Tuesday, March 10, 2020

The Penn Township Board of Supervisors met this evening at 6:00 p.m. at the Penn Township Municipal Building, 157 East Airport Road, Butler, PA 16002 with the Chairman, Samuel M. Ward, presiding. Also present were Supervisors, Douglas A. Roth and Wilbert J. Mowry, Jr., Land Use Administrator, Clinton A. Bonetti, and 12 Township residents and guests. Township Manager, Linda D. Zerfoss was absent.

**Minutes – 02/11/2020**

Supervisor Ward made the motion and Supervisor Mowry seconded the motion that there being no additions or corrections to the minutes of the meeting held Monday, February 11, 2020, they be approved as presented. The motion carried.

**Correspondence**

Congressman Mike Kelly – COVID - 19 information.

PSATS – Coronavirus Update for Townships.

Butler Area Military Veterans – Memorial Day Activities.

RES Water- Butler, LLC – PaDEP WMGR123NW009 Permit.

Butler County Bureau of Elections – Election dates and special election dates and locations.

Penn DOT – Automated Work Zone Speed Enforcement.

Highway Safety Network – Buckle Up PA Grant for December 2019 - $1,449.06.

Pennsylvania Department of Transportation – Road Turnback Annual Maintenance payment - $41,000.00.

Pennsylvania Department of Transportation – Liquid Fuels Tax Fund payment - $254,748.30.

Bartlett Tree Experts – Spring Newsletter.

James A. Day – NPDES – Bradley Dietrich – Jefferson Township.

Butler County Conservation District – Winter 2020 Newsletter.

PSATS News Bulletin – February 2020.

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**Seminars**

SPC Local Technical Assistance Program Schedule:

Roadside Vegetation Control – 4/30/2020 Monroeville, PA

Curves on Local Roads: Issues and Safety – 4/15/2020 Indiana, PA

Active Transportation – 4/16/2020 Belle Vernon, PA

Pavement Markings and Maintenance – 4/28/2020 Monroeville, PA

BCATO – The 105th Annual Spring Convention at the Butler Country Club on May 21, 2020

The Township Role in Emergency Management – 3/10/2020 in Armstrong County

Supervisor Mowry made the motion and Supervisor Roth seconded the motion that all involved be authorized to attend. The motion carried.

**Treasurer’s Report**

Mr. Bonetti read the list of invoices paid since the last report was read on February 11, 2020. Township Fund: $84,107.35, Fire Tax Fund: $2,692.09, Act 13 Fund: $717.60, Municipal Pension: $849.03, Police Pension Fund: $240.09. Deposits into the various Township Funds totaled $390,189.83. Balances were read as follows: Township Fund: $121,442.47, Fire Tax Fund: $113,132.05, Township Savings Fund: $309,842.92, Act 13 Impact Fund: $831,603.71, Municipal Pension Fund: $672,736.28, Police Pension Fund: $1,311,112.72, State Fund: $321,125.45. Supervisor Roth made the motion and Supervisor Ward seconded the motion that the Treasurer’s Report be approved as presented. The motion carried.

**Zoning Department**

No Report.

**Police Department**

Mr. Bonetti read the Police Report for February 2020.

**Road Department**

Supervisor Roth reported Penn Sweeping was hired to remove the loose gravel on various Township roads. He is requesting approval to pay Penn Sweeping $960.00. Supervisor Ward made the motion and Supervisor Mowry seconded the motion that Penn Sweeping be paid $960.00 for sweeping of loose gravel on various Township Roads. The motion carried.

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**Road Department – Continued**

Supervisor Roth discussed the need to advertise the 2020 paving and seal coat project. Supervisor Mowry made the motion and Supervisor Roth seconded the motion that the Township advertises the 2020 paving and seal coat project. The motion carried.

Supervisor Roth discussed the high tree limbs on Winters Road that are a potential road hazard. Supervisor Roth made the motion and Supervisor Ward seconded the motion that the high tree limbs be taken down at a cost of $1,500.00. The motion carried.

**Recycling Report**

Mr. Bonetti read the costs for various recycling items for the June 6, 2020, Penn Township Recycling event.

**Parks and Recreation Department**

Supervisor Roth reported the Renfrew Park equipment was delivered and being stored at Harcrest Park. He stated that the foundation for the playground equipment will need to be started before the installation of the equipment.

