

Harcrest Park Committee Meeting Minutes

Purpose: The Penn Township Park Committee met at 6:30 pm on June 6, 2023, in the Penn Township Harcrest Park pavilion, 308 Three Degree Road, Road, Butler, PA 16002 for the Harcrest Park Phase II design and engineering.

Attending:

- Bill Geibel – Park neighbor
- Doug Roth – Penn Township Supervisor & Park Committee
- James Feath – HRG - Registered Landscape Architect
- Karen Trempus – Park Committee
- Melissa Heagy – Park Committee
- Sam Ward – Penn Township Supervisor
- Theodosia Regal – Park neighbor

Distribution of minutes:

- Attending
- Ashley Helmstaedter – Butler County Parks & Recreation
- Bert Mowry – Penn Township Supervisor
- Bill & Kelly Greb – Park neighbors
- Cathy Woller – Park neighbor
- Christina Sarson – HRG Land Planner
- Clinton Bonetti – Penn Township Land Use Administrator
- Craig Thomasmeyer - Park neighbor
- Diane Curry – Park neighbor
- Grayson Hixon – Park neighbor
- Janet Sperling – Park neighbor
- Jim Woller – Park neighbor
- John Weston – BSA Troop 53 Scoutmaster
- Kimberly Geyer – Butler County Commissioner
- Lance Welliver – Butler County Director of Parks & Recreation
- Linda Zerfoss – Penn Township Manager
- Mark Gordon – Butler County Chief of Economic Planning
- Scott Gumto – Park Committee
- Warren Carr – Park neighbor

Discussion:

- Melissa Heagy made the motion and Karen Trempus seconded the motion to approve the minutes of the meeting held on May 18, 2023. The motion was approved.
- Doug Roth stated that park neighbor, Theodosia Regal, submitted a letter of interest to fill the Park Committee vacant seat. The Committee discussed her appointment. Melissa Heagy made the motion and Karen Trempus seconded the motion to recommend to the Board of Supervisors that Theodosia Regal be appointed to the Park Committee. The motion was approved.
- Sam Ward stated that the Penn Township Sewage Enforcement Officer (SEO) and Public Works Department (PTPWD) will conduct on-site testing to determine if on-lot sewage is a viable option for Phase I and II. HRG will advise prospective locations. A water well will also be added to the scope of work.
- Jim Feath, reviewed some of the comments he, Chris Sarson, and Doug Roth received at the HRG display tent "Open House" event for the proposed Phase II development held at the Penn Township Community Day on June 3, 2023. Approximately 500 attended this event.

Public Input – Plan Presentation

Public Comments Collected:

June 3, 2023

Participants requested the following facilities or amenities:

- Dog Park
- Gaga Ball Pit
- Vending machine for water and Gatorade
- Shade for dogs
- A dog play place to run around!
- Expand existing playground
- Replace mulch on playground with rubber. Softer and toddler can't eat!
- Designate new Community Day parking area, because the existing parking will not be available with the new design
- Water feature of some type
- We want a splash pad!
- Sidewalks
- More pathways with millings [cinder] surface
- Shade for dogs when walking (shade breaks)
- Walking path!
- Gravel walking path

Additional comments included:

- We enjoy stargazing in the park
- We <3 Harcrest Park!
- We love the cinder on the pathway! Maybe it could be extended more? We walk the path regularly!
- Doug Roth is a front runner for this design. Kudos!

The proposed Master Plan was displayed and the designers and Township officials were available to answer questions. Participants had the opportunity to comment by writing their suggestions on a card and dropping it in a box, or verbally to the designers and Township staff.

