Monday, September 21, 2015

The Penn Township Board of Supervisors met this evening at 6:00 p.m. at the Penn Township Municipal Building, 157 East Airport Road, Butler, PA 16002 with the Chairman, Samuel M. Ward presiding. Also present was Supervisor, Douglas A. Roth. Supervisor Wilbert J. Mowry, Jr. was absent.

Township Manager, Linda D Zerfoss, Land Use Administrator, Clinton A. Bonetti and 2 Township residents were also present.

Minutes – 08/17/15

Motion by Supervisor Ward and seconded by Supervisor Roth that there being no additions or corrections to the minutes of the meeting held Monday, August 17, 2015 they be approved as presented. There being no questions or comments from the audience, the motion carried.

Correspondence

PSATS News Bulletin – Newsletter dated July-August 2015.

City of Butler – Letter asking that the Township consider including the City of Butler Fireworks in the 2016 budget.

Pennsylvania Liquor Control Board – Annual retail liquor and malt beverage license fees for 2015 in the amount of $1,600.00.

South Butler Community Library – Thank you card for the donation of $1,000.00 to their library.

Sarah Parker – Thank you letter to Doug Roth and the entire road crew for handling a situation at the corner of Meridian and Beacon Roads that was a Penn Dot issue, but was never addressed by Penn Dot.

PA DCED – Letter dated September 1, 2015 advising that the Grant Close-Out Report submitted for the Contract #C221920424 for the contract period 07/01/2002 through 06/30/2004 has been accepted. The grant should have been closed with 30 days after the expiration of the contract.

Butler County Airport Authority – Letter requesting to be placed on the agenda to discuss the Monroe Road cul-de-sac.

JMT – Letter regarding the Canadian National Railway – Bessemer Line Railroad Bridge Overpasses MP 22.87 (Rockdale Road) & MP 27.45 (Hicks Road) Butler County, Pennsylvania. Notice that they will be constructing bridge replacements on Rockdale and Hicks Roads. There will be a field meeting tentatively scheduled for October 1.

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Correspondence - Continued

Lenny Boyd – Thank you note to the police department for their assistance with traffic control at the intersection of Rt. 8 and Brownsdale Road on Saturday, August 29th for their annual A-G-H Cancer Research Unit ride. They advised over $8,000.00 was raised.

Seminars

The following seminars have been scheduled:

 BCATO 2015 Annual Fall Convention, 10/28; Slippery Rock

 PAFPM Floodplain Administrator Best Practices; 10/02, Westmoreland County Conservation District

 BCATO Safety Seminar, 10/14; Tanglewood Center

 Central Electric Cooperative First Responders Electrical Hazards Training; 11/06, Parker PA

Motion by Supervisor Roth and seconded by Supervisor Ward that all involved be authorized to attend. There being no questions or comments from the audience, the motion carried.

Treasurer’s Report

Mrs. Zerfoss read the list of invoices paid since the last report was read on August 17, 2015. Township Fund: $151,600.31, Fire Tax Fund: $15,843.86, Municipal Pension Fund: $1,124.08, Police Pension Fund: $1,040.09. Deposits into the various Township funds totaled $106,620.01. Balances were read as follows: Township Fund: $860,718.10, Fire Tax Fund: $132,366.95, Act 13 Impact Fund: $416,111.65, Municipal Pension Fund: $415,100.93, Police Pension Fund: $991,940.54, State Fund: $177,815.64. Motion by Supervisor Ward and seconded by Supervisor Roth that the Treasurer’s Report be approved. There being no questions or comments from the audience, the motion carried.

Zoning Department

Mr. Bonetti reported the Butler County Planning Commission reviewed the Leicher Plan of 5 lots #15190. They noted that the Maintenance Agreement statement #8 in an incomplete sentence and had no other comments.

They also reviewed the Butler Country Club Maintenance Building Site plan #15198 and had no comments on this plan.

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Zoning Department - Continued

Mr. Bonetti submitted the Butler Country Club Maintenance Building site plan for approval. Mr. Bonetti stated it has been reviewed by the Planning Commission and they recommended conditional approval. Veronica Bennett of KLH feels this should be tabled until the Country Club meets their requirements. Micah Lowell, grounds superintendent, asked if the Board could approve this request as they feel they have met all requirements from KLH. Mr. Bonetti reminded Mr. Lowell this still needed to be submitted to Code.Sys. This was discussed for several minutes. Motion by Supervisor Ward that the Butler Country Club Maintenance Building site plan be approved contingent upon meeting the requirements of KLH seconded by Supervisor Roth. There being no questions or comments from the audience, the motion carried.

