



2024
Penn Township, Butler County
Board of Supervisors Meeting
157 East Airport Road
Butler, PA 16002

Agenda 3/12/24

Meeting No. 3 of 2024

Hearing for 2024 CDBG at 5:45pm.

Present:

- | | |
|---|--|
| <input type="checkbox"/> Sam Ward, Chairman
<input type="checkbox"/> Doug Roth, Vice Chairman
<input type="checkbox"/> Bert Mowry, Supervisor | <input type="checkbox"/> Linda Zerfoss, Township Manager
<input type="checkbox"/> Clinton Bonetti, Zoning Department
<input type="checkbox"/> Police Department, _____ |
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1. Call meeting to order.
2. Minutes of February 13, 2024, Board Meeting?
 Motion by _____ 2nd by _____ Discussion?
3. Correspondence
 - PA – 811 Safety Bulletin
 - Butler County Council of Governments
 - US DOT – Local Aid Support Newsletter
 - Butler County Conservation District
 - Purvis Brothers – Downstream Notification
 - PENN DOT – Traffic Analysts Assignment Region
 - Local Government Academy
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4. Seminars
 - Flagger Training on March 21 at the Summit Township building.
 - State Representatives Marci Mustello and Aaron Bernstine will be hosting a Transportation Forum on Wednesday, April 3 at BC3 Founders Hall.
 - LTAP will be hosting various programs.
 - PENN DOT Connects held on May 28 in Indiana, PA.
 - Butler County Sewage Information Session and the Butler County Government Annex on April, 1 at 2 pm. Motion by _____ 2nd by _____ Discussion?
5. Treasurer’s Report
 - Invoices paid; Revenues received.
 - **General Fund Checking, Fire Tax Checking, State Fund Checking, Non-Uniformed Pension Fund, Police Pension Fund, Township Savings Fund, ARPA Fund, Act 13 Fund
 - Treasury Report Fund Totals
 - Motion by _____ 2nd by _____ Discussion?
6. Zoning Report
 - February 2024 Zoning Report

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- Gala Properties located between Huselton Drive and State Route 8 is requesting a rezoning from C-2 to R-1 and will be heard by the Penn Township Planning Commission on March 26.

7. Police Report

- Police Report February 2024
- Report on 2020 Ford decal completion and 2024 Dodge delivery and installation of decals and equipment.

8. Road Department Report

- Motion to hire Green Acres Contracting to install guide rail at Mushrush and Old Plank Roads?

Motion by _____ 2nd by _____ Discussion?

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9. Recycling Report

- Penn Township Recycling event is scheduled for September 7, 2024.

10. Parks and Recreation

- HRG has submitted permit documents to the Butler County Department of Parks and Recreation.
- Next Park meeting is on April 24 in the Municipal Building

11. Public Relations

- Public Relations future reports will be posted on the Penn Township Website.
- ARLE Grant-Route 8 at Airport Road traffic light update
- Meridian Road closure update
- Meridian Road Bridge
- Penn Township Community Day update
- Penn Township Impact Fee Committee update
- Penn Township Comprehensive Plan update

12. Stormwater Management Committee

- Southwest Butler Stormwater Planning Committee

13. Old Business

- Motion to award purchasing diesel fuel and gasoline from _____?
 Motion by _____ 2nd by _____ Discussion?
- Motion to purchase a fire-proof, four-drawer file cabinet for the Tax Collector?
 Motion by _____ 2nd by _____ Discussion?
- Penn Township is investigating the purchase of A/V equipment for the Penn Township Meeting Room and a sound system for the Community Day events.

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14. New Business

- PSATS Proposed Resolutions and Nominations Report
- Motion to hire KTA to inspect the traffic poles for the Airport and Route 8 project?
 Motion by _____ 2nd by _____ Discussion?
- Certificate of uncollected Real Estate Taxes
- Liquid Fuels Audit for the 2021-2022



- Penn Township Volunteer Firefighters Relief Association Audit for January 1, 2020, to December 31, 2022.
- Motion to permit Financial Essentials to use the Municipal Building for a job fair in May 2024?
 Motion by _____ 2nd by _____ Discussion?
- Motion to approve the Trans Associates additional services proposal for \$3,950.00?
 Motion by _____ 2nd by _____ Discussion?
- M and B Services
- Dodds Road
- Quote for License Plate Readers from STS
- Motion to accept the resignation of Karen Trempus from the Penn Township Parks and Recreation, Planning Commission, and the Comprehensive Planning Committee?
 Motion by _____ 2nd by _____ Discussion?
- Motion to appoint Robert Yenick to the Penn Township Planning Commission?
 Motion by _____ 2nd by _____ Discussion?
- Blood Drive at the Municipal Building held on May 20, 2024?
 Motion by _____ 2nd by _____ Discussion?
- Personnel
 Motion by _____ 2nd by _____ Discussion?

15. ACT 537 – Saxonburg Authority

- Monthly Report

16. Audience Participation

17. Executive Session -Personnel

18. Adjournment

- Motion by _____ 2nd by _____ Discussion?