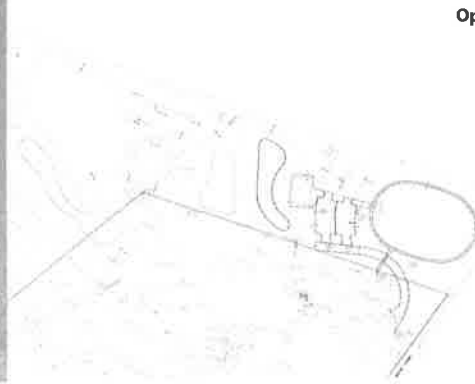
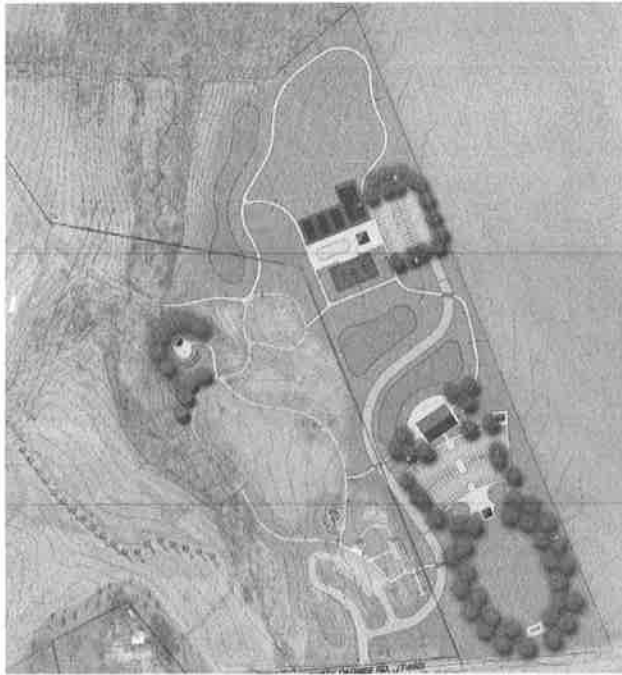
We collected 19 written responses with an estimated 75+ people visiting the booth to learn about the planned improvements.



- [REDACTED]
- Doug Roth stated that he will order a new volleyball net to replace the existing tattered net.
- Doug Roth stated that the PTPWD poured the concrete bench pad for park neighbor, "Booty" Hixon, donated by his family to honor his 80th birthday. The PTPWD also poured a concrete foundation for the new stone park sign along Brownsdale Road at the entrance to the park storage building.
- HRG representative, Jim Feath, reviewed the revised Phase II, Option #2 development concept and anticipated costs.

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Master Plan:



Option #2

Subtotal = \$668,610
 10% Contingency = \$66,861
 Total: \$735,471

- Smaller Shelter 30'x60'
- Millings Parking Lots
- Paved Roadway
- Millings Base
- Concrete ADA Parking
- No Curbs
- Concrete Walkways
- Stormwater Controls



Option #2

Subtotal = \$668,610
 10% Contingency = \$66,861
 Total: \$735,471

Item No.	Description	Unit	Estimated Quantity	BM Unit Price	Bid Price
OPTION #2					
General Site Work					
	Miscellaneous	LS	1	\$15,000.00	\$15,000.00
	Public Maintenance and Protection	LN	1	\$5,000.00	\$5,000.00
	Erosion and Sedimentation Control	LN	1	\$45,000.00	\$45,000.00
	Treatment and Storage	SY	8700	\$2.50	\$21,750.00
	Grading & Earthwork	LS	1	\$55,000.00	\$55,000.00
Roadway and Parking Lot Surfacing					
	Hot Mix Asphalt Concrete	SY	3843	\$4.00	\$15,372.00
	Gravel Millings Supplied by Township (4" Depth)	SY	3843	\$10.00	\$38,430.00
	HMA Binder Course for parking area (1" Depth) - Road Only	SY	1,200	\$25.00	\$30,000.00
	HMA Wearing Course for parking area (1" Depth) - Road Only	SY	1,200	\$18.00	\$21,600.00
	Concrete ADA Parking Area (2 x 4 m accessible)	SY	130	\$110.00	\$14,300.00
	Check with Striping	EA	1	\$2,000.00	\$2,000.00
	Concrete Striping	EA	2	\$250.00	\$500.00
	Parking Signage	EA	2	\$500.00	\$1,000.00
	ADA Striping & Signage (4 stops)	LN	1	\$2,500.00	\$2,500.00
	Unread Stone - COCKYAR Purchase Metalled by PWA	EA	2	\$200.00	\$400.00
Paths and Sidewalk Surfacing					
	Hot Mix Asphalt Concrete	SY	875	\$4.00	\$3,500.00
	Gravel Millings Supplied by Township (4" Depth)	SY	875	\$10.00	\$8,750.00
	HMA Binder Course for trail (2" Depth)	SY	875	\$20.00	\$17,500.00
	HMA Wearing Course for trail (1.5" Depth)	SY	875	\$16.00	\$14,000.00
	Concrete pavement treatments including joint and plane (1" Depth)	SY	475	\$110.00	\$52,250.00
	Gravel Millings Supplied by Township (4" Depth)	SY	475	\$10.00	\$4,750.00
Site Utilities					
	Stormwater 2nd inlet with grate	EA	6	\$3,000.00	\$18,000.00
	Stormwater 1st inlet with grate and cover	EA	2	\$4,000.00	\$8,000.00
	Stormwater 1st inlet with grate	EA	6	\$700.00	\$4,200.00
	Pavement Base Extra	LF	300	\$15.00	\$4,500.00
	6" HDPE Pipe	LF	100	\$40.00	\$4,000.00
	31" HDPE Pipe	LF	180	\$80.00	\$14,400.00
	20" HDPE Pipe	LF	475	\$110.00	\$52,250.00
	Concrete Culvert	EA	2	\$2,200.00	\$4,400.00
	Stormwater Basin Outlet Control Structure	EA	1	\$4,500.00	\$4,500.00
	Sanitary Inlet Manhole	EA	150	\$5.00	\$750.00
Buildings					
	30' x 60' Shelter Pavilion, including Electrical Facilities, Lighting, Structure, and Foundation	LN	1	\$110,000.00	\$110,000.00
Site Furnishings					
	30' Long Bench	EA	0	\$4,200.00	\$0.00
	Play Tables	EA	0	\$2,700.00	\$0.00
	Waste receptacle	EA	0	\$5,200.00	\$0.00
Site Landscaping and Restoration					
	Turf and Seeding	SY	3700	\$0.50	\$1,850.00
	Plant Trees	EA	0	\$600.00	\$0.00
	Planting for trees	EA	0	\$600.00	\$0.00
Phase 1 Subtotal					\$668,610.00
Phase 1 Contingency (10%)					\$66,861.00
Phase 1 Total					\$735,471.00

