Monday, October 16, 2017

The Penn Township Board of Supervisors met this evening at 6:00 p.m. at the Penn Township Municipal Building, 157 East Airport Road, Butler, Pa 16002 with the Chairman, Samuel M. Ward, presiding. Also present were Supervisors, Douglas A. Roth and Wilbert J. Mowry, Jr.

Land Use Administrator, Clinton A. Bonetti and 7 Township residents and visitors were also present. Township Manager, Linda D. Zerfoss was absent.

Minutes – 09/18/17

Motion by Supervisor Ward and seconded by Supervisor Roth that there being no additions or corrections to the minutes of the meeting held Monday, September 18, 2017 they be approved as presented. There being no questions or comments from the audience, the motion carried.

Correspondence

Northwest Mutual – Group Disability Policy.

Butler County Tourism – Outreach letter from Director Debbie Crum.

Walsh Equipment News Letter – Information that they are now partnered with Stephenson Equipment.

PSATS News Bulletin – Capitol Round Up, Federal Update, Grant Opportunities for Townships, Budget Now to Attend PSATS 96th Annual Conference, Townships Encouraged to Participate in Census Bureau’s LUCA Program and This and That.

Hampton Technical Associates – Interested in being the Township Engineer for 2018.

Emergency Management Handbook for Elected Officials – Information for Elected Officials to create an updated Emergency Management Handbook.

Butler County Emergency Services – Letter from Emergency Management Planner Amy A. Marree.

Penn Township Veterans Association – Minutes from the August 22nd meeting of the Veterans Association. Stated that the Veterans Day Parade is on November 11th.

Berkheimer Associates News Letter – Ordinance requirements, Emergency Volunteer Credit and Act 150.

PSATS Unemployment Compensation - Memo on rates and surcharge policy for 2018.

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Seminars

The following seminars have been scheduled for any municipal employee or official to attend:

PSATS Fall Forum will be held in Tioga County on October 30th and 31st.

Butler County Association of Township Officials 2017 Annual Fall Convention will be held at the Slippery Rock Township Municipal Building on October 24th.

PCCA will be offering a five day class from November 13th to November 17th for 2009 International Building Code updates.

DCNR will be holding various webinars and seminars for 2018.

LUCA Program Training Workshop will be held on October 25, 2017 from Noon until 4 p.m. at the SPC Conference Center in Two Chatham Center.

Motion by Supervisor Roth and seconded by Supervisor Mowry that any municipal employee or official be authorized to attend. There being no questions or comments from the audience, the motion carried.

Treasurer’s Report

Mr. Bonetti read the list of invoices paid since the last report was read on September 18, 2017. Township Fund: $186,561.95, Fire Tax Fund: $1,989.79, Municipal Pension Fund: $3,618.99, Police Pension Fund: $3.99, State Fund: $323,966.61. Deposits into the various funds totaled $140.768.65. Balances were read as follows: Township Fund: $1,038,716.40, Fire Tax Fund: $108,088.12, Act 13 Impact Fund: $644,414.35, Municipal Pension: $512,367.22, Police Pension: $1,113,778.88, State Fund: $28,586.36. Motion by Supervisor Mowry and seconded by Supervisor Ward that the Treasurer’s Report be approved. There being no questions or comments from the audience, the motion carried.

Zoning Department

Mr. Bonetti submitted the Lornat Site Plan on Old Route 8 beside Dinnerbell Garage. Mr. Doug Tait, from Tait Engineers, Mr. Jim Washbaugh, from Engine 30 Architecture and Mr. Jason Sherman, from Lornat presented the site plan for review and approval from the Board. Mr. Bonetti advised the applicants that there were quite a few items that still need to be addressed from the HRG Engineers’ letter and that the existing buildings still need to be submitted to Code.Sys Code Consultants for review. Motion by Supervisor Ward and seconded

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Zoning Department – Continued

by Supervisor Roth that the Lornat Site Plan be tabled until the November 20th meeting to get more of the items addressed on the HRG Engineers’ review letter dated October 16, 2017. There being no questions or comments from the audience, the motion carried.

Police Department

Mr. Bonetti read the Police report for September 2017.

Mr. Bonetti stated that the new police unit has been picked up from Day Ford.

Road Department

Supervisor Roth reported that Crisswell Road from Mushrush to the Bachelder well pad has been paved.

Supervisor Roth reported that Anderson Road from Dinnerbell to the Hofer well pad has been paved.

Supervisor Roth reported that Youngblood Paving has not called back for applying liquid asphalt to the stone shoulders on Dodds, Robinson Run and Three Degree Roads and will contact Russell Standard to obtain a price to complete the work.

Recycling Report

Butler County Department of Recycling and Waste Management News Letter.

Mr. Bonetti stated that the 2016 recycling grant has been received.

Parks and Recreation Department

Supervisor Roth stated that he is moving forward with the bid proposal for a new maintenance building at Harcrest Park.

Supervisor Roth stated that the trails at the park will be tarred and chipped in October.

Supervisor Roth reported that the park rules will be posted on the restrooms wall.

Public Relations Department

None.

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Old Business

None.

New Business

2020 LUCA Update - Motion by Supervisor Roth and seconded by Supervisor Mowry to participate in the 2020 LUCA update for the United States Census. There being no questions or comments from the audience, the motion carried.

CDBG Agreement with Butler County has been completed.

Butler County CDBG will be releasing the funds for the completed 2016 projects.

Act 537 – Saxonburg Authority

Supervisor Roth reported at the last Authority meeting, they approved the 2018 budget and the employee benefits package.

Audience Participation

John Loeffler thanked the Board for the response to the speeding concerns he had in the Larchwood/High Meadows Plan. Supervisor Roth told him that there is no easy solution and the Township is looking to purchase a couple speed minders next year that could give the Police an accurate traffic count and speed. Mr. Loeffler understood and appreciated the Township having LTAP Traffic Engineer look at the area in question.

Nancy Swisher stated that she noticed people using Harcrest Park.

Supervisor Ward seeing no further audience participation requested a motion to adjourn. Motion offered by Supervisor Mowry and seconded by Supervisor Ward. There being no questions or comments from the audience, the motion carried.

The meeting adjourned at approximately 6:40 p.m.

Approved: Respectfully Submitted:

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Samuel M. Ward Clinton A. Bonetti

Chairman Land Use Administrator

Board of Supervisors Penn Township