Tuesday, August 9, 2022

The Penn Township Board of Supervisors met this evening at 6:00 p.m. at the Penn Township Municipal Building, 157 East Airport Road, Butler, PA 16002 with the Chairman, Samuel M. Ward, presiding. Also present were Supervisors, Douglas A. Roth and Wilbert J. Mowry, Jr., Township Manager, Linda D. Zerfoss, Land Use Administrator, Clinton A. Bonetti, Corporal, Jack Ripper, and 9 Township residents and visitors.

**Minutes – 07/12/22 – Bid Opening and Board Meeting**

Supervisor Ward made a motion and Supervisor Mowry seconded the motion that there being no additions or corrections to the minutes of the meetings held Tuesday, July 12, 2022, they be approved as presented. The motion carried.

**Correspondence**

**Embassy of Saxonburg** – Invitation to attend a Wine Down event at Shelbourne Personal Care Community on August 31.

**State Representative Aaron Bernstine** – Letter of introduction. He currently represents Pennsylvania House District 10 but is running unopposed in the November General Election to be the Representative in the General Assembly for the newly drawn 8th District.

**Penn Township Veterans Association** – Card of thanks for the donation to the Penn Township Veterans Association Memorial service.

**Center Township** – Asking on behalf of the Center Township Supervisors, to ask us as the elected representatives to join Center Township in voicing opposition to the proposed sale of BASA to PAWC.

**Butler County Airport Authority** – Announcing they hired Michael Biggs as the Airport Manager for Pittsburgh-Butler Regional Airport. He is expected to begin work on August 15, 2022.

**Clinton Township** – Notice that they applied for a DCED Multimodal Transportation Fund Grant for the replacement of an existing concrete box culvert bridge on Victory Road over Davis Run.

**Butler County Property and Revenue** – Copy of letter to Charles and Mary Fleischer that their real estate hearing is scheduled for September 1, 2022.

**PSATS** – News Bulletin dated August 2022.

**Audubon Society** – Newsletter dated Fall/Winter 2022.

**PennDot** – Moving Forward Newsletter dated Summer 2022.

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**Seminars**

Collision Reconstruction Seminar – 10/24 – 27, Erie

PennBoc Region 6 Training, 08/18, Franklin Park

Pennsylvania CSI, MS$ Webinar, October 13-14

Supervisor Mowry made the motion and Supervisor Roth seconded the motion that all involved be authorized to attend. The motion carried.

**Treasurer’s Report**

Mrs. Zerfoss read the list of invoices paid since the last report was read on July 12, 2022. Township Fund: $112,631.88, Fire Tax Fund: $5,466.68, Act 13: $599.20, Municipal Pension: $849.03, Police Pension Fund: $991.24. Deposits into the various Township Funds totaled $69,742.32. Balances were read as follows: Township Fund: $297,767.39, ARPA Fund: $256,752.44, Fire Tax Fund: $170,975.33, Township Capital Savings Fund: $313,217.67, Act 13 Impact Fund: $755,429.67, Municipal Pension Fund: $747,307.81, Police Pension Fund: $1,445,663.80, State Fund: $305,273.22. Supervisor Roth made the motion and Supervisor Ward seconded the motion that the Treasurer’s Report be approved as presented. The motion carried.

**Zoning Department**

Mr. Bonetti presented his Zoning Report for June 2022. The following have been submitted: 4 Building Permits, 5 Zoning Permits, 1 Highway Occupancy Permit, and 3 Lien Letters. Total Zoning fees for July were $2,029.00.

Mr. Bonetti also reported that the Butler County Planning Commission reviewed the Hoover/Winters lot Line Revision #22182 and had no comments.

Mr. Bonetti presented the C.W. Rentals lot line revision on Winters Road for approval. Supervisor Ward made the motion and Supervisor Mowry seconded the motion that the C.W. Rentals lot line revision on Winters Road is approved. The motion carried.

**Police Department**

Mrs. Zerfoss read the Police report for July 2022.

Mrs. Zerfoss reported that a speed study was done on Brownsdale Road for 14 days. The speed limit is 45 and the average was 41.61. The total volume of cars was 18,400. She also stated that a speed study was done on Dinnerbell Road for 14 days. The speed limit is 50 and the average speed was 46.78. The total volume of cars was 29,114.

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**Police Department - Continued**

Mrs. Zerfoss also reported the new police vehicle has been delivered. She also requested approval to have ISV outfit the new cruiser for $10,745.00. Supervisor Mowry made the motion and Supervisor Roth seconded the motion that ISV is approved to outfit the new cruiser for $10,745.00. The motion carried.

**Road Department**

Supervisor Roth reported he ordered the new flail mower. He also stated at the last meeting he got approval to paint lines on the roads and he contacted the company, but they can’t get any paint, so they will not be able to get lines painted this year.

**Recycling Report**

Mrs. Zerfoss reported she applied for the 904 Municipal Recycling Grant.

Mrs. Zerfoss also reported that Penn Township will host another household hazardous and electronic waste collection on Saturday, September 3 from 9 am to 1 p.m. She stated the information is on our website and registration is required.