Mr. Bonetti also submitted a resignation from Robert Noah from the Penn Township Planning Commission. Mr. Noah’s term ends December 31, 2015. Mr. Noah has served since 1982. Mr. Bonetti advised Eric Mockenhaupt and Art Black has expressed interest in serving. Motion by Supervisor Ward seconded by Supervisor Roth to accept Mr. Noah’s resignation with sincere thanks for the many years of service and to table his replacement until the next meeting. There being no questions or comments from the audience, the motion carried.

Police Department

Mrs. Zerfoss read the Police report for August 2015.

Road Department

Supervisor Roth reported he met with Suit Kote at public meeting that was advertised on Thursday. At the meeting was representatives of Suit Kote, Supervisor Roth, Supervisor Mowry, Township Manager, Linda Zerfoss and Attorney Christopher Reese from Solicitor Lope’s office. They admitted there is a problem and feel the problem was with the stones and too much moisture. After much discussion it was approved for them to do a fog sand seal using a light coat of oil and #10 sand since it is too late to do a complete re-seal of the Township roads. Their bond is in place through next summer and if there are any failures, the Board will use their Bond to insure that necessary correction will be made.

Supervisor Roth also asked for the possibility of ordering a new dump truck. The Board discussed the issue with Motion by Supervisor Roth and seconded by Supervisor Ward to start the process to order a new dump truck. There being no questions or comments from the audience, the motion carried.

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Recycling Report

Mrs. Zerfoss reported she applied for the annual Municipal Recycling Program Performance Grant for the year 2014.

Parks and Recreation Department

Motion by Supervisor Roth and seconded by Supervisor Ward to approve a Frisbee Golf Course at Harcrest Park. There being no questions or comments from the audience, the motion carried.

Public Relations Department

Mrs. Zerfoss reported Community Day was held August 22 and there were over 400 people in attendance.

Old Business

Mrs. Zerfoss reported that a portion of Forrest Trail in the Vanity Woodlands Plan of Lots, Plan II had never been recorded so therefore we have not been receiving any Liquid Fuels Money for this road. This matter has been rectified and has been properly recorded effective September 3, 2015.

Mrs. Zerfoss also presented to the Board a letter from
Solicitor Lope regarding the discharge of firearms in the Township that he had been asked to look into.

New Business

CDBG – Wendy Leslie from CDBG needed to know what the Township wanted to do with the 2015 allocation. The Board discussed the matter and decided to put the money toward handicapped accessible features at the Park and housing rehabilitation.

Trick or Treat

Motion by Supervisor Ward and seconded by Supervisor Roth that Trick or Treat for Penn Township be observed Saturday, October 31 from 6:00 p.m. to 7:30 p.m. There being no questions or comments from the audience, the motion carried.

Irisaurus Gardens – Mrs. Zerfoss submitted a proposal from Mike Corle of Irisaurus Gardens to update and upgrade the gardens of Penn Township. They have not had any upgrading since planted 15 years ago. Motion by Supervisor Roth and seconded by Supervisor Ward that Irisaurus Gardens be approved to update and upgrade the gardens of Penn Township at an approximate cost of $5,000.00. There being no questions or comments from the audience, the motion carried.

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New Business Continued

Mrs. Zerfoss submitted a copy of the Penn Township General Employees Pension Plan and the Police Pension Plan Summary reports for 2 years ending December 31, 2014.

Act 537 – Saxonburg Authority

Supervisor Roth reported nothing happened at the last meeting other than approving some expenditures.

Audience Participation

Nancy Swisher – Asked when the gazebo is going up. Supervisor Roth stated it should arrive September 29. She also asked if the Board will report on the firearms discharge complaint. Supervisor Ward stated this is a nuisance type complaint and recommends continue sending police to respond.

At 6:40 p.m. Supervisor Ward announced the Board is adjourning for a brief executive session for personnel issues. There will be no further business after the executive session and the meeting will be adjourned. The Board returned from the executive session at approximately 6:50 p.m. Motion by Supervisor Ward and seconded by Supervisor Roth to adjourn the meeting. There being no questions or comments from the audience, the motion carried.

The meeting adjourned at approximately 6:52 p.m.

Approved: Respectfully Submitted:

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