Tuesday, February 12, 2019

The Penn Township Board of Supervisors met this evening at 6:00 p.m. at the Penn Township Municipal Building, 157 East Airport Road, Butler, PA 16002 with the Chairman, Samuel M. Ward, presiding. Also present were Supervisors, Douglas A. Roth and Wilbert J. Mowry, Jr., Township Manager, Linda D. Zerfoss, Land Use Administrator, Clinton A. Bonetti, and 5 Township residents.

**Minutes – 01/07/19**

Supervisor Ward made a motion and Supervisor Roth seconded the motion that there being no additions or corrections to the minutes of the Public Hearing held Monday, January 7, 2019, and the Board of Supervisors meeting held Monday, January 7, 2019, be approved as presented. The motion carried.

Ike Kelly – Was present to update the Board regarding the airport expansion project. He stated some residents had concerns that houses would be taken. Mr. Kelly said he assured them that there was possibly only one house that would be taken. He stated when he receives a preliminary report he will furnish it to the Board. The assessment will be good for 3 – 5 years and the cost analysis has been completed and it is in excess of 1 to 1. Supervisor Roth stated he was here for the last expansion and he feels this expansion is being handled much better.

**Correspondence**

Board of Auditors – Minutes of their meeting held Tuesday, January 8, 2019.

PSATS Township Legal Defense Partnership – Newsletter dated Winter 2019.

AK Steel Corporation – Annual Notification to downstream municipalities and water users inventory of regulated substance stored in ASTs at Butler Works.

Anna Bartolini Brown – Letter expressing concern about the intersection of Route 8 and Airport Road and the difficulties in making turns. The Board instructed the Manager to contact Ms. Brown and advise her that we have applied for a Green Light Go Grant from the State for that intersection.

Pennsylvania Department of Conservation and Natural Resources – Listing of various grants that are available between January 22 to April 10.

Tuesday, February 12, 2018

**Correspondence - Continued**

South Butler County School District – Letter advising they authorized Mr. Shelby Stewman of Stewman Demographics to conduct a demographic study. Mr. Stewman will be contacting each municipality to collect the necessary data for this study.

PSATS News Bulletin – Newsletter dated, November-December 2018 and January 2019.

PA American Water – Offering its Environmental Grant Program for 2019.

Armstrong – Notice of the upcoming rate adjustment that will be sent to customers in our community.

Penn Township Veterans Association – Newsletter of upcoming events.

Butler County Conservation District – Newsletter dated Winter 2019.

**Seminars**

PennDOT Mandated Flagger Training, 02/14; Saxonburg Borough

Safe Driving Class, 03/22; New Stanton

Emergency Management and NIMS, 02/21; Penn Township

Supervisor Roth made the motion and Supervisor Mowry seconded the motion that all involved be authorized to attend. The motion carried.

**Treasurer’s Report**

Mrs. Zerfoss read the list of invoices paid since the last report was read on January 7, 2019. Township Fund: $185,236.37, Fire Tax Fund: $5,972.81, Municipal Pension: $324.08, Police Pension Fund: $240.09. Deposits into the various Township Funds totaled $172,421.02. Balances were read as follows: Township Fund: $327,765.04, Fire Tax Fund: $64,654.36, Township Capital Savings Fund: $303,247.06, Act 13 Impact Fund: $748,931.87, Municipal Pension Fund: $548,853.36, Police Pension Fund: $1,088,597.53, State Fund: $327,765.04. Supervisor Mowry made the motion and Supervisor Ward seconded the motion that the Treasurer’s Report be approved as presented. The motion carried.

**Zoning Department**

Mr. Bonetti presented his Zoning report for January 2019. 3 Building Permits were issued totaling $1,697.50, 3 Zoning Permits were issued totaling $400.00, 1 Highway Occupancy Permit was issued totaling $50.00, and 5 Lien Letters were issued totaling $75.00. Total Land Development fees for January totaled $2,222.50.

Tuesday, February 12, 2018

**Zoning Department - Continued**

Mr. Bonetti also reported that Diehl Automotive will not be moving forward with the new building. They purchased the Stark Complex.

**Police Department**

Mrs. Zerfoss read the Police report for January 2019. She also presented the Officer activity report for Middlesex Township for January 2019.

Mrs. Zerfoss requested approval to purchase new tasers for each officer. The current tasers are old and parts are hard to find. The total for everything including cartridges and the data port/download kit will be $7,270.00. Supervisor Mowry made the motion and Supervisor Ward seconded the motion that the Township Manager be authorized to purchase the new tasers, cartridges, and data port/download kit for $7,270.00. The motion carried.

