Tuesday, October 11, 2022

The Penn Township Board of Supervisors met this evening at 6:00 p.m. at the Penn Township Municipal Building, 157 East Airport Road, Butler, PA 16002 with the Chairman, Samuel M. Ward, presiding. Also present were Supervisors, Douglas A. Roth and Wilbert J. Mowry, Jr., Township Manager, Linda D. Zerfoss, Land Use Administrator, Clinton A. Bonetti and 10 Township residents.

Mrs. Zerfoss asked for a motion to add the Boy Scout Charter discussion to the agenda. Supervisor Mowry made the motion and Supervisor Roth seconded the motion to add the Boy Scout Charter for discussion to the agenda. The motion carried.

**Minutes – 09/13/22**

Supervisor Ward made a motion and Supervisor Roth seconded the motion that there being no additions or corrections to the minutes of the meeting held Tuesday, September 13, 2022, they be approved as presented. The motion carried.

**Correspondence**

**Butler County Property and Revenue** – Letter advising the Charles and Mary Fleischer property assessment of $33,620 was revised to $27,690 effective January 1, 2023.

**PennDot** – Liquid fuels for 2023 will be $236,893.05 and the road turn will be $41,080.00.

**Penn State Extension** – Announcing their Master Gardeners Endless Summer Fall Garden Seminar is October 15 at St. Conrad’s Catholic Church.

**PSATS News Bulletin** – Newsletter dated September 2022.

**Butler County Property and Revenue** – Copy of letter to Solicitor Reese for accepting service of Butler County’s Petition for Confirmation of Distribution of Monies in his capacity as Solicitor for Penn Township. The properties involved are Clara S. Tibbe and Johanna A. Federkeil

**Seminars**

The following seminars have been scheduled:

Property Maintenance & Housing Fundamentals, 02/02/2023 at Hampton Township

2017 NEC Grounding & Bonding Update, 03/04/2023, Cranberry Twp

BCATO Fall Convention, 10/26, Slippery Rock

Supervisor Mowry made the motion and Supervisor Roth seconded the motion that all involved be authorized to attend. The motion carried.

Tuesday, October 11, 2022

**Treasurer’s Report**

Mrs. Zerfoss read the list of invoices paid since the last report was read on September 13, 2022. Township Fund: $229,649.03, Fire Tax Fund: $2,066.00, Act 13 Fund: $16,360.36, Municipal Pension: $28,795.96, Police Pension Fund: $54,574.00. State Fund: $100,000.00. Deposits into the various Township Funds totaled $178,902.23. Balances were read as follows: Township Fund: $272,057.49, ARPA Fund: $514,161.39, Fire Tax Fund: $149,990.10, Township Capital Savings Fund: $314,497.58, Act 13 Impact Fund: $749,219.31, Municipal Pension Fund: $728,953.88, Police Pension Fund: $1,398,573.62, State Fund: $206,312.35. Supervisor Roth made the motion and Supervisor Ward seconded the motion that the Treasurer’s Report be approved as presented. The motion carried.

**Zoning Department**

Mr. Bonetti presented his Zoning Report for September 2022. The following have been submitted: 8 Building Permits, 9 Zoning Permits, 1 Traffic Impact, 1 Highway Occupancy, and 10 Lien Letters. Total Zoning fees for September were $8,625.22.

Mr. Bonetti reported the Butler County Planning Commission reviewed the Hoover/Winters, Lot Line Revision #22182 and had the following comments:

BCPC notes that the plan presented for review did not show existing buildings, wells, septic systems, utilities, etc.

BCPC had no further comments on this plan.

Mr. Bonetti also stated that he hopes to have a meeting in December with the Traffic Impact Committee.

**Police Department**

Mrs. Zerfoss read the Police report for September 2022.

Mrs. Zerfoss also submitted the traffic study for East Airport Road, EB, Monroe Rd, WB, and Monroe Rd, EB. Supervisor Ward stated the speed signs make you aware of your speed and record the data. It registers the speed of all vehicles, compiles how many vehicles go over the posted speed limit by 10 MPH, and how many vehicles pass. They have moved the signs to Route 8 in both directions at the intersection for a similar traffic study.

**Road Department**

Supervisor Roth reported the guide rail company hopes to install the guide rail in less than 2 weeks.

Tuesday, October 11, 2022

**Recycling Report**

Mrs. Zerfoss reported on our recycling event held on September 3, 2022. 212 residents participated and 24,814 pounds of Household Hazardous Waste and electronics were collected.

**Parks and Recreation Department**

Supervisor Roth reported on the Harcrest Park Grant. He stated we were awarded a $300,000.00 grant and is waiting to hear what needs to be done next. Supervisor Roth also reported the handicap swing should be here this week and the contractor will do the installation.

**Public Relations Department**

Mrs. Zerfoss reported on the Butler County Tax Collection meeting that was held virtually on September 27, 2022. She reported the 2023 budget and allocation report was presented as well as audits completed by Hosack, Specht, Muetzel & Wood and Berkheimer SOC Type 1 Audit and Berkheimer Tax Innovations. There were no issues. Berkheimer reported at the end of August there was an overall increase of 12.6 percent in Earned Income taxes collected. Mrs. Zerfoss reported that beginning in February Berkheimer will deduct the municipality's yearly obligation from their monthly payments instead of sending out invoices and waiting for municipalities to pay. This will make it easier for everyone concerned. They will notify each municipality when they do this.

