Tuesday, May 8, 2018

The Penn Township Board of Supervisors having notified the residents in advance met this evening at 5:45 p.m. to conduct a public hearing for the revised Penn Township Flood Plain Ordinance. Present were Supervisors Samuel M. Ward, Douglas A. Roth and Wilbert J. Mowry, Jr., Township Manager, Linda D. Zerfoss, Land Use Administrator, Clinton Bonetti and Stenographer, Kelly Ferrari. Seven residents and guests were also present. The hearing adjourned at approximately 5:59 p.m.

The regular monthly Board of Supervisors meeting was called to order at 6:00 p.m.

Minutes – 04/10/18

Supervisor Ward made a motion and Supervisor Roth seconded the motion that there being no additions or corrections to the minutes of the meeting held Tuesday, April 10, 2018, they be approved as presented. The motion carried.

Correspondence

Sheryl Kelly – Announcing that Commonwealth Financing Authority (CFA) is accepting applications for Act 13 Water-Related, Recreation Grants until May 31.

Butler County Humane Society – Letter advising Municipalities will no longer pay the $40 stray dog fee for services rendered. The fee will be paid by the Pennsylvania Department of Agriculture. This does not apply to cats.

PSATS Township Legal Defense Partnership – Newsletter dated Spring 2018.

PSATS News Bulletin – Monthly newsletter dated April 2018.

South Butler Library – A summary from their recent Board meeting as well as their by-laws to allow electronic communication for Board members.

Penn Dot – Advising they received a limited amount of funding to reduce run-off-the-road crashes along local roadways by using signage, delineation and/or pavement marks. These treatments will be completely funded by Penn Dot and do not require a municipal contribution. Penn Township has been identified for treatment on Church Road. The Board briefly discussed and it was decided to have the Township Manager respond to Penn Dot that we agree to have them install treatments and will accept ownership and maintenance responsibility of the treatments applied.

Tuesday, May 8, 2018

Correspondence - Continued

Sheryl Kelly – Reported on a Safe Drinking Water Clinic in Butler on May 15, 2018.

FEMA – Letter commending the Township for the efforts that have been put forth in implementing the floodplain management measures for Penn Township to participate in the National Flood Insurance Program. They emphasize the following: A Flood Insurance Study (FIS) and Flood Insurance Rate Map (FIRM)have been completed for your community; The FIS and FIRM will become effective on August 2, 2018; and by the FIS and FIRM effective date, the Department of Homeland Security’s Federal Emergency Management Agency (FEMA) Regional Office is required to approve the legally enforceable floodplain management measures your community adopts in accordance with Title 44 Code of Federal Regulations Section 60.3(c).

Penn Township Veterans Association – Notice their annual Penn Township Memorial Day Service will be May 27, 2018 and they request the closure of Airport Road and Three Degree Road between 1:50 p.m. and 3:10 p.m. Supervisor Roth stated we do not close the roads, but he will have barricades at the fire hall and the Boy Scout Troop assists in walking guests across the roads.

Bartlett Tree Experts – Newsletter.

Pennsylvania Public Utility Commission – Letter advising of final inspection for the subject crossings will be May 17, 2018 at 9:30 a.m. where Rockdale Road crosses below the tracks of Bessemer & Lake Erie Railroad Company.

Seminars

None.

Treasurer’s Report

Mrs. Zerfoss read the list of invoices paid since the last report was read on April 10, 2018. Township Fund: $90,950.97; Fire Tax Fund: $5,211.52; Act 13 Impact Fund: $27,000.00; Municipal Pension Fund: $324.08; Police Pension Fund: $240.09. Deposits into the various Township funds totaled $288,104.35. Balances were read as follows: Township Fund: $1,062,764.46; Fire Tax Fund: $151,477.83; Act 13 Impact Fund: $562,136.73; Municipal Pension Fund: $551,710.99; Police Pension Fund: $1,139,147.92; State Fund: $252,489.96. Supervisor Roth made a motion and Supervisor Mowry seconded the motion that the Treasurer’s Report be approved as presented. The motion carried.

Tuesday, May 8, 2018

Zoning Department

Mr. Bonetti advised our Traffic Impact Ordinance needs updating. Gannett Fleming did it the last time. Do we want to use them again or contact Herbert Rowland and Grubic (HRG) for a quote to update the Ordinance? The Board requested Mr. Bonetti get quotes from both companies.

Police Department

Mrs. Zerfoss read the Police report for April 2018.

Road Department

Supervisor Roth reported at the last meeting approval was given for Jefferson Township to seal coat our portion of Heller Road. He was advised they are doing a double seal and the cost will be approximately $3,200.00 and would like approval for this change. Supervisor Mowry made the motion and Supervisor Ward seconded the motion that Jefferson Township double seal our portion of Heller Road at an approximate cost of $3,200.00. The motion carried.

