Tuesday, August 10, 2021

The Penn Township Board of Supervisors met this evening at 6:00 p.m. at the Penn Township Municipal Building, 157 East Airport Road, Butler, PA 16002 with the Chairman, Samuel M. Ward, presiding. Also present were Supervisors, Douglas A. Roth and Wilbert J. Mowry, Jr., Township Manager, Linda D. Zerfoss, Land Use Administrator, Clinton A. Bonetti, and 3 Township residents.

**Minutes – 07/13/21**

Supervisor Ward made a motion and Supervisor Mowry seconded the motion that there being no additions or corrections to the minutes of the meeting held Tuesday, July 13, 2021, they be approved as presented. The motion carried.

**Correspondence**

**Babst/Calland** – Copy of letter sent to the Butler County Assessment Office regarding the owners of 505 Dodds Road are applying for exemption of real estate taxes. The owners are InVision Customized Services. They are claiming they are a nonprofit corporation. The Board instructed Mrs. Zerfoss to submit the application to Solicitor Lope for his opinion.

**PSATS News Bulletin** – Newsletter dated July 2021.

**PennDot Moving Forward** – Quarterly newsletter dated Summer 2021.

**Armstrong Business Solutions** – Notice that television service will increase beginning September 21.

**Seminars**

The following seminars have been scheduled:

Roadway Management Conference, 10/6 – 9, Delaware

PennBOC Region 6 Training, 09/09, Butler Township

Supervisor Mowry made the motion and Supervisor Roth seconded that all involved be authorized to attend. The motion carried.

**Treasurer’s Report**

Mrs. Zerfoss read the list of invoices paid since the last report was read on July 13, 2021. Township Fund: $139,599.78, Fire Tax Fund: $2,256.13, Act 13 Impact Fund: $3,420.26, State Fund: $239,756.19. Deposits into the various Township Funds totaled $113,167.59. Balances were read as follows: Township Fund: $321,723.28, Fire Tax Fund: $138,239.18, American Rescue Plan Fund: $255,342.57, Township Capital Savings Fund: $312,047.17, Act 13 Impact Fund: $625,528.82,  
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**Treasurer’s Report - Continued**

Municipal Pension Fund: $848,442.52, Police Pension Fund: $1,663,899.69, State Fund: $74,676.80. Supervisor Roth made the motion and Supervisor Ward seconded the motion that the Treasurer’s Report is approved as presented. The motion carried.

**Zoning Department**

Mr. Bonetti presented his Zoning Report for July 2021. The following have been issued: 4 Building Permits, 7 Zoning Permits, 1 Traffic Impact Fee, 2 Highway Occupancy Permits, 17 Lien Letters, 2 Land Development Applications. Total Zoning fees for July were $11,413.84.

Mr. Bonetti stated he received a letter of resignation from Howard Neff from the Penn Township Planning Commission. Supervisor Ward made the motion and Supervisor Mowry seconded the motion that the resignation from Howard Neff from the Penn Township Planning Commission is accepted with regret. The motion carried.

Mr. Bonetti reported that Nanette Rau would like to serve on the Penn Township Planning Commission to finish Howard Neff's term. Linda Dawson asked if this was an advertised position. Mr. Bonetti said no as he has letters from people expressing their desire to serve on various boards if there is a vacancy. Supervisor Mowry made the motion and Supervisor Roth seconded the motion that Nanette Rau is appointed to serve on the Penn Township Planning Commission to finish Howard Neff's term. The motion carried.

Mr. Bonetti presented the Pete Sebock Subdivision for approval. Supervisor Roth made the motion and Supervisor Ward seconded the motion that the Pete Sebock Subdivision be approved. The motion carried.

**Police Department**

Mrs. Zerfoss read the Police report for July 2021.

**Road Department**

Supervisor Roth reported that paving has been completed. Dodds Road and Robinson Run Road have already been sealed, but Royal Oak and McBride Hill need a double seal.