**Parks and Recreation Department**

Supervisor Roth stated he contacted Mark Hansford of DCNR (Department of Conservation and Natural Resources) regarding the grant that we previously applied for. The grant was moved from DCNR to a Federal Grant. Mr. Hansford asked if we would be interested in switching back to DCNR. Supervisor Roth advised we would switch back. The delay in obtaining a grant has been frustrating because of the cost continuing to increase. When we first applied it was for a $300,000.00 grant with a match. Now the match is up to over $700,000.00. Supervisor Roth stated we should hear something by the end of August. Supervisor Ward stated we intend to develop the South end of the park.

Supervisor Roth also reported they will be digging out an area for a swing set.

**Public Relations Department**

Mrs. Zerfoss stated she was advised we are not eligible for the LTAP (Local Technical Assistance Program) grant that she was applying for. Mrs. Zerfoss also stated she is starting an application for the SPC Traffic Signal Grant for Route 8 and Airport Road. Mrs. Zerfoss stated she applied for the ARLE (Automated Red Light Enforcement Grant) and the results should be announced in December.

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**Stormwater Management Committee**

Supervisor Roth stated that he attended a meeting with HRG at Dodds and Rockdale Roads to discuss a grant that is being completed by HRG for stormwater management. The estimated cost is $750,000 and is a matching grant.

**Old Business**

None.

**New Business**

**Boy Scouts** - Shelby Antoszyk was present to request the Board consider chartering the Boy Scouts as the church can no longer sponsor them. She advised they would continue meeting at the church. She advised BSA supplies insurance up to 10 million for any charter organization. Supervisor Ward stated he previously discussed this with the Solicitor. Supervisor Ward asked them to write a letter formally asking the Township to charter the Boy Scouts and what they would expect us to do and we will review it with our Solicitor.

**Audio Visual** – Supervisor Ward stated that we are discussing getting a large-screen television to help the audience see various plans, etc. He stated currently Saxonburg Authority has this and Paul Cornetti from the Authority has agreed to come and evaluate our situation and make recommendations.

**All Traffic Solutions** – Mrs. Zerfoss requested approval to renew the quote from All Traffic Solutions for our warranty and the traffic cloud subscription for our mobile traffic signs is up for renewal for $6,375.00 for 36 months. Supervisor Roth made the motion and Supervisor Ward seconded the motion that the renewal from All Traffic Solutions for $6,375.00 be approved. The motion carried.

**Resolution #544 – Butler County Municipal Infrastructure Program** – Mrs. Zerfoss read Resolution #544 – Butler County Municipal Infrastructure Program. Supervisor Ward made the motion and Supervisor Mowry seconded the motion to approve Resolution #544 – Butler County Municipal Infrastructure Program. The motion carried.

**Act 537 – Saxonburg Authority**

Supervisor Roth reported at the last meeting they took care of business and Connoquenessing Borough approached Saxonburg Authority about joining the Saxonburg Authority Plant in Renfrew.

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**Audience Participation**

**Carolyn Nagle** – Stated people are speeding on Route 8. She requested more Police visibility. She also asked if water was coming to Renfrew. Supervisor Ward replied that water is going to the airport and down Rt 8 to Larchwood. Supervisor Ward said the line on Airport Road is online and ready for service. The fire department can proceed with tapping in when they are ready. They will have two taps. The 2” line will be for filling the trucks only and a 3/4” line for domestic use. The 2nd line will be metered but not billed and the 3/4" line will be billed at the special rate established for municipal and fire departments. There will not be a tap fee but the cost of the materials to install the taps will need to be reimbursed to the Authority.

Mrs. Nagle also complained about several houses in Renfrew that have garbage and junk in their yards and do not cut their grass. She was told to submit a complaint form and the junk complaint would be turned over to the Police. We do not have a property maintenance ordinance regarding cutting grass.

**David Wills** – Stated that he was here regarding the traffic light at Route 8 and Airport Road. He said that he has talked to PennDot and Pa State representatives about this light as well as the County Commissioners. Supervisor Roth started that we have been working diligently on this for several years and Linda has been applying for grants. Supervisor Ward stated that this is the 4th grant that Linda has submitted since 2019. Supervisor Ward said that he was told our number of incidents is less than the number anticipated and that’s why we have been turned down. Supervisor Ward said our Engineer is preparing an RFP (Request for Proposal) to design, install, and oversee construction for the traffic light at this intersection and we will move forward even if we have to borrow money. This is our number 1 priority.

**Lori Stearns** – She stated that she is the Saxonburg Library representative for Penn Township and asked if the Township would allow the library to put up a sign advertising upcoming events here at the Municipal Building and at the park. The next fundraiser is on October 2 called "Booktober".

**Will Burns** – Inquired about the bridge in Renfrew. Supervisor Ward said yes it will be replaced in 2024 and it will be a 2-lane bridge.

**Nancy Swisher** – Asked about an infrastructure loan and if that would be better for us. Supervisor Ward stated that if we applied for it we would pay 1/2 percent interest.

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**Executive Session**

At approximately 7:11 p.m., Supervisor Ward seeing no further audience participation stated that the Board will adjourn for an Executive Session. When we return, there will be no more business to discuss and the meeting will be adjourned.

**Adjournment**

Supervisor Mowry made a motion and Supervisor Ward seconded the motion to adjourn the meeting. The motion carried.

The meeting adjourned at approximately 7:20 p.m.

Approved: Respectfully Submitted:

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Samuel M. Ward Linda D. Zerfoss

Chairman Township Manager

Board of Supervisors Penn Township