Tuesday, December 8, 2020

The Penn Township Board of Supervisors held a virtual meeting this evening at 6:00 p.m. with the Chairman, Samuel M. Ward, presiding. Also present were Supervisors, Douglas A. Roth and Wilbert J. Mowry, Jr., Township Manager, Linda D. Zerfoss, Land Use Administrator, Clinton A. Bonetti, and 3 Township residents.

Supervisor Roth suggested having the 2 residents go first if they want to address the Board instead of waiting till the end.

Jean Lunz stated she was only attending to see if the Huselton property was going to be discussed. Mrs. Zerfoss replied no that it was not on the agenda. She thanked everyone and left the meeting.

Will Burns said if we were only discussing what was presented on the agenda, then he also was going to sign off.

**Minutes – 11/10/20**

Supervisor Ward made the motion and Supervisor Mowry seconded the motion that there being no additions or corrections to the minutes of the meeting held Tuesday, November 10, 2020, they be approved as presented. The motion carried.

**Correspondence**

**South Butler Community Library** – Letter advising they have suspended in-person visits and the library is providing all services at their drive-thru express window for the foreseeable future. They also presented the budget for 2021.

**Linda and Walt Dawson** – Thank you card for Officer Ripper for his assistance at their garage recently.

**Seminars**

None.

**Treasurer’s Report**

Mrs. Zerfoss read the list of invoices paid since the last report was read on November 10, 2020. Township Fund: $217,558.85, Fire Tax Fund: $37,617.39, Act 13 Fund: $825.25, Municipal Pension: $849.03, Police Pension Fund: $240.09. Deposits into the various Township Funds totaled $83,611.52. Balances were read as follows: Township Fund: $214,640.69, Fire Tax Fund: $86,790.71, Township Capital Savings Funds: $311,463.71, Act 13 Impact Fund: $527,616.42, Municipal Pension Fund: $699,417.00, Police Pension Fund: $1,343,936.26, State Fund: $36,869.59. Supervisor Mowry made the motion and Supervisor Roth seconded the motion that the Treasurer’s Report is approved as presented. The motion carried.

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**Zoning Department**

Mrs. Zerfoss submitted the Butler County Planning Commission meeting dates for 2021.

**Police Department**

Mrs. Zerfoss read the Police report for November 2020.

**Road Department**

Supervisor Roth reported the road crew was out for the 1st time this season. We had 9" of snow. He said they plowed twice and put salt down 5 times. He stated he got the loader back just in time. The problem was the head gasket.

**Recycling Report**

No report.

**Parks and Recreation Department**

Supervisor Roth reported he ordered 7 benches for the Phase II Park Project. One for the Weir family, 2 for the Rath family, 1 for the Hixon family and he is buying one. He said they will be put in the building for now.

**Public Relations Department**

Supervisor Roth reported on the stormwater meeting he attended. He stated HRG is looking to suggest a 35% reduction in release rates for developments, and new construction. It is important that we are on board with the rate reductions and there will be a resolution drawn up in the future to review and support if we agree. The rates will be determined by the watershed and would also like to establish more riparian areas along the Connoquenessing Creek. These are areas that will take flood water lessoning the flooding downstream. Homes built in the flood plain is the major problem and to eliminate this problem, they suggest moving the homes, or modifying them to make them "flood-proof". He said he asked about "buy out programs". He said they are available through the State and the Federal Government.

Supervisor Ward reported on a Zoom virtual meeting that he, Supervisor Roth, and Township Manager Zerfoss attended with PennDot regarding the Pittsburgh-Butler Regional Airport Route 8 Access Project. The project cost is $742,619.14, the PennDot MTF request is $570,000 and the Matching funds is $172,619.14 with $55,843.14 coming from BCAA and $166,776 coming from Penn Township for the traffic light that was

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**Public Relations Department – Continued**

placed in 1967 and updated in 1988. Supervisor Roth thanked Ike Kelly for what he has done to help with hopefully getting the light replaced.

**Old Business**

**Barking Dog Ordinance** – Supervisor Ward reported this was discussed in the workshop. He stated the Police are not in favor of this ordinance as the violation is written as a civil violation. Supervisor Roth stated our Solicitor is not in favor of a barking dog ordinance. Supervisor Roth feels we should table this. Supervisor Mowry agreed.

**New Business**

**Resolution #524 – Butler County Covid-19** – Mrs. Zerfoss presented Resolution #524 – Butler County Covid-19 policy. Butler County was asking all Municipalities to adopt this Resolution. This was signed by Chairman Ward on November 17, 2020, and is being presented now to retroactively approve this Resolution. Supervisor Roth made the motion and Supervisor Ward seconded the motion to approve Resolution #524 -Butler County Covid-19. The motion carried.

**Resolution #525 – 2021 Budget** – Mrs. Zerfoss read Resolution #524 – 2021 Budget. Supervisor Ward made the motion and Supervisor Mowry seconded the motion that Resolution #524 – 2021 Budget be approved. The motion carried.

**Resolution #526 – 2021 Tax Levy** – Mrs. Zerfoss read Resolution

526 – 2021 Tax Levy. Supervisor Mowry made the motion and Supervisor Roth seconded the motion that Resolution #526 – 2021 Tax Levy be approved. The motion carried.

**Resolution #527 – Penn Township Covid-19 Personnel Policy** – Mrs. Zerfoss submitted Resolution #527 – Penn Township Covid-19 Personnel Policy to be approved. Supervisor Roth made the motion and Supervisor Ward seconded the motion that Resolution #527 – Penn Township Covid-19 Personnel Policy be approved. The motion carried.

Mrs. Zerfoss asked for a motion to advertise the Board of Supervisors Organizational Meeting on January 4, 2021, and the Auditors Organization Meeting on January 5, 2021. Supervisor Ward made the motion and Supervisor Mowry seconded the motion that Mrs. Zerfoss be authorized to advertise the Board of Supervisors Organization Meeting on January 4, 2021, and the Auditors Organization Meeting on January 5, 2021. The motion carried.

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**New Business - Continued**

The Board asked Mrs. Zerfoss to investigate the cost of Zoom vs. Skype for future virtual meetings.

Supervisor Ward also updated the Board on the municipal building roof progress. Supervisor Roth thanked Supervisor Ward for all his work on this project.

**Act 537 – Saxonburg Authority**

Supervisor Roth reported at the last meeting they discussed health insurance for employees. He also stated the Tower Road project is behind schedule.

**Audience Participation**

**Adjournment**

Supervisor Roth made a motion and Supervisor Ward seconded the motion to adjourn the meeting. The motion carried.

The meeting adjourned at approximately 6:30 p.m.

Approved: Respectfully Submitted:

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Samuel M. Ward Linda D. Zerfoss

Chairman Township Manager

Board of Supervisors Penn Township