn. Motion offered by Supervisor Ward and seconded by Supervisor Roth. There being no questions or comments from the audience, the motion carried.

The meeting adjourned at approximately 6:31 p.m.

Approved: Respectfully Submitted:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Samuel M. Ward Linda D. Zerfoss Chairman Township Manager Board of Supervisor Penn Township