

Tuesday, January 11, 2022

The Penn Township Board of Supervisors met this evening at 6:00 p.m. at the Penn Township Municipal Building, 157 East Airport Road, Butler, PA 16002 with the Chairman, Samuel M. Ward, presiding. Also present were Supervisors, Douglas A. Roth and Wilbert J. Mowry, Jr., Township Manager, Linda D. Zerfoss, and 3 Township residents. Land Use Administrator, Clinton A. Bonetti was absent.

**Minutes - 12/14/21 and 01/03/22**

Supervisor Ward made a motion and Supervisor Mowry seconded the motion that there being no additions or corrections to the minutes of the meeting held Tuesday, December 14, 2021, and Monday, January 3, 2022, be approved as presented. The motion carried.

Supervisor Mowry made a motion and Supervisor Roth seconded the motion to add the following to the agenda:

Add part-time help for the road department.

**Correspondence**

**Auditor Minutes for 2022** - Mrs. Zerfoss read the auditor minutes for 2022 who set the pay for working supervisors to \$34.96 per hour.

**PA DEP** - Approval letter - Exemption for the Wise Subdivision #2.

**Butler County Airport Authority** - Requesting the Penn Township Board of Supervisors to terminate Monroe Road in a cul-de-sac for the proposed airport runway extension. Supervisor Ward advised he will talk to our Solicitor to prepare a response.

**PSATS CDL Program** - Monthly update on CDL issues, clearinghouse queries, mandatory training for new CDL drivers.

**Audubon Society of Western Pennsylvania** - Thank you for the donation of \$4,000.00 to the Succop Nature Park.

**Cleveland-Cliffs, Inc.** - Annual downstream notification.

**PennDot** - Regarding the 2021 Automated Red Light Enforcement (ARLE) Funding Program. They advised our grant application was not accepted for funding.

**Butler County Property and Revenue** - Copy of letter sent to Butler County Airport that property they purchased at 112 Steppland Road is exempted from Real Estate Taxes. This was granted as the house has been removed.

**PSATS News Bulletin** - Monthly newsletter dated December 2021.

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**Seminars**

The following seminars have been scheduled:

International Mechanical Fuel Gas, Plumbing Code, and  
International Energy Conservation Code  
Building a Better Mouse Trap

Supervisor Roth made the motion and Supervisor Ward seconded the motion that all involved be authorized to attend. The motion carried.

**Treasurer's Report**

Mrs. Zerfoss read the list of invoices paid since the last report was read on December 14, 2021. Township Fund: \$120,037.25, Fire Tax Fund: \$4,087.07, Act 13 Fund: \$15,321.42, Municipal Pension: \$849.03, Police Pension Fund: \$991.24, State Fund: \$12,038.33. Deposits into the various Township Funds totaled \$48,727.08. Balances were read as follows: Township Fund: \$92,331.03, Fire Tax Fund: \$97,811.83, ARPA Fund: \$255,356.31, Capital Savings Fund: \$312,100.31, Act 13 Impact Fund: \$598,874.41, Municipal Pension Fund: \$865,943.78, Police Pension Fund: \$1,672,585.95, State Fund: \$62,643.20. Supervisor Ward made the motion and Supervisor Mowry seconded the motion that the Treasurer's Report be approved as presented. The motion carried.

**Zoning Department**

Mrs. Zerfoss reported that Mr. Bonetti was absent and requested the Board approve the Zottola Subdivision on Route 8. Mrs. Zerfoss stated the Planning Commission has no problems with this plan and recommends approval. Supervisor Mowry made the motion and Supervisor Roth seconded the motion to approve the Zottola Subdivision on Route 8. The motion carried.

**Police Department**

Mrs. Zerfoss read the Police report for December 2021. She also submitted the Annual Report for 2021.

**Road Department**

Supervisor Roth reported there is an employee needing surgery and the road department will be short-handed. Supervisor Roth made the motion and Supervisor Ward seconded the motion to hire part-time employee at \$27.00 per hour to help out as needed. The motion carried.

**Recycling Report**

No report.

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**Parks and Recreation Department**

Supervisor Roth reported that we have not received any information on the grant that was applied for. He stated he also talked to Theodosia Regal about the park and the missing minutes. He said he went through his records and found some minutes that were not posted on the website. He stated he forwarded them to Mrs. Zerfoss to post. Mrs. Zerfoss said she is working on the list and will get them posted as soon as possible.

Mrs. Zerfoss reported we received an application to apply for the Butler County Park Renovation/Development Program grant.

**Public Relations Department**

No report.

**Old Business**

No report.

**New Business**

No report.

**Act 537 - Saxonburg Authority**

Supervisor Roth reported there was a presentation on the new development in Middlesex Township. He also stated the Balls Bend pump station will soon need to be replaced. Supervisor Roth advised since the sewer system was installed Saxonburg Authority has replaced their terracotta pipes and they are now treating less sewage than when the new wastewater treatment plant was installed and the water coming out is cleaner than above the plant. He stated the plant was designed to handle anticipated wastewater treatment flows for 20 years before expansion would be required. Any expansion is effectively unnecessary in the foreseeable future.

**Audience Participation**

**Jim Habovich** - Questioned with St. Barnabus buying up Conleys and Suncrest how much tax revenue will the Township lose. Mr. Habovich asked how much they currently pay in taxes. Mrs. Zerfoss said she doesn't know how much they pay in taxes but can check with the tax collector.

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**Audience Participation - Continued**

**Gary Anderson** - Questioned the development in Middlesex Township and does that impact the sewer authority. Supervisor Ward explained the Township worked on a sewer mandate for years and Saxonburg Area Authority approached the Township about combining with them and Middlesex Township. Supervisor Ward stated we used our Community Development Block Grant (CDBG) funds to pay tap-in fees to low and moderate-income families. Mr. Anderson asked if water was coming back Dinnerbell Road. Supervisor Ward stated the water is developer-driven. Supervisor Ward advised we informed the water authority we will not pay for this but would support the project.

**Adjournment**

Supervisor Ward made a motion and Supervisor Mowry seconded the motion to adjourn the meeting. The motion carried.

The meeting adjourned at approximately 6:30 p.m.

Approved:

Respectfully Submitted:

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Samuel M. Ward  
Chairman  
Board of Supervisors

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Linda D. Zerfoss  
Township Manager  
Penn Township