Monday, October 19, 2015

The Penn Township Board of Supervisors met this evening at 6:00 p.m. at the Penn Township Municipal Building, 157 East Airport Road, Butler, PA 16002 with the Chairman, Samuel M. Ward, presiding. Also present were Supervisors, Douglas A. Roth and Wilbert J. Mowry, Jr.

Township Manager, Linda D. Zerfoss and Land Use Administrator, Clinton A. Bonetti, Solicitor, Philip Lope, Officer Dennis Crawford and 8 residents and guests were present.

Minutes – 09-21-15

Motion by Supervisor Ward and seconded by Supervisor Roth that there being no additions or corrections to the minutes of the meeting held Monday, September 21, 2015 they be approved as presented. There being no questions or comments from the audience, the motion carried.

Correspondence

Butler County – Letter from Wendy Leslie stating the contract between the County of Butler and DCED was ratified and the State has now released the funds. The funds of $90,329 are now available to be used.

Lope, Casker & Casker – Letter requesting to have Christopher Reese, attend some of the meetings and become more involved in the Township’s business. Solicitor Lope stated he will still be actively involved in Township matters and will work with Chris on issues.

Bradley Marsteller – Letter regarding the bridge restructure plans for Rockdale and Hicks Road. Township Manager Zerfoss stated she and Clinton Bonetti attended the meeting to discuss these plans. Rockdale Road bridge will be done this year with the road being closed for approximately 2 weeks. Hicks Road bridge will be done next year.

Butler County Emergency Services – Letter advising our appointed EMC and Deputy EMC is required to attend at least 4 training classes. Mrs. Zerfoss stated has been in contact with the Deputy EMC and he stated he and the EMC are aware of this and will attend. Supervisor Roth asked if any municipality pays their EMC and Deputy to attend these classes. Mrs. Zerfoss said she didn’t know and would find out and report at the next meeting.

Butler County Board of Assessment Appeals – Copy of exonerations from assessments that was submitted by Cheryl Cranmer, Tax Collector.

Penn State Extension – Newsletter dated Fall 2015.

Cranberry Today – Newsletter dated Fall 2015.

Monday, October 19, 2015

Seminars

The following seminar has been scheduled:

Technology Threats and Trends; 12/09, Belmont Complex, Kittanning

Motion by Supervisor Roth and seconded by Supervisor Mowry that all involved be authorized to attend. There being no questions or comments from the audience, the motion carried.

Treasurer’s Report

Mrs. Zerfoss read the list of invoices paid since the last report was read on September 21, 2015. Township Fund: $149,435.72, Fire Tax Fund: $6,145.57, Municipal Pension Fund: $25,254.76, Police Pension Fund: $58,909.96. Deposits into the various Township funds totaled $89,877.29. Balances were read as follows: Township Fund: $841,095.78, Fire Tax Fund: $127,037.60, Act 13 Impact Fund: $416,417.19, Municipal Pension Fund: $389,846.17, Police Pension Fund: $933,030.58, State Fund: $324,760.78. Motion by Supervisor Mowry and seconded by Supervisor Ward that the Treasurer’s Report be approved. There being no questions or comments from the audience, the motion carried.

Zoning Department

Mr. Ross Buchan of Gannet Fleming presented the Penn Township Traffic Impact Committee recommendations. The committee met several times to complete the Impact Fee Update for 2015. The Board requested Mr. Bonetti to advertise the Ordinance for adoption at the next meeting.

At the last meeting the Board accepted the resignation of Bob Noah from the Penn Township Planning Commission. There were several people that expressed interest in serving on the committee to fill Mr. Noah’s term which ends on December 31, 2015. Motion by Supervisor Ward and seconded by Supervisor Roth that Art Black be appointed to fill the remaining term of Bob Noah on the Planning Commission until December 31, 2015. There being no questions or comments from the audience, the motion carried.

Police Department

Mrs. Zerfoss read the police report for September 2015.

She also presented the Animal Control Report.

Monday, October 19, 2015

Police Department - Continued

Officer Crawford asked about Halloween. The Board informed him that Trick or Treat would be observed October 31 from 6:00 p.m. to 7:30 p.m.

Road Department

Supervisor Roth discussed purchasing a salt spreader and plow for the new pick up at a cost of $14,529.00. Motion by Supervisor Roth and seconded by Supervisor Mowry that Supervisor Roth be authorized to purchase a salt spreader and plow for the pick up at a cost of $14,529.00. There being no questions or comments from the residents, the motion carried.

Supervisor Roth also reported that Suit Kote came and did some patching prior to doing their fog seal. He stated sand was applied after the fog seal and it is to be swept off in three days. He stated we have trouble all year with the road sealing project. Supervisor Ward feels their bond protects the Township against any failure. Supervisor Roth asked Solicitor Lope if the bond could be extended. Solicitor Lope said the bond doesn’t go into effect until the work is completely done.

Mrs. Zerfoss reported the estimate for the Liquid Fuels allocation for 2016 is $226,334.97.