Supervisor Ward reported that the Board has certificates for Nicholas Kristoff and Hayden Hughes who earned their Eagle Scout rank.

Supervisor Roth reported he would get a TV for the meeting room before the next meeting so that we can do audio/video information.

**Stormwater Management Committee**

Supervisor Roth reported their next meeting is next Monday and he hopes to find out if we get the grant at Dodds and Rockdale Roads.

**Old Business**

Supervisor Ward reported that 2 proposals were received regarding the design, preparation of bid documents, and installation oversite for the Route 8 and Airport Road traffic light replacement.

HRG - $52,500

Trans Associates - $25,950

Tuesday, October 11, 2022

**Old Business – Route 8 and Airport Road - Continued**

Supervisor Ward made the motion and Supervisor Mowry seconded the motion to award the design, preparation of bid documents, and installation oversite for the Route 8 and Airport Road traffic light replacement to Trans Associates in the amount of $25,950.00. The motion carried.

**New Business**

Mrs. Zerfoss reported the next Board meeting is scheduled for November 8 which is election day, and we need to cancel and reschedule. Supervisor Mowry made the motion and Supervisor Roth seconded the motion that the meeting on November 8 is canceled and rescheduled for November 9, 2022. The motion carried.

**Resolution #548 – Traffic Impact Fee Committee** – Mrs. Zerfoss read Resolution #548 – Traffic Impact Fee Committee. Supervisor Roth made the motion and Supervisor Ward seconded the motion that Resolution #548 – Traffic Impact Fee Committee be approved. The motion carried.

**Resolution #549 – Amending the Local Tax Collection Law** – Mrs. Zerfoss read Resolution #549 – Amending the Local Tax Collection Law. Supervisor Ward made the motion and Supervisor Mowry seconded the motion that Resolution #549 – Amending the Local Tax Collection Law be approved. The motion carried.

Supervisor Ward reported that the Boy Scouts inquired previously if the Township could charter their Troop 53 and Pack 53. Everything was submitted to our Solicitor for his review and comments. The Solicitor saw no problems with the Township chartering Troop 53 and Pack 53. Supervisor Ward made the motion and Supervisor Mowry seconded the motion that Penn Township charter Troop 53 and Pack 53 with Supervisor Ward being the Charter Organization Representative. The motion carried.

**Act 537 – Saxonburg Authority**

Supervisor Roth reported at the last meeting they talked about adding Connoquenessing Township, but their residents don’t want to join with Saxonburg Authority. They also discussed budgets.

**Audience Participation**

**Michael Biggs – Butler Airport Manager** – Stated things are going well so far.

**Nancy Swisher** – Asked regarding the traffic light replacement if the company is starting from square 1. Supervisor Ward replied they have already looked at the light and that it will be totally new.

Tuesday, October 11, 2022

**Audience Parcipation – Continued**

**Lori Stearns** – Inquired if we have discussed having a dog park under the new park grant. Supervisor Roth said yes, and where it was planned it was decided it was not a good spot, but we recently purchased 17 acres where Phase 1 is and it’s possible we may be able to do something at that site. Supervisor Roth said the original grant was for $300,000 but now it’s closer to 1 million.

**Kelly Weston** – Secretary to Troop 53. She invited us to attend Monday, November 7, 2022, at 7:00 p.m. for the Troop Court of Honor ceremony. She also stated the Halloween parade is Monday, October 24.

**Jonathan Gavin** – His parents live at 660 Crisswell Road and he purchased the 674 Crisswell Road property. He said the Township owns 50’ back onto his property and being in a flood plain is concerned about trying to build. He said he owns from the creek to the railroad tracks. He does not have a recent survey and the last survey was when the sewer lines were installed. Mr. Bonetti said the Township owns about 10 feet. Supervisor Roth asked if the Township could sell the property. Supervisor Ward inquired if there are other Township owned properties like this that we own. Mr. Bonetti stated Mr. Gavin needs to get a variance from the Zoning Hearing Board. Supervisor Ward asked Mr. Bonetti to contact the Solicitor about selling this property. Mr. Gavin said he would like to get rid of some buildings and replace them.

**Linda Dawson** – Asked what can be done with the deteriorated building at the end of Dinnerbell Road. She was told we do not have a maintenance ordinance. Supervisor Ward said he would try and contact Mr. Oliver who is the owner to see what can be done.

**Lori Wilson** – Thanked the Board for agreeing to charter the Boy Scouts.

**Adjournment**

Supervisor Mowry made a motion and Supervisor Roth seconded the motion to adjourn the meeting. The motion carried.

The meeting adjourned at approximately 7:10 p.m.

Approved: Respectfully Submitted:

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Samuel M. Ward Linda D. Zerfoss

Chairman Township Manager

Board of Supervisors Penn Township