Supervisor Roth stated that he would like approval to paint the traffic lines on Three Degree, Airport, Mushrush, and Maharg Roads at an approximate cost of $7,000.00. Supervisor Ward made the motion and Supervisor Mowry seconded the motion that Supervisor Roth be approved to paint the traffic lines of Three Degree, Airport, Mushrush, and Maharg Roads at an approximate cost of $7,000.00. The motion carried.

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**Road Department - Continued**

Supervisor Roth also reported the new truck is in and ready for work.

**Recycling Report**

No report.

**Parks and Recreation Department**

Supervisor Roth reported on the additional property at Harcrest Park. There are 17.85 acres and he suggested offering $275,000.00 to be paid at approximately $55,000.00 for five years. Supervisor Mowry made the motion and Supervisor Roth seconded the motion that Solicitor Lope negotiate the purchase of additional property at Harcrest Park for $275,000.00 to be paid at approximately $55,000.00 for five years. The motion carried.

Supervisor Roth also reported that another bench was sold to Vanessa and Kevin Bocchi. He stated that 10 benches have been sold.

Supervisor Roth said that we are still waiting to hear whether we have been approved for the grant to complete Phase 2 of Harcrest Park.

Supervisor Roth reported that Jacob Mock has earned his Eagle Scout badge. The Board has signed a certificate acknowledging this achievement.

**Public Relations Department**

Mrs. Zerfoss reminded the residents that the Penn Township Community Day will be held on September 18 from 12 to 4 pm at Harcrest Park.

**Old Business**

Mrs. Zerfoss reported that the authorization was submitted to HRG to do the traffic study on Monroe Road.

**New Business**

Mrs. Zerfoss asked for a motion to agree to have Butler County administer the Community Development Block Grant for Penn Township. Supervisor Roth made the motion and Supervisor Ward seconded the motion to have Butler County administer the Community Development Block Grant for Penn Township. The motion carried.

**Resolution #532 – CDBG 2021** – Mrs. Zerfoss read Resolution #532 – CDBG 2021. Supervisor Ward made the motion and Supervisor Mowry seconded the motion that Resolution #532 – CDBG 2021 be approved. The motion carried.

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**New Business – Continued**

**Resolution #533 – Fair Housing** – Mrs. Zerfoss read Resolution #533 – Fair Housing. Supervisor Mowry made the motion and Supervisor Roth seconded the motion that Resolution #533 – Fair Housing be approved. The motion carried.

**Resolution #534 – Three Year Plan** – Mrs. Zerfoss read Resolution #534 – Three Year Plan. Supervisor Roth made the motion and Supervisor Ward seconded the motion that Resolution #534 – Three Year Plan be approved. The motion carried.

**Resolution #535 – Traffic Impact Fee Committee** – Mrs. Zerfoss read Resolution #535 – Traffic Impact Fee Committee. Supervisor Ward made the motion and Supervisor Mowry seconded the motion that Resolution #535 – Traffic Impact Fee Committee be approved. The motion carried.

Supervisor Ward made the motion and Supervisor Mowry seconded the motion that masks be worn in all municipal buildings. The motion carried.

**Act 537 – Saxonburg Authority**

Supervisor Roth reported at the last meeting they discussed the pump station and Balls Bend.

**Audience Participation**

**Linda Dawson** – Said she had 2 functions at Harcrest Park, and it was very nice. She also asked when water would arrive. Supervisor Ward stated Twinbrook Animal Clinic on Route 8 is closed tomorrow due to construction for the water lines. He feels it could be in the area next month.

**Jackson Jungling** – Attending this meeting to earn his Boy Scout Merit Badge on Citizenship Community Meeting.

**Adjournment**

Supervisor Mowry made a motion and Supervisor Roth seconded the motion to adjourn the meeting. The motion carried.

The meeting adjourned at approximately 6:40 p.m.

Approved: Respectfully Submitted:

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Samuel M. Ward Linda D. Zerfoss

Chairman Township Manager

Board of Supervisors Penn Township