Monday, October 17, 2016

The Penn Township Board of Supervisors met this evening at 6:00 p.m. at the Penn Township Municipal Building, 157 East Airport Road, Butler, Pa 16002 with the Chairman, Samuel M. Ward, presiding. Also present were Supervisors, Douglas A. Roth and Wilbert J. Mowry, Jr.

Township Manager, Linda D. Zerfoss, Land Use Administrator, Clinton A. Bonetti and 4 Township residents and visitors were also present.

Minutes – 09/19/16

Motion by Supervisor Ward and seconded by Supervisor Roth that there being no additions or corrections to the minutes of the meeting held Monday, September 19, 2016 they be approved as presented. There being no questions or comments from the audience, the motion carried.

Correspondence

Buffalo Township Police Department – Letter requesting training from Officer Crawford.

PA Public Utility Commission – Railroad crossing at Winters Road.

Court of Common Pleas – Notice of Termination of a Court Case from Erich Kaltenhauser.

PA DOT – Letter confirming the Liquid Fuels will be $238,966.31 and the Turnback Mileage will be $41,080.00 for 2017 fiscal year.

Wendy Leslie, CDBG Coordinator – Letter stating that the CDBG funds need to be used within a 3 year period.

Penn State Extension – News letter informing municipalities about stormwater, Dairy enthusiasts and many other safety items.

Pa DCNR – Letter informing municipalities about grants for 2017 and the process to apply for such grants.

Butler County Planning Commission – Letter from Wendy Leslie stating the 2015 funds for the CDBG has been allocated as $90,139.00

Butler County Tax Collection Committee – Letter stating $493.37 is Penn Township Amount for the Committee.

PA Department of the Auditor General - Audit will be done on November 1.

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Correspondence – Continued

Cranberry Business Today - News letter from Cranberry Township dealing with various programs in Cranberry.

Honorable Daryl D. Metcalf – Thank you letter from Daryl Metcalf for the use of the Township meeting room.

Seminars

The following seminar has been scheduled for any municipal employee or official to attend:

PSAB various webinars in the Month of October.

Motion by Supervisor Roth and seconded by Supervisor Mowry that any municipal employee or official be authorized to attend. There being no questions or comments from the audience, the motion carried.

Treasurer’s Report

Mrs. Zerfoss read the list of invoices paid since the last report was read on September 17, 2016. Township Fund: $218,392.80, Fire Tax Fund: $8,091.18, State Fund: $60,000.00, Police Pension $440.09, Municipal Pension $674.08 Deposits into the various funds totaled $141,606.22. Balances were read as follows: Township Fund: $838,833.79, Fire Tax Fund: $81,143.63, Act 13 Impact Fund: $549,331.49, Municipal Pension: $456,111.71, Police Pension: $975,189.10, State Fund: $66,037.75. Motion by Supervisor Mowry and seconded by Supervisor Ward that the Treasurer’s Report be approved. There being no questions or comments from the audience, the motion carried.

Zoning Department

Mr. Bonetti also presented his Zoning Reports for July, August, and September 2017. There were 10 Building Permits issued totaling $9,830.50, 15 Zoning Permits were issued totaling $850.00, 1 Traffic Impact Fee was filed totaling $1,426.08, 1 Sign Permit was issued totaling $679.00, 3 Occupancy Permits, 3 Highway Occupancy Permits were issued totaling $170.00, 2 Septic Permits were issued totaling $900.00, 39 Lien Letters were issued totaling $585.00, 2 Land Development Applications were filed totaling $600.00. Total zoning fees for July, August and September 2016 were $14,401.08.

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Zoning Department – Continued

Mr. Bonetti submitted the Land Development Plan for Joseph Coy to construct a parking lot and a stormwater detention facility. Mr. Bonetti said the planning commission met and they recommend approval if they meet all of HRG’s requirements. Motion by Supervisor Ward and seconded by Supervisor Roth that the Land Development Plan for Joseph Coy Gathering be approved contingent on meeting all requirements from the HRG review letter. There being no questions or comments from the audience, the motion carried.

Mr. Bonetti submitted the Hartman Subdivision Plan. Mr. Bonetti said the planning commission met and they recommend approval. Motion by Supervisor Roth and seconded by Supervisor Mowry that the Hartman Subdivision Plan on Monroe Road be approved. There being no questions or comments from the audience, the motion carried.

Police Department

Mrs. Zerfoss read the Police report for September 2016.

Mrs. Zerfoss presented the invoice for the 2017 Ford Utility Police cruiser.

Mrs. Zerfoss read a letter from Victim Outreach Intervention Center recognizing Sergeant Cheryl Cranmer as a valuable point of contact for their organization.

Road Department

Supervisor Roth requested the Board to permit the Road Department the ability to order salt for the upcoming winter season. Motion by Supervisor Mowry and seconded by Supervisor Ward giving permission to the road department to order salt for the winter season. There being no questions or comments from the audience, the motion carried.

Supervisor Roth was seeking permission for the Road Department to widen the intersection of Mushrush and South Crisswell Roads for XTO and then be reimbursed from XTO ENERGY for the completed work. Motion by Supervisor Ward and seconded by Supervisor Roth to complete the work at the Mushrush and S. Crisswell roads intersection. There being no questions or comments from the audience, the motion carried.

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Recycling Report

Mrs. Zerfoss reported on Act 101 Recycling Program Performance Grant. She has stated that the Township received a grant in the amount of $1,669.00 from Pennsylvania Department of Environmental Protection.

Parks and Recreation Department

Mrs. Zerfoss mentioned receiving the Audubon Society Bulletin. The Bulletin contains information on upcoming events and how to discard unused fishing line.

Supervisor Roth reported that the signs for Audubon Succop Nature Park are complete.

Supervisor Roth stated that the Parks Committee will be looking at Keystone Ridge for park benches.

Mrs. Zerfoss mentioned that Harcrest Park is close to submitting the NPDES permit for the initial phase.

Public Relations

None.

Old Business

None.

New Business

None.

Act 537 – Saxonburg Authority

Supervisor Roth reported at the last authority meeting Jay Reinbolt has resigned after serving the Saxonburg Authority since 1977.

Audience Participation

Nancy Swisher asked about Halloween.

Judy DeSantes asked when they will be starting their development of the barn renovation.

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Supervisor Ward seeing no further audience participation requested a motion to adjourn. Motion offered by Supervisor Ward and seconded by Supervisor Roth. There being no questions or comments from the audience, the motion carried.

The meeting adjourned at approximately 6:30 p.m.

Approved: Respectfully Submitted:

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Samuel M. Ward Linda D. Zerfoss

Chairman Township Manager

Board of Supervisors Penn Township