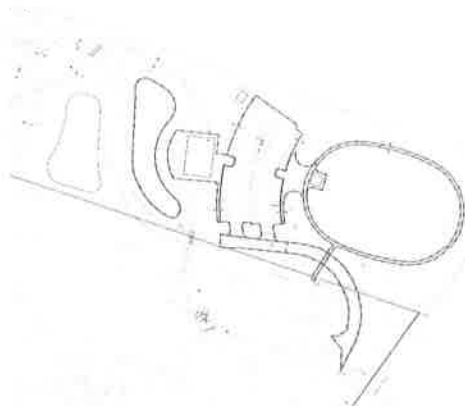
COSTAR

COSTAR DEFERRED PURCHASE
 COSTAR DEFERRED PURCHASE
 COSTAR DEFERRED PURCHASE

Donation of 25 trees
 Donation of 6 trees



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Phase 2/Option 2

- Township Build:**
- Excavation
 - Stormwater Facilities
 - Millings for Roads and Parking
 - Millings for Ellipse Walk

- Contracted Items:**
- Four Seasons Shelter 40'x80'
 - Ellipse Shelter
 - Asphalt Paved Ellipse Walk
 - Asphalt Paved Roadway
 - Concrete ADA Parking
 - Concrete Walkways/Shelter Pads/Patios



