Tuesday, September 11, 2018

The Penn Township Board of Supervisors met this evening at 6:00 p.m. at the Penn Township Municipal Building, 157 East Airport Road, Butler, PA 16002 with the Chairman, Samuel M. Ward, presiding. Also present were Supervisors, Douglas A. Roth and Wilbert J. Mowry, Jr., Township Manager, Linda D. Zerfoss, Land Use Administrator, Clinton A. Bonetti and 7 Township residents.

**Minutes – 08/14/18**

Supervisor Ward made a motion and Supervisor Roth seconded the motion that there being no additions or corrections to the minutes of the meeting held Tuesday, August 14, 2018, they be approved as presented. The motion carried.

Supervisor Ward asked for a moment of silence in memory of 911 of all who lost their lives and for the many first responders that responded.

**Correspondence**

Lope Casker – Letter advising they filed a Proof of Claim on behalf of Penn Township in the United States Bankruptcy Court, Western District of Pennsylvania in connection with the RE Gas Development, LLC Chapter 11 bankruptcy filing.

Penn Dot – Notice that Butler County passed an ordinance implementing a $5 county fee in addition to the registration fee.

Wendy Leslie, CDBG Coordinator – Advising that last month she reported the 2018 activity allocation is $81,058 and not $81,078 as she previously stated.

PSATS News Bulletin – Newsletter dated July-August 2018 on PSATS Mourns the Loss of President Bill Hawk, Capitol Roundup, PSATS Training Opportunities Coming Your Way, Grants, Technical Assistance Available, Renewal Time is Approaching, Are You Ready?, PSATS Salary Survey, and This and That.

Butler Area Sewer Authority – Letter advising they approved processing fees that will be charged. The fees will be Rescheduling Fee - $30.00 and Distribution Fee - $10.00. Both fees are non-refundable.

Penn Dot – LTAP Technical Information Sheet #189 dated Summer 2018.

Joseph and Mary Ann Andrasy – Letter stating they are appealing the Notice of Zoning Violation sent from the Land Use Administrator, Clinton Bonetti.

Tuesday, September 11, 2018

**Correspondence – Continued**

Butler County Conservation District – Newsletter dated Summer 2018.

Bartlett Tree Experts – Newsletter for fall and winter.

Moody and Associates – Notification that Penn Energy Resources LLC intends to withdraw approximately 1.656 million gallons of water per day from the Connoquenessing Creek. The source is located on private property in Penn Township for the development of shale gas and/or oil.

**Seminars**

Butler County ESU Team/Region 13 Training, 09/10 – 09/14

BCATO 36th Annual Safety Seminar, 10/10

Supervisor Roth made the motion and Supervisor Mowry seconded the motion that all involved be authorized to attend. The motion carried.

**Treasurer’s Report**

Mrs. Zerfoss read the list of invoices paid since the last report was read on August 14, 2018. Township Fund: $73,490.38, Fire Tax Fund: 2,205.78, Municipal Pension: $674.08, Police Pension Fund: $590.09. Deposits into the various Township Funds totaled $77,199.92. Balances were read as follows: Township Fund: $777,457.99, Township Capital Savings Fund: $300,000.00, Fire Tax Fund: $139,879.61, Act 13 Impact Fund: $731,613.43, Municipal Pension Fund: $565,981.35, Police Pension Fund: $1,172,779.21, State Fund: $83,575.91. Supervisor Mowry made the motion and Supervisor Ward seconded the motion that the Treasurer’s Report be approved as presented. The motion carried.

**Zoning Department**

Mr. Bonetti presented the Zoning Report for July and August 2018. Total zoning fees totaled $23,341.64.

Mr. Bonetti presented the Darlene Lavery Subdivision located on the corner of Rockdale and Morgan Roads for approval. Supervisor Ward made the motion and Supervisor Roth seconded the motion that the Darlene Lavery Subdivision located on the corner of Rockdale and Morgan Roads be approved pending approval of the County Planning Commission. The motion carried.