Supervisor Ward made a motion and Supervisor Roth seconded the motion to obtain a proposal to have HRG design a replacement bridge for Mushrush Road. Supervisor Ward stated he feels the bridge is almost at the end of its life. The motion carried.

Recycling Department

Mrs. Zerfoss reported there will be a Tire Collection Day on May 12 at the Forward Township Municipal Building from 9:00 am to 1:00 pm.

Mrs. Zerfoss also stated that Supervisor Ward and she met with a representative from ECS&R to hold a recycling event on Saturday, August 11, 2018 at the Municipal Building and to invite other municipalities should they wish to participate. Supervisor Roth made the motion and Supervisor Mowry seconded the motion to host a recycling event on Saturday, August 11 at the Municipal building and invite other municipalities to participate. The motion carried.

Parks and Recreation Department

Supervisor Mowry made the motion and Supervisor Ward seconded the motion to advertise for bids for the Harcrest Storage Building. The motion carried.

Supervisor Roth reported that he received quotes to supply mulch to the Renfrew Park. The mulch that was there was ruined during the flood in January and will need to be removed. Quotes were received from Jeffrey Associates for $2,942.00 and B.E.A.R. of Pennsylvania for

Tuesday, May 8, 2018

Parks and Recreation Department - Continued

$2,295.00. Supervisor Ward made the motion and Supervisor Roth seconded the motion to approve the quote from B.E.A.R. of Pennsylvania to supply mulch to the Renfrew Park in the amount of $2,295.00. The motion carried.

Supervisor Roth made a motion and Supervisor Mowry seconded the motion to rent a skid stearer on tracks for 2 days to be able to remove the old mulch from Renfrew Park at a cost of less than $1,000.00. The motion carried.

Supervisor Roth reported that he talked to the owners of the Simons property across from Harcrest Park about using their field for parking during Community Day. They requested a letter from our Solicitor releasing them from any damage. Supervisor Roth will contact Solicitor Lope and have him send a letter to the property owner.

Mrs. Zerfoss also reported she had the Audubon Society Bulletin for Spring/Summer 2018.

Public Relations

Supervisor Ward presented his Hershey Convention report to the audience.

Old Business

Mrs. Zerfoss reported at the last meeting a quote was received from the Driveway Sealers to seal the Township parking lot for $2,690.00. Supervisor Roth was asked to obtain a couple more quotes. He received quotes from Nether Asphalt Sealing for $2,490.00 and Randolph’s for $3,750.00. Supervisor Mowry made the motion and Supervisor Ward seconded the motion to have Nether Asphalt Sealing sealcoat and line paint the Township parking lot for $2,490.00. The motion carried.

Mrs. Zerfoss reported she obtained a quote from Shred-It to destroy out of date Township records. The off-site purge custody is $199.00 and $90 for each large tote. Supervisor Ward made a motion and Supervisor Roth seconded the motion to have Shred-It destroy out of date Township records. The motion carried.

New Business

Mrs. Zerfoss requested a motion to donate $350.00 to the Penn Township Veterans for their annual Memorial Day event. Supervisor Roth made the motion and Supervisor Mowry seconded the motion to donate $350.00 to the Penn Township Veterans for their Memorial Day event. The motion carried.

Tuesday, May 8, 2018

New Business - Continued

Mrs. Zerfoss read Ordinance #169, Penn Township Flood Plain Ordinance. Supervisor Ward reported there was a public hearing on this earlier this evening at 5:45 p.m. to bring Ordinance up to date. There was some discussions but they were on other issues. Mr. Bonetti said if the Board adopts this tonight, it will not become law until August 2, 2018. Supervisor Mowry made a motion and Supervisor Ward seconded to adopt Ordinance #169, Penn Township Flood Plain Ordinance. The motion carried.

Act 537 – Saxonburg Authority

No report.

Audience Participation

Nancy Swisher – Asked if other municipalities or residents could participate in Shred-It. Supervisor Roth explained this was only for Township records. Mrs. Mowry will check to see if the old tax records can be destroyed that have been stored in a locked room in the basement. Mrs. Swisher also asked what is being done at the Audubon. Supervisor Roth advised they are renovating the barn and put on a porch, a windmill and working on the driveway. They tore down the Nicklas house. She inquired if that wasn’t an historical building. She was told yes, but it was never registered. Supervisor Roth said the work should be done by November. They will have a store and educational rooms. She also asked what is being done at Harcrest Park. Supervisor Roth stated nothing for now but the Township will apply for another grant next year. Supervisor Ward said there was a meeting tomorrow night for people involved in planning Community Day.

Erma Mowry – Asked Supervisor Roth to leave 25 chairs on the floor for election day.

Supervisor Ward made a motion and Supervisor Roth seconded the motion to adjourn the meeting. The motion carried.

The meeting adjourned at approximately 6:45 p.m.

Approved: Respectfully Submitted:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Samuel M. Ward Linda D. Zerfoss

Chairman Township Manager

Board of Supervisors Penn Township