Phase 2/Option 2

Subtotal = \$567,490
10% Contingency = \$56,749
Total: \$624,239

Item No.	Description	Unit	Estimated Quantity	Bid Unit Price	Bid Price	
OPTION #2						
General Site Work						
	As-built location	LS	1	\$15,000.00	\$15,000.00	
	Tree Removal and Protection	LS	1	\$5,000.00	\$5,000.00	TWP
	Fencing and Instrumentation Control	LS	1	\$0.00	\$0.00	TWP
	Special strip and stockpile	SF	8700	\$0.00	\$0.00	TWP
	Grading & Earthwork	SS	1	\$0.00	\$0.00	TWP
Roadway and Parking Lot Surfacing						
	Asphalt Millings (Depth)	SS	4,185	\$0.00	\$0.00	TWP
	Asphalt Millings Subtotal by Township (10' Depth)	SS	4,185	\$0.00	\$0.00	TWP
	IMA Binder Course for parking area (18' Depth) Road Only	SY	1,250	\$75.00	\$93,750.00	
	IMA Wearing Course for parking area (1.5' Depth) Road Only	SY	1,250	\$18.00	\$22,500.00	
	Concrete ADA Parking Area (4 way accessible)	SY	110	\$115.00	\$12,650.00	
	Crack Seal Sealing	EA	1	\$2,000.00	\$2,000.00	
	Crosswalk Sealing	EA	2	\$500.00	\$1,000.00	
	Parking Signage	EA	2	\$0.00	\$0.00	TWP
	ADA Striping & Signage (4 stalls)	LS	1	\$2,500.00	\$2,500.00	TWP
	Water Sign - COSTAR Purchase installed by R.W.	EA	1	\$0.00	\$0.00	TWP
Trails and Sidewalk Surfacing						
	Asphalt Millings (Depth)	SS	2,155	\$0.00	\$0.00	TWP
	Asphalt Millings Subtotal by Township (10' Depth)	SS	2,155	\$0.00	\$0.00	TWP
	IMA Binder Course for trail (12' Depth)	SY	640	\$40.00	\$25,600.00	
	IMA Wearing Course for trail (1.5' Depth)	SY	640	\$18.00	\$11,520.00	
	Concrete pedestrian sidewalks including curbside (10'x4' Depth)	SY	1,725	\$160.00	\$276,000.00	
Site Utilities						
	Stormwater 24" Pipe with grate	EA	1	\$0.00	\$0.00	TWP
	Stormwater 18" Pipe with grating and cover	EA	1	\$0.00	\$0.00	TWP
	Stormwater 12" Pipe with grate	EA	9	\$0.00	\$0.00	TWP
	Fourteen Base Coat	LF	500	\$0.00	\$0.00	TWP
	12" HDPE Pipe	LF	450	\$0.00	\$0.00	TWP
	12" HDPE Pipe	LF	380	\$0.00	\$0.00	TWP
	12" HDPE Pipe	LF	425	\$0.00	\$0.00	TWP
	Concrete Culvert	EA	2	\$0.00	\$0.00	TWP
	Stormwater Back Outlet Control Structure	EA	1	\$0.00	\$0.00	TWP
	Sanitary Sewer	LF	100	\$0.00	\$0.00	TWP
	Parking Lot Lighting	EA	2	\$6,000.00	\$12,000.00	
	Electrical Service, conductors/control panel	LS	1	\$24,000.00	\$24,000.00	
Buildings						
	40' x 80' 4 Season Pavilion, including Electrical Facilities, Lighting Structure, and Foundation	LS	1	\$180,000.00	\$180,000.00	
	Shelter Structure/Shelter in Elong	LS	1	\$48,000.00	\$48,000.00	
Site Furnishings						
	Art Long Bench	EA	0	\$0,000.00	\$0.00	TWP
	Recycle Tables	EA	0	\$1,000.00	\$0.00	TWP
	Water fountain	EA	0	\$1,000.00	\$0.00	TWP
Site Landscaping and Restoration						
	Topsoil and Seeding	SS	8700	\$0.00	\$0.00	TWP
	Elm Trees	EA	25	\$400.00	\$10,000.00	Donation o
	Parking lot trees	EA	0	\$400.00	\$0.00	Donation o
				Phase 1 Subtotal	\$567,490.00	
				Phase 1 Contingency (10%)	\$56,749.00	
				Phase 1 Total	\$624,239.00	



Weather

- This scope of work must be further limited to accommodate the current \$300,000 DCNR grant and the Penn Township \$300,000 "local match" share. Penn Township will also pay the HRG design, engineering, and permitting fees.

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- This limited scope of work estimate is as follows:

Preliminary Estimate of Probable Costs
 Harcrest Park
 Penn Township, Pennsylvania
 R006045 0476
 Date: April 19, 2023, Rev. May 2, 2023, May 18, 2023, June 6, 2023