Supervisor Roth stated that he has a quote to install a fiberglass bridge in Harcrest Park. He stated that he will call to get more quotes for a footbridge to be installed in the Park for one of the trails.

**Public Relations Department**

None.

**Old Business**

Mr. Bonetti stated that the Township has received three executed right of ways for the Mushrush Road Bridge Replacement project and they have been recorded.

Supervisor Ward read an agreement from HRG Engineers for the Mushrush Road Bridge Project. He stated the cost for their compensation would be $13,800.00 broken down into phases. Phase 1 will be a bidding phase service in the amount of $1,600.00. Phase 2 will be construction administration services in the amount of $9,100.0. Phase 3 will be construction observation services in the amount of $3,100.00. Supervisor Ward made the motion and Supervisor Mowry seconded the motion that HRG Engineering services meet the amount of $13,800.00 for the Mushrush Bridge Road Project. The motion carried.

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**New Business**

Resolution #511- Declaration of Taking – Jack Walker Right of Way – Mr. Bonetti read Resolution #511- Declaration of Taking – Jack Walker Right of Way. Supervisor Mowry made the motion and Supervisor Roth seconded the motion that Resolution#511- Declaration of Taking – Jack Walker Right of Way be approved. The motion carried.

Supervisor Roth made the motion and Supervisor Ward seconded the motion to table the quarterly service agreement with S & S Climate systems for the Township building rooftop HVAC units. The motion carried.

Mr. Bonetti read the Majestic Lawn Care maintenance agreement for Renfrew Park in the amount of $3,025.00. Supervisor Ward made the motion and Supervisor Mowry seconded the motion that Majestic Lawn Care maintains Renfrew Park in the amount of $3,025.00. The motion carried.

Supervisor Ward read the B&P Technical Service proposal to verify and adjust the Township building rooftop HVAC units. He reported that B&P Technical Service verified the amount of airflow in the office area of the Municipal building. Supervisor Ward made the motion and Supervisor Mowry seconded the motion that B&P Technical Services verifying and adjusting the airflow for all of the Municipal building HVAC units. The motion carried.

Mr. Bonetti reported that the Maher Duessel annual audit is completed.

**Act 537 – Saxonburg Authority**

Supervisor Roth reported the McFann station pump needs to be replaced at a cost of $40,000.00. He also stated there were 148 new customers in 2019 and the SAA is treating less sewage now than when they started the system in 2008. He stated that there is less stormwater infiltration now that when the project began. He also reported that SAA recorded rain events. From 2010 to 2017, there was an average of 34.3 inches of rain per year and from 2017 to 2019 there was an average of 47.4 inches of rain per year.

**Audience Participation**

Leroy Bunyan – Requested to have the trees in Connoquenessing Creek be removed. He would like someone to contact DEP and get assistance for the removal of islands in the creek. He also stated that various communities are involved in a study for the flooding of Connoquenessing Creek and why are we not involved. Supervisor Ward stated that he will contact Jerry Andrea from Cranberry Township and see if Penn Township could get involved in the Connoquenessing Creek Study.

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**Audience Participation – Continued**

Charisse Bunyan – Asked why the Fire Department did not pump out their basements the last flood. She also questioned why more was not done in the 2004 IVAN flood. She stated that nobody was offered a buyout from that flood. She also questioned why no dumpsters were given in the last flood. Supervisor Roth stated that the residents need to call if they need help because he has known that Renfrew residents always help each other.

Anna Marie Hernandez – Said she sent an email in November regarding the FEMA information. She also wanted to know what our procedure was for residents that don’t have flood insurance. She also was wondering why the park and basketball courts were not cleaned off since the last flood.

Adam Hernandez – Question why we don’t remove all the trees along the banks of the creek.

Dan Ritenour – Stated since these are Federal Waterway the Federal Government should clean them.

Matt Arena – The Mushrush Road Bridge replacement advertisement should have been in the Butler Eagle and that the revised Walker Right of Way Survey was submitted for the Declaration of Taking.

**Adjournment**

Supervisor Mowry made the motion and Supervisor Roth seconded the motion to adjourn the meeting. The motion carried.

The meeting adjourned at approximately 7:02 p.m.

Approved: Respectfully Submitted:

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Samuel M. Ward Clinton A. Bonetti

Chairman Land Use Administrator

Board of Supervisors Penn Township