Tuesday, May 10, 2022

The Penn Township Board of Supervisors met this evening at 6:00 p.m. at the Penn Township Municipal Building, 157 East Airport Road, Butler, PA 16002 with the Chairman, Samuel M. Ward, presiding. Also present were Supervisors, Douglas A. Roth and Wilbert J. Mowry, Jr., Township Manager, Linda D. Zerfoss, Land Use Administrator, Clinton A. Bonetti, and 6 Township residents and visitors.

**Minutes – 04/12/22 – Special Meeting 04/20/22**

Supervisor Ward made a motion and Supervisor Roth seconded the motion that there being no additions or corrections to the minutes of the meeting held Tuesday, April 12, 2022, and the special meeting held Wednesday, April 20, 2022, they are approved as presented. The motion carried.

**Correspondence**

**Penn Township Veterans Association** – Stated their annual Memorial Day Service on May 29, 2022. They also advised three trees on the Wings for Peace site fell during a storm and will need to be replaced. Since they are non-profit, they are requesting that the Township consider a donation to the site to defray the cost of the tree replacement.

**PSATS News Bulletin** – Newsletter dated May 2022, Governor Candidates Answer Questions at PSATS Conference, and Legislative Priorities.

**Moody and Associates, Inc.** – Water Source Notification for Penn Energy Resources, LLC.

**Audubon Society** – Summer 2022 newsletter.

**Seminars**

The following seminars have been scheduled:

BCATO 2022 Spring Convention; May 19, Butler Country Club

PA State Police Commercial Vehicle Safety Division Training,

August 23, 24, and 25

Supervisor Roth made the motion and Supervisor Ward seconded the motion that all involved be authorized to attend. The motion carried.

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**Treasurer’s Report**

Mrs. Zerfoss read the list of invoices paid since the last report was read on April 12, 2022. Township Fund: $111,302.18, Fire Tax Fund: $6,095.81, Act 13 Fund: $1,197.31, Municipal Pension Fund: $849.03, Police Pension Fund: $991.24. Deposits into the various Township Funds totaled $289,376.97. Balances were read as follows: Township Fund: $281,379.45, ARPA Fund: $255,394.35, Fire Tax Fund: $165,360.82, Township Capital Savings Fund: $312,292.92m Act 13 Impact Fund: $593,109.49, Municipal Pension Fund: $858,607.79, Police Pension Fund: $1,667,333.95, State Fund: $304616.89. Supervisor Roth made the motion and Supervisor Ward seconded the motion that the Treasurer’s Report be approved as presented. The motion carried.

**Zoning Department**

Mr. Bonetti presented his Zoning Report for April 2022. The following have been issued: 3 Building Permits, 3 Zoning Permits, 1 Sign Permit, 2 Highway Occupancy Permits, 2 Land Development Applications, and 13 Lien Letters. Total zoning fees for April were $3,468.72.

Mr. Bonetti also stated the Butler County Planning Commission reviewed the following plans:

Jockel, Site Plan, #22068

Penn Twp Self Storage, Site Plan, #22081

Butler County Planning Commission had no comments on either plan.

**Woodhyrst, Ralph Jockel, Jr. Site Plan** -Richard Craft presented his plan for the Woodhyrst, Ralph Jockel, Jr. Site Plan for approval. Mr. Bonetti said the Planning Commission met on April 6. Mr. Bonetti reported that HRG reviewed everything and recommended that the Township grant the application with no conditions. Supervisor Ward made the motion and Supervisor Mowry seconded the motion that the Woodhyrst, Ralph Jockel, Jr., Site Plan be approved. The motion carried.

Mr. Bonetti reported the self-storage unit at Port-O-Call Boulevard will need to have a Conditional Use Hearing and he will schedule it for the next meeting, June 14, 2022, at 5:45 p.m.

**Police Department**

Mrs. Zerfoss read the Police report for April 2022.

Mrs. Zerfoss also stated Mr. Craig Geisler sent a Thank You card to the Police.

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**Road Department**

Supervisor Roth reported there have been some flooding issues with the last storm.

Supervisor Roth made the motion to remove Robert Renfrew from probation effective May 1 with a 5% raise and Supervisor Ward seconded the motion. The motion carried.

Supervisor Roth advised he is working on the road project for 2022.

**Recycling Report**

None.

**Parks and Recreation Department**

None.

**Public Relations Department**

None.

**Old Business**

None.

**New Business**

Supervisor Roth made the motion to purchase the trees for the Penn Township Veterans Memorial and to donate $350.00 to them for their Memorial Day Service and Supervisor Ward seconded the motion. The motion carried.

**Traffic Impact Plan** – Mr. Bonetti reported on the 3 quotes he received to update our Traffic Impact Plan. Gannett Fleming was $45,300.00, HRG was $74,756.00 and Gateway Engineers was $48,000.00. Mr. Bonetti said the current plan is for Route 8 and we need to update our plan every 3 years. Mr. Bonetti suggested that housing won’t happen today and feels we could wait a while before taking action. Supervisor Roth said the Board discussed this at the agenda-setting meeting and agrees it's a lot of money and he thinks we should table this until the next meeting. Supervisor Ward made the motion to table any action on the Traffic Impact Plan update until the next meeting and Supervisor Mowry seconded the motion. The motion carried.

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**Act 537 – Saxonburg Authority**

Supervisor Roth reported that they discussed general business and development issues in Middlesex Township.

**Audience Participation**

**Nancy Swisher** – Asked about the status of the airport. Supervisor Ward said he hasn't heard anything. She asked if they have a manager and was told no. Mrs. Swisher asked if Ike Kelly was involved in the expansion.

**Karen Trempus** – Asked if she could go to the Butler County Convention. The Board agreed to send her.

**Richard Van Genewitt** – Asked about the Police report and if the numbers were just for Penn Township. Mrs. Zerfoss replied yes that the report shows just what Penn Township has done for the month.

**Nancy Swisher** - Asked why the State Police sit on Route 8. She was told because they are the State Police they can sit anywhere and monitor traffic.

**Robert Petrick** – Asked about getting water and if there are any grant monies available. Supervisor Ward said he should contact MWAAT (Municipal Water Authority of Adams Township) they can apply for grants as well as loans from the County Infrastructure Bank. He can also contact Mark Gordon with the County. Supervisor Ward said Penn Township agreed with the water line, but we will not get a loan that just benefits a specific area. When the sewers came in, we were under a mandate from DEP.

Supervisor Roth said Penn Vest is giving the County 2 million for any type of water project and it will be deposited into the Butler County Infrastructure Bank. Supervisor Ward said MWAAT gave residents a cost of $200.00 a month in Thornridge. Mr. Petrick asked why Penn Township can't apply for the loan and Supervisor Roth said we would be the ones to have to pay it back.

**Nancy Swisher** – Asked how many wanted water in Thornridge. Supervisor Ward said 60 residents out of 150 wanted water.

Supervisor Roth reported on having the first meeting at the airport to discuss water and was told it would come in about 4 years. In the Fall there was another meeting and was told they were ready to bid. This all happened in a very short time from 4 years to less than a year.

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At 7:03 Supervisor Ward seeing no further audience participation adjourned the meeting for an Executive Session. He stated when we return, we would just adjourn the meeting as there would be no more business.

**Adjournment**

When the Board returned from the Executive Session, Supervisor Mowry made a motion and Supervisor Roth seconded the motion to adjourn the meeting. The motion carried.

The meeting adjourned at approximately 7:25 p.m.

Approved: Respectfully Submitted:

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Samuel M. Ward Linda D. Zerfoss

Chairman Township Manager

Board of Supervisors Penn Township