Mrs. Zerfoss also reported the jump packs for the police department don’t work. We can purchase new ones between $150 and $300 per pack or rebuild the jump packs at a cost of $50 to $60. She stated the Police recommend rebuilding the jump packs. Supervisor Roth made the motion and Supervisor Mowry seconded the motion that the police be authorized to have the jump packs rebuilt. The motion carried

Mrs. Zerfoss reported the Police also requested approval to purchase a new trickle charger. They would like to purchase a bench top model for approximately $90 - $125. Supervisor Mowry made the motion and Supervisor Ward seconded the motion that the Police be approved to purchase a new trickle bench top charger at a cost of $90 - $125. The motion carried.

**Road Department**

Supervisor Roth reported truck #7 was just purchased a year ago and it has approximately 1,000 miles on it. He stated earlier there was an issue with the brakes and recently had a problem where it would not go forward or backward. He had to put it in 4-wheel drive to get it to move. Hunters Truck said the transfer case went out and that this would not be covered under warranty as this was caused by a shock. Supervisor Roth said he questioned that and Hunters Truck said are paying for the repairs.

Supervisor Roth reported the 1991 GMC Truck was sold to the Butler County Airport for $1.00 as previously discussed at a meeting.

Tuesday, February 12, 2018

**Road Department – Continued**

Supervisor Roth requested approval to purchase a new Flail mower at a cost of $7,800.00 from Montage Enterprises. Supervisor Ward made the motion and Supervisor Roth seconded the motion that he be approved to purchase a new Flail mower at a cost of $7,800.00 from Montage Enterprises. The motion carried.

Supervisor Roth said the road paving project is almost ready to be advertised and he will forward the list to the Board for their review. Supervisor Roth made the motion and Supervisor Mowry seconded the motion that the Township Manager be authorized to advertise the road paving project when it’s completed. The motion carried.

**Recycling Report**

Mrs. Zerfoss stated last year the Township had a recycling event and there were approximately 46 residents that took advantage of this. She asked the Board if they would like to host another recycling event. The Board discussed this at the workshop and decided to have it on Saturday, September 14, 2019. Supervisor Mowry made the motion and Supervisor Ward seconded the motion that the Township host another recycling event at the Municipal Building on September 14, 2019. The motion carried

**Parks and Recreation Department**

Butler County is inviting municipalities to submit a grant application to the Butler County Parks and Recreation Commission for funding consideration. Supervisor Roth stated since we are applying for a DCNR Grant and possibly a joint grant with the Audubon Society and the Butler County Airport he thinks we should hold off until next year.

Supervisor Roth reported that he and Linda Zerfoss met with Jim Bonner from the Audubon Society and the Butler County Airport to discuss applying for a joint grant to create a bike path/walking trail between the Audubon, the airport and Harcrest Park. Mr. Bonner said he would submit the application for Engineering on behalf of us since we are applying for a DCNR grant for Harcrest Park. Supervisor   
Roth said this grant is just for engineering services not, design. Supervisor Roth made the motion and Supervisor Mowry seconded the motion that Mr. Bonner applies for a DCNR Grant for engineering services for a bike path/walking trail between the Audubon, Butler County Airport and Harcrest Park. The motion carried.

Supervisor Roth also reported that he and Linda Zerfoss met with Lance from the Butler County Parks and Recreation Department, Wendy Leslie from Community Development Block Grant and Jim Feath to discuss applying

for a grant for Harcrest Park from DCNR.

Tuesday, February 12, 2018

**Public Relations Department**

Supervisor Ward reported that John Trempus who was active in the Township on various committees passed away this past week.

**Old Business**

Mrs. Zerfoss submitted the proposal from Towne Answering Service that she and Supervisor Ward attended. After a brief discussion with the pros and cons of the system, it was decided to table this until a later time.

**New Business**

None.

**Act 537 – Saxonburg Authority**

No report.

**Audience Participation**

Nancy Swisher – Asked where the bike path/walking trail would cross the road. Supervisor Roth stated no design has been made. We are just applying for an Engineering grant. If we get the grant, then it would be designed and constructed. We would split the cost 3 ways between the Audubon, Butler County Airport and Penn Township.

Supervisor Ward seeing no further audience participation stated the Board is going to have a brief Executive Session for personnel issues. Afterward, the Board will return and adjourn the meeting. He stated there will be no further new business afterward.

**Adjournment**

The Board returned from the Executive Session and Supervisor Ward made a motion and Supervisor Roth seconded the motion to adjourn the meeting. The motion carried.

The meeting adjourned at approximately 6:37 p.m.

Approved: Respectfully Submitted:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Samuel M. Ward Linda D. Zerfoss

Chairman Township Manager

Board of Supervisors Penn Township