Item No.	Description	Unit	Estimated Quantity	Bid Unit Price	Bid Price	
OPTION #2						
General Site Work						
	Mobilization	LS	1	\$15,000.00	\$15,000.00	
	Traffic Maintenance and Protection	LS	1	\$5,000.00	\$5,000.00	
	Erosion and Sedimentation Control	LS	1	\$0.00	\$0.00	TWP
	Topsoil strip and stockpile	SY	8700	\$0.00	\$0.00	TWP
	Grading & Earthwork	LS	1	\$0.00	\$0.00	TWP
Roadway and Parking Lot Surfacing						
	Non-Woven Geotextile	SY	4,385	\$0.00	\$0.00	TWP
	Stored Millings Supplied by Township (6" Depth)	SY	4,385	\$0.00	\$0.00	TWP
	HMA Binder Course for parking area (4" Depth) - Road Only	SY	1,200	\$25.00	\$30,000.00	
	HMA Wearing Course for parking area (1.5" Depth) - Road Only	SY	1,200	\$18.00	\$21,600.00	
	Concrete ADA Parking Area (4 van accessible)	SY	110	\$110.00	\$12,100.00	
	Crosswalk Striping	EA	1	\$2,000.00	\$2,000.00	
	Crosswalk Signage	EA	2	\$500.00	\$1,000.00	
	Parking Signage	EA	2	\$0.00	\$0.00	TWP
	ADA Striping & Signage (4 stalls)	LS	1	\$2,500.00	\$2,500.00	
	Wheel Stops - COSTAR Purchase installed by P.W.a	EA	2	\$0.00	\$0.00	TWP
Trails and Sidewalk Surfacing						
	Non-Woven Geotextile	SY	2,355	\$0.00	\$0.00	TWP
	Stored Millings Supplied by Township (4" Depth)	SY	2,355	\$0.00	\$0.00	TWP
	HMA Binder Course for trail (2" Depth)	SY	680	\$20.00	\$12,800.00	
	HMA Wearing Course for trail (1.5" Depth)	SY	680	\$18.00	\$11,340.00	
	Concrete pedestrian pavements including pavilion plaza (6" Depth)	SY	775	\$110.00	\$85,250.00	
Site Utilities						
	Stormwater 24" Inlet with grate	EA	6	\$0.00	\$0.00	TWP
	Stormwater Manhole with casting and cover	EA	2	\$0.00	\$0.00	TWP
	Stormwater Yard Drain with grate	EA	8	\$0.00	\$0.00	TWP
	Pavement Base Drain	LP	650	\$0.00	\$0.00	TWP
	6" HDPE Pipe	LP	250	\$0.00	\$0.00	TWP
	15" HDPE Pipe	LP	380	\$0.00	\$0.00	TWP
	18" HDPE Pipe	LP	425	\$0.00	\$0.00	TWP
	Concrete Endwall	EA	2	\$0.00	\$0.00	TWP
	Stormwater Basin Outlet Control Structure	EA	1	\$0.00	\$0.00	TWP
	Bioinfiltration media	CY	150	\$0.00	\$0.00	TWP
	Parking Lot Lighting	EA	2	\$6,000.00	\$12,000.00	
	Electrical Service, conduit/cable/control panel	LS	1	\$24,000.00	\$24,000.00	
Buildings						
	60' x 50' 4-Season Pavilion, including Electrical Facilities, Lighting, Structure, and Foundation	LS	0	\$165,000.00	\$0.00	
	Shade Structure/Shelter in Ellipse	LS	1	\$45,000.00	\$45,000.00	
Site Furnishings						
	8ft Long Bench	EA	0	\$2,000.00	\$0.00	TWP
	Picnic Tables	EA	0	\$2,000.00	\$0.00	TWP
	Waste receptacle	EA	0	\$1,200.00	\$0.00	TWP
Site Landscaping and Restoration						
	Topsoil and Seeding	SY	8700	\$0.00	\$0.00	TWP
	Ellipse Trees	EA	25	\$400.00	\$10,000.00	Donation of 25 trees
	Parking lot trees	EA	6	\$400.00	\$2,400.00	Donation of 6 trees
Phase 1 Subtotal:					\$297,990.00	
Phase 1 Contingency (10%):					\$29,799.00	
Phase 1 Total:					\$327,789.00	

- Note that this estimate identifies the limited scope of anticipated contracted work only. The PTPWD will perform work identified as "TWP". The concrete pedestrian pavements, the pavilion plaza, the 40'x80' 4-season pavilion, electrical facilities, lighting structure, and foundation will be performed in a subsequent phase of work as grants and PA Act 13 Infrastructure and other funding revenues become available.
- Jim Feath will further refine this estimate before presenting this limited scope of work for the current \$300,000 grant to DCNR to seek their approval of the project before moving into the design, engineering, and permitting phase.
- Penn Township will apply for another DCNR grant in January 2024 to continue the next area, including the pavilion.
- Sam Ward discussed the opportunity for residents to donate memorial trees and benches in the park and suggested that a fund be established for donations to the continued park development.
- The next meeting will be held on July 13, 2023, at 6:30 pm in the Penn Township Municipal Building, 157 Airport Road, Butler, PA 16002.
- Melissa Heagy made the motion and Karen Trempus seconded the motion to adjourn. The motion was approved and the meeting concluded at 7:45 pm.
- Minutes of the meeting will be posted on the Penn Township website, www.penn township.org under Documents, Park Committee.

Respectfully submitted,

Samuel M. Ward, Supervisor