Tuesday, April 9, 2019

The Penn Township Board of Supervisors met this evening at 6:00 p.m. at the Penn Township Municipal Building, 157 East Airport Road, Butler, PA 16002 with the Chairman, Samuel M. Ward, presiding. Also present were Supervisors, Douglas A. Roth and Wilbert J. Mowry, Jr., Township Manager, Linda D. Zerfoss, Land Use Administrator, Clinton A. Bonetti, and 10 Township residents.

**Minutes – 03/12/19**

Supervisor Ward made a motion and Supervisor Roth seconded the motion that there being no additions or corrections to the minutes of the Board of Supervisors meeting held Monday, March 12, 2019, be approved. The motion carried.

Jon Natale – Was present to update the Board regarding the Pennsylvania American Water Company (PAWC)planned water service expansion project in Penn Township. Mr. Natale requested that Penn Township issue a letter of interest to the PAWC concerning their interest in water service. Mr. Natale also stated that PAWC will contact their surveying company and will have them remove the unauthorized orange paint ground control markings on structures such as catch basins in the roadway within the Thornridge Estates and on Meadowbrook Drive. Chairman Ward responded that the Board will consult with the Township Solicitor in the near future regarding the letter of interest.

Jennifer Vanasdale – Ms. Vanasdale stated to the public that she is another candidate for the Butler County Common Pleas Judge.

**Correspondence**

Pennsylvania Department of Environmental Protection – Port O’Call Mobile Home Park sewage permit.

Thank You Letter from the Carolyn Ward Family.

Thank You Letter from the Deanna Myers Family.

PSATS News Bulletin – News Letter dated March 2019.

Pennsylvania Department of Transportation – Maintenance Activities will be held on May 13 at the Cranberry Township Maintenance Building.

Penn DOT LTAP – Technical Information Sheet Number 193.

PSATS – 2019 proposed Resolutions and Bylaw changes.

Pennsylvania Department of Transportation – Traffic Counting on Local Road.

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**Seminars**

Butler County Associations of Township Officials 2019 Spring Convention held on May 16th at the Butler Country Club.

Supervisor Roth made the motion and Supervisor Mowry seconded the motion that all involved be authorized to attend. The motion carried.

**Treasurer’s Report**

Mrs. Zerfoss read the list of invoices paid since the last report on April 9, 2019. Township Fund: $162,003.41, Fire Tax Fund: $6,632.87, Municipal Pension: $324.08, Police Pension Fund: $240.09, Act 13 Impact Fee $2,095.44. Deposits into the various Township Funds totaled $197,641.97. Balances were read as follows: Township Fund: $334,254.09, Fire Tax Fund: $80,816.82, Township Capital Savings Fund: $304,504.42, Act 13 Impact Fund: $696,314.52, Municipal Pension Fund: $548,205.20, Police Pension Fund: $1,088,117.35, State Fund: $312,332.11. Supervisor Mowry made the motion and Supervisor Ward seconded the motion that the Treasurer’s Report be approved as presented. The motion carried.

**Zoning Department**

Mr. Bonetti presented his Zoning report for March 2019. ~~4~~ Four Building Permits were issued totaling $5,123.5, ~~4~~ Four Zoning Permits were issued totaling $600.00, and ~~4~~ Four Lien Letters were issued totaling $60.00. Total Land Development fees for March totaled $5,783.50.

Mr. Bonetti presented a waiver/modification request from Matt Diehl for 267 Pittsburgh Realty, from the required 21-day time submission for their grading plan at 267 Pittsburgh Road. Supervisor Ward made the motion and Supervisor Roth seconded the motion that the waiver be granted. The motion carried.

**Police Department**

Mrs. Zerfoss read the Police report for January 2019.

Mrs. Zerfoss requested approval for the cost overrun of $2,375.00 for the Taser purchase. Supervisor Roth made the motion and Supervisor Mowry seconded the motion that the Township Manager be authorized to pay the overrun for the new Taser purchase in the amount of $2,375.00. The motion carried.

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**Road Department**

Supervisor Roth requested authorization to purchase a Ventrac Tractor mower and attachments at a cost of $31,545.60. Supervisor Mowry made the motion seconded by Supervisor Ward to purchase the Ventrac tractor mower. The Motion carried.

Supervisor Roth reported that some of the roads from the 2018 seal coat project are losing stones.

Supervisor Roth reported that the 2019 paving project will be advertised and the bid opening will be held at 12:00 pm on May 14, 2019.

**Recycling Report**

Mrs. Zerfoss reported that Penn Township has received the approval letter from Department of Environmental Protection for the upcoming recycling event on September 21, 2019, from 8:00 am to 12:00 pm and there will be some fees for the collection of recycling materials.

**Parks and Recreation Department**

Audubon Society Newsletter – Summer 2019

Supervisor Roth reported that the Harcrest Park maintenance building will be adding snow bars to the metal roof at a cost of $1,860.00. Supervisor Ward made the motion seconded by Supervisor Roth to approve the adding of snow bars to the Harcrest Park maintenance building. The motion carried.

Supervisor Roth also reported the park in Renfrew had damage from a recent storm and the slide will need to be replaced. He stated that the slide manufacture is no longer in business and he will be looking at upgrading the park playground facilities.

Supervisor Roth reported that the concrete work for Harcrest Park maintenance building will take place after Easter.

**Public Relations Department**

None.

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**Old Business**

Mrs. Zerfoss state that there was a clerical error for Resolution Number 491, entitled “Community Grant Program” and “Disposition of Township Records”. Supervisor Roth made the motion and Supervisor Mowry seconded the motion that we recognize two Resolutions for Number 491. The motion carried.

Mrs. Zerfoss also reported that there was a clerical error for Ordinance Number 170, entitled “Subdivision and Land Development” and “Traffic Impact Fee”. Supervisor Mowry made the motion and Supervisor Ward seconded the motion that we recognize two Ordinances for Number 170. The Motion carried.

**New Business**

Pennsylvania State House Resolution Number 291 – (state the title of this resolution). The study was completed at the end of 2018 and PSATS and the Boroughs Association are against it.

Mrs. Zerfoss read Resolution 501, entitled “Harcrest Park – Phase 2 Grant Application”. Supervisor Ward made the motion and Supervisor Roth seconded the motion to submit the grant application for Phase 2 of the Harcrest Park. The motion carried.

Mrs. Zerfoss presented an agreement with Bartlett Tree Experts for the yearly care of Spruce trees on the Municipal building property. Supervisor Roth made the motion and Supervisor Mowry seconded the motion that the Township enters into an agreement with Bartlett Tree Experts to care for the Township trees on the Municipal building property. The motion carried.

Mrs. Zerfoss reported that Maher Duessel has completed the 2018 municipal audit.

**Act 537 – Saxonburg Authority**

Supervisor Roth reported there were two new hires to the Authority labor staff.

**Audience Participation**

Paula Painter – Informed the Board that she is running for Butler County Prothonotary.

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**Audience Participation – Continued**

Michael Stiffey – From 6237 Old Route 8 – Stating that there are cars speeding on Old Route 8. He also stated that there is a sewage smell in the old Route 8 area. Supervisor Ward asked if he had contacted Saxonburg Authority regarding the sewage smell.

**Executive Session**

We had a short executive session on Township personnel matters.

**Adjournment**

Supervisor Mowry made a motion and Supervisor Ward seconded the motion to adjourn the meeting. The motion carried.

The meeting adjourned at approximately 7:12 p.m.

Approved: Respectfully Submitted:

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Samuel M. Ward Clinton A. Bonetti

Chairman Land Use Administrator

Board of Supervisors Penn Township