Monday, September 19, 2016

The Penn Township Board of Supervisors met this evening at 6:00 p.m. at the Penn Township Municipal Building, 157 East Airport Road, Butler, Pa 16002 with the Chairman, Samuel M. Ward, presiding. Also present were Supervisors, Douglas A. Roth and Wilbert J. Mowry, Jr.

Township Manager, Linda D. Zerfoss, Land Use Administrator, Clinton A. Bonetti and 2 Township residents and visitors were also present.

Minutes – 07/18/16

Motion by Supervisor Ward and seconded by Supervisor Roth that there being no additions or corrections to the minutes of the meeting held Monday, August 15, 2016 they be approved as presented. There being no questions or comments from the audience, the motion carried.

Correspondence

PSATS Township Legal Defense Partnership – Newsletter dated Summer 2016-17 State Budget Finalized, New Laws Enacted, Lawmakers Consider Local Government Legislation.

Township Today – Newsletter about making sure that your dog is licensed.

PSATS Week in Review – Newsletter advising on how to handle unfunded mandates.

PA DEP Planning Module Review Letter – Letter confirming the approval of a subdivision for Trophy Hunting Subdivision, DEP Code No. N6-16-067. This subdivision confirms DEP’s determination that the above reference project is exempt from the requirement to revise the Official Plan for new land development. The project will not be connected to the Saxonburg Area Authority collection system.

PA DEP Planning Module Review Letter – Letter confirming the approval of a subdivision for W.E. Hutterer Subdivision, DEP Code No. N6-16-080. This subdivision confirms DEP’s determination that the above reference project is exempt from the requirement to revise the Official Plan for new land development. The project will not be connected to the Saxonburg Area Authority collection system.

Fire Fighters Motorcycle Club – Thank You letter to the Penn Township Police for their assistance with traffic control.

Pennsylvania Public Utility Commission – A plan for the Bessemer and Lake Erie Railroad Crossings in Penn Township and surrounding municipalities.

Monday, September 19, 2016

Correspondence – Continued

FEMA – Letter advising that Penn Township has an approved Hazard Mitigation Plan and will be eligible to apply for federal disaster assistance.

South Butler County Library – Thank You Letter for the $2,000 donation.

Butler Area Public Library – Thank You Letter for the $5,000 donation.

Seminars

The following seminar has been scheduled for any municipal employee or official to attend:

BCATO 34th Annual Safety Seminar on October 12 at the Tanglewood Center in Lyndora, PA

BCATO 2016 Annual Fall Convention held on October 25, 2016 at the Slippery Rock Municipal Building.

Motion by Supervisor Roth and seconded by Supervisor Mowry that any municipal employee or official be authorized to attend. There being no questions or comments from the audience, the motion carried.

Treasurer’s Report

Mrs. Zerfoss read the list of invoices paid since the last report was read on July 18, 2016. Township Fund: $208,602.95, Fire Tax Fund: $17,102.21, State Fund: $273,693.79. Deposits into the various funds totaled $88,309.47. Balances were read as follows: Township Fund: $923,953.21, Fire Tax Fund: $89,212.39, Act 13 Impact Fund: $548,370.43, Municipal Pension: $426,781.22, Police Pension: $975,869.28, State Fund: $126,037.28. Motion by Supervisor Mowry and seconded by Supervisor Ward that the Treasurer’s Report be approved. There being no questions or comments from the audience, the motion carried.

Zoning Department

Mr. Bonetti reported on progress of pending revisions to the Zoning and the Subdivision and Land Development ordinances.

Police Department

Mrs. Zerfoss read the Police report for July 2016.

Monday, September 19, 2016

Road Department

Supervisor Roth reported on the new truck being delivered and still needing decals, a radio and Ziebart rust proofing.

He further stated the John Deere tractor will need repairs.

Recycling Report

Butler County Department of Recycling and Waste Management Fall newsletter; Proper Disposal of Needles and “Sharps”, Autumn Composting Tips, Halloween Luminaries and Preventing Food Waste.

Parks and Recreation Department

Supervisor Roth stated HRG has completed a percolation test for the detention pond at Harcrest Park.

Public Relations Department

Old Business

None.

New Business

Trick or Treat – Motion by Supervisor Ward and seconded by Supervisor Roth to set the date for Halloween on October 31 from 6:00 to 7:30 pm. There being no questions or comments from the audience, the motion carried.

Road Department Uniform Purchase – Mrs. Zerfoss read a proposal for new uniforms for the Road Department. Motion by Supervisor Roth and seconded by Supervisor Mowry to approve the uniforms purchase. There being no questions or comments from the audience, the motion carried.

Penn Township 2014-2015 Liquid Fuels Audit – Mrs. Zerfoss mentioned the report for the 2014 – 2015 Liquid Fuels Audit from State Auditor Eugene A. DePasquale.

Non-Uniform Personnel Policy – Mrs. Zerfoss presented a non-uniform personnel policy for the boards review.

Butler County CDBG Agreement – Mrs. Zerfoss read the cooperation agreement with Butler County for the administration of the CDBG. Motion by Supervisor Mowry and seconded by Supervisor Ward to have Butler County administer the CDBG program. There being no questions or comments from the audience, the motion carried.

Monday, September 19, 2016

New Business – Continued

LED Lights for the Penn Township Municipal Building – Mrs. Zerfoss requested to complete the purchase of LED lights for the Penn Township Municipal Building at a cost of $2,700. Motions by Supervisor Ward and seconded by Supervisor Roth to purchase new LED light at a cost not to exceed $2,700. There being no questions or comments from the audience, the motion carried.

Act 537 – Saxonburg Authority

Supervisor Roth reported at the last authority meeting there is a potential litigation issue.

Audience Participation

None.

Supervisor Ward seeing no further audience participation requested a motion to adjourn. Motion offered by Supervisor Ward and seconded by Supervisor Roth. There being no questions or comments from the audience, the motion carried.

The meeting adjourned at approximately 6:20 p.m.

Approved: Respectfully Submitted:

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Samuel M. Ward Linda D. Zerfoss

Chairman Township Manager

Board of Supervisors Penn Township