Tuesday, September 11, 2018

**Zoning Department – Continued**

Mr. Bonetti requested the Board to conditionally approve the R.J. Bishop Site Plan on Route 8 and East Airport Road for a commercial garage. Supervisor Roth made the motion and Supervisor Mowry seconded the motion that conditional approval is given for the R.J. Bishop Site Plan on Route 8 and East Airport Road for a commercial garage pending approval from the Township Engineers, HRG and County approval. The motion carried.

Mr. Bonetti reported at the last Planning Commission meeting they discussed the possibility of property maintenance dealing with grass and dilapidated structures. He advised they didn’t want to get into grass maintenance. Mr. Bonetti said he contacted several municipalities to ask how they handle property maintenance and they haven’t responded. Supervisor Roth said he doesn’t think the grass issues is a problem and the complaints he receives is for vacant lots. Mr. Bonetti said he will proceed with investigating how to handle dilapidated buildings.

**Police Department**

Mrs. Zerfoss read the Police report for August 2018.

**Road Department**

Supervisor Roth requested approval to hire Nick Krelow at the wage of $20.44 per hour. He stated that Linda and he met with 5 people. We received 14 applications and Nick has experience with Connoquenessing and Jefferson Townships. Supervisor Mowry made the motion and Supervisor Ward seconded the motion to hire Nick Krelow for the road department at a wage of $20.44 per hour. The motion carried.

Supervisor Roth reported the trash cans at the park sit outside and the fill up with water. He is requesting the purchase of 4 trash can covers at a cost of $680.00. Supervisor Ward made the motion and Supervisor Roth seconded the motion to purchase 4 trash can covers at a cost of $680.00. The motion carried.

Supervisor Roth made the motion and Supervisor Mowry seconded the motion that a letter is to be sent to Rex Energy regarding the washouts along Anderson Road and to find out what their plans on for fixing the areas. The motion carried.

Supervisor Mowry made the motion and Supervisor Ward seconded the motion to send XTO an invoice for payment of the half the cost for sealcoat on Mushrush Road as was previously agreed to. The motion carried.

Tuesday, September 11, 2018

**Road Department - Continued**

Supervisor Roth reported during the recent rain storm we received a total of 5 1/4” of rain which was a good way to get that much as it was slow and steady. He stated he’s concerned about Hurricane Florence and hopes it’s not similar to 2004 when we had Hurricane Ivan.

**Recycling Report**

No report.

Tuesday, September 11, 2018

**Parks and Recreation Department**

No report.

**Public Relations Department**

No report.

**Old Business**

Mrs. Zerfoss stated she talked to Darren Myer’s from HRG to reapply

for the next Green Light Go Grant.

**New Business**

Supervisor Ward made the motion and Supervisor Roth seconded the motion to set Trick or Treat for Penn Township for October 31, 2018, between the hours of 6:00 p.m. and 7:30 p.m. The motion carried.

**Act 537 – Saxonburg Authority**

Supervisor Roth reported at the last meeting they discussed flooding issues and future projects. Supervisor Ward stated they are fortunate that the staff can do repairs and other work in-house.

**Audience Participation**

Will Burns – Stated Doug Roth and the road crew did a great job Sunday.

Nancy Swisher – Asked about cluster homes. Mr. Bonetti explained that means you can put more houses on smaller lots. Previously you could put 100 houses on 100 acres, but cluster means you can put 100 houses on 70 acres with 30 acres remaining as free space. Right now, you can put a house on 1/2 acres with public water and sewage.

Tuesday, September 11, 2018

**Executive Session** – Supervisor Ward announced that seeing no further audience participation, the Board was going to go into an Executive Session for personnel matters. Upon returning, there will be no more business to discuss.

**Adjournment**

The Board returned from the Executive Session at approximately 6:55 p.m. Supervisor Roth made a motion and Supervisor Mowry seconded the motion to adjourn the meeting. The motion carried.

The meeting adjourned at approximately 6:55 p.m.

Approved: Respectfully Submitted:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Samuel M. Ward Linda D. Zerfoss

Chairman Township Manager

Board of Supervisors Penn Township