Recycling Report

Mrs. Zerfoss submitted a newsletter from the Butler County Department of Recycling and Waste Management for Fall 2015 for composting and recycling grants.

Parks and Recreation Department

Supervisor Roth reported the Township received a grant to build a pavilion. Nick Helfer is building the concrete pad for his Eagle Scout project.

Public Relations Department

No report.

Old Business

None.

Monday, October 19, 2015

New Business

Resolution #467 – Three Year Community Development Plan – Mrs. Zerfoss reported this was approved earlier this year, but the Federal Government recently changed their requirements and said this must now be approved by Resolution. Motion by Supervisor Mowry and seconded by Supervisor Ward that Resolution #467 – Three Year Community Development Plan be approved. There being no questions or comments from the audience, the motion carried.

MMO – Penn Township Non-Uniform Pension – Mrs. Zerfoss submitted the MMO for the Non-Uniform Pension Plan for the year 2016 as $29,850.00.

MMO – Penn Township Police Pension – Mrs. Zerfoss submitted the MMO for the Police Pension Plan for the year 2016 as zero.

Blanket Bond for Elected Officials – Mrs. Zerfoss presented a blanket bond for elected officials. The Board and Solicitor Lope briefly discussed the matter and it was decided that this was not needed.

CDBG Funds for 2014 and 2015 – Mrs. Zerfoss requested a motion to approve an agreement with Butler County to administer the CDBG funds for the years 2014 and 2015. The Township has been designated as an Entitlement Community for 2014 to receive a grant in the amount of $90,329 and $90,139 for 2015. Motion by Supervisor Roth and seconded by Supervisor Mowry that the agreements with Butler County to administer the CDBG funds for 2014 and 2015 be approved. There being no questions or comments from the audience, the motion carried.

November meeting – Motion by Supervisor Ward and seconded by Supervisor Roth that the next meeting scheduled for November 19 be rescheduled to Thursday, November 12, 2015 beginning at 4:00 p.m. due to a conflict in scheduling. There being no questions or comments from the audience, the motion carried.

Act 537 – Saxonburg Authority

No report.

Audience Participation

Marlene Lott – Stated she is representing Representative Metcalf. She inquired about the closure of Rockdale Road. She said she comes out Reamer Road and is concerned about site visibility. She asked if maybe there could be a mirror installed. Supervisor Roth said he thinks there was one there years ago and thinks it was shot up. Mirrors are very expensive.

Monday, October 19, 2015

Audience Participation - Continued

John Loeffler – 103 Blackthorn Drive – Stated the tar and chip job that was done this year has been terrible, lots of dust and rocks. He said the tar and chip application will not be tolerated. He feels an apology is due to the residents regarding this situation. The matter was discussed for approximately 15 minutes. Supervisor Ward stated this needs to be documented showing what is wrong and the complaints received. Mr. Loeffler submitted a list of complaints regarding the Thorn Ridge Plan. Supervisor Ward asked Solicitor Lope to send a letter to Suit Kote.

Richard Kelly – Butler Airport Authority – Reported they would like to extend the length of the runway and is requesting a letter of support to make a cul-de-sac on Monroe Road. He advised they are doing a feasibility study on benefit and cost analysis. He said the letter would need to be on township letter head showing our support. Supervisor Mowry said originally there were 3 different options to this plan. Supervisor Ward asked for a copy of the master plan. Supervisor Roth asked if they mentioned this to the residents and Mr. Kelly said no, they wanted to approach the Township first. This was discussed for approximately 10 minutes. No decision has been made as the Board is waiting to review the master plan.

Nancy Swisher – Asked about the sand that Suit Kote just put down and are they going to remove it? Supervisor Roth said it is supposed to be removed within 3 days. She also asked what the purpose of the sand was. Supervisor Roth said he thought they were going to use an aggregate that would stick to the roads, but instead they put sand down to keep the oil from getting on cars. She also inquired about the Penn Dot window of September 15 and do we have to live with this. Supervisor Roth explained this is a Penn Dot deadline for paving work and so since that time has passed, Suit Kote is trying alternative measures to correct the problem.

Will Burns – He agrees that all the roads that were tarred and chipped are horrendous but he has faith the Township will get this corrected. He further stated that residents shouldn’t be blaming the Township, the contractor is the one at fault. He said his road was tar and chipped a couple years ago and it was great. He knows the Township is doing everything possible to get this corrected.

Monday, October 19, 2015

At 7:10 Supervisor Ward announced the Board will have a brief executive session for personnel issues. There will be no further business after the executive session and the meeting will be adjourned when they return. The Board returned from the executive session at 7:40 p.m. Motion by Supervisor Ward and seconded by Supervisor Roth the meeting be adjourned. There being no questions or comments from the audience, the motion carried.

The meeting adjourned at approximately 7:41 p.m.

Approved: Respectfully Submitted:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Samuel M. Ward Linda D. Zerfoss Chairman Township Manager Board of Supervisors Penn Township