

2024

Penn Township, Butler County
Board of Supervisors Meeting
157 East Airport Road
Butler, PA 16002

Agenda 5/14/24

Meeting No. 5 of 2024

Present:

- | | |
|---|---|
| <input type="checkbox"/> Sam Ward, Chairman | <input type="checkbox"/> Linda Zerfoss, Township Manager |
| <input type="checkbox"/> Doug Roth, Vice Chairman | <input type="checkbox"/> Clinton Bonetti, Zoning Department |
| <input type="checkbox"/> Bert Mowry, Supervisor | <input type="checkbox"/> Nicole Tempalski, Administrative Assistant |
| | <input type="checkbox"/> Police Department, _____ |
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1. Call meeting to order:

2. Minutes of April 9, 2024, Board of Supervisors meeting:

- o Motion to approve the minutes.
 Motion by ____ 2nd by ____ Discussion?
- o The Supervisors held two Executive Sessions for personnel matters on April 10 and May 9, 2024.

3. Correspondence:

- o PA DEP - Jackson property.
- o Allison Park Contractors.
- o Saxonburg Area Authority - ACT 14
- o Butler County Economic Development and Planning - Sherry Sholes
- o PSATS
- o Penn Township Veterans Association - Charles Kaczmarek.
- o HRG - Act 14 Mandell Trails Mobile Home Park.
- o Motion to approve a donation to the Penn Township Veterans Association of \$350.
 Motion by ____ 2nd by ____ Discussion?

4. Seminars:

- o PENN BOC Region 6 Legal Aspects of Property Maintenance and UCC Violations held on May 15, 2024, at the Ohio Township Community Park Nature Center.
- o Korey Zarnick for a Qualify Training Class in Meadville, PA.
- o Korey Zarnick for a Qualifying with a rifle in Meadville, PA
- o Motion to authorize attendance at these seminars.
 Motion by ____ 2nd by ____ Discussion?

5. Treasurer's Report:

- o Invoices paid; Revenues received. **General Fund Checking, Fire Tax Checking, State Fund Checking, Non-Uniformed Pension Fund, Police Pension Fund, Township Savings Fund, ARPA Fund, Act 13 Fund, and Treasury Report Fund Totals.
- o Motion to accept the Treasurer's Report.
 Motion by ____ 2nd by ____ Discussion?

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6. Zoning Report:

- o March and April 2024 Zoning Report.
- o Butler County Planning Commission - Jurassic Junk Site Plan, Paul Beining, and Johnson Lot line revisions.
- o Gala Properties
- o Motion to approve the Jurassic Junk Site Plan located on State Route 8?
 Motion by _____ 2nd by _____ Discussion?
- o Motion to approve a subdivision for James Johnson to be known as the Johnson Line Revision.
 Motion by _____ 2nd by _____ Discussion?

7. Police Report:

- o Police Report March 2024.
- o Report on 2024 Dodge delivery and installation of decals and equipment.
- o Motion to sell old SUV on Munici BID?
 Motion by _____ 2nd by _____ Discussion?

8. Road Department Report:

- o Motion to approve advertising for the full-time Public Works Director.
 Motion by _____ 2nd by _____ Discussion?
- o Motion to approve the purchase of an HTC Belt for truck number 8 from SEI for \$1,256.17.
 Motion by _____ 2nd by _____ Discussion?
- o Ford F600 delivery update.

9. Recycling Report:

- o Penn Township Recycling event is scheduled for September 7, 2024.

10. Parks and Recreation:

- o On-lot wastewater treatment facilities update - further testing.
- o Butler County Conservation District NPDES General Permit update.
- o Motion to approve the purchase of a bicycle repair station with an air pump and gauge for Harcrest Park Phase I for a cost of approximately \$1,730.00.
 Motion by _____ 2nd by _____ Discussion?
- o The next Park Committee meeting will be held on June 26, 2024, at 6:30 p.m. in the Municipal Building.

11. ARLE Grant-Route 8 at Airport Road traffic light update:

- o The traffic light ROWs were laid out and reviewed by PennDOT and M and B Services, LLC.
- o Progress update and minor revisions.

12. Meridian Road closure update:

- o On April 29, 2024, Meridian Road was closed for reconstruction. The work is to be completed in early June 2024.

- o Progress update.

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13. Meridian Road Bridge in Renfrew:

- o PennDOT has pushed back the replacement of the existing bridge with a two-lane bridge, to 2027.

14. Penn Township Community Day update:

- o Update.

15. Penn Township Impact Fee Committee update:

- o Update.

16. Penn Township Comprehensive Plan update:

- o Progress update. The Committee met on May 1, 2024.
- o Farm Market and potential committee.
- o Freshwater survey for existing development areas along the Route 8 corridor.
- o Pittsburgh-Butler Regional Airport real estate tax status.
- o The next Committee meeting will be held on June 12, 2024, at 6:30 p.m.

17. Butler County Tax Collection Committee (BCTCC) Report:

- o Update.

18. Stormwater Management Committee:

- o Dodds Road progress update.
- o Southwest Butler Stormwater Planning Committee will meet on ____, 2024.

19. Old Business:

- o Penn Township is continuing to investigate the Meeting Room A/V equipment. No action is required currently.
- o Penn Township is continuing to investigate the Route 8 at Airport Road License Plate Reader (LPR) cameras. The purchase of these LPR cameras may be included in the 2025 budget. Provisions for LPR cameras are being coordinated provisions with the traffic light installation. No action is required currently.
- o Motion to approve the Vector Technical Services proposal, dated 4/21/2024, in the amount of \$1,250.00 for additional electrical outlets at the Harcrest Park Phase I pavilion and restroom.
 Motion by _____ 2nd by _____ Discussion?
- o The Butler County Property Tax and Revenue may withdraw the two properties on Meridian Road to resolve the delinquent property taxes. No action is required currently.

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20. New Business:

- o Motion to advertise amending Ordinance 152, entitled "Parks and Recreation Board"?
 Motion by _____ 2nd by _____ Discussion?
- o Motion to adopt Resolution no. 567, entitled "Stormwater and Developers Agreement for Shadow Ridge".
 Motion by _____ 2nd by _____ Discussion?
- o Motion to approve the Penn Partners Development, LLC Shadow Ridge subdivision Stormwater Operations and Maintenance Agreement.
 Motion by _____ 2nd by _____ Discussion?
- o Motion to approve the Penn Partners Development, LLC Shadow Ridge Developers' Agreement.
 Motion by _____ 2nd by _____ Discussion?
- o Motion to approve the HRG proposal, dated May 13, 2024, for the Penn Township interactive GIS not to exceed \$ _____.
 Motion by _____ 2nd by _____ Discussion?
- o Motion to approve the Innovative Public Safety proposal, dated 1/12/2024, in the amount of \$2,000 for the Township technology and IT assessment.
 Motion by _____ 2nd by _____ Discussion?
- o Motion to appoint Tom Brucker, Jr. to the Comprehensive Plan Update Committee to replace Karen Trempus who has resigned.
 Motion by _____ 2nd by _____ Discussion?
- o Motion to appoint Gwilym Price as the Board of Supervisors Vacancy Board member.
 Motion by _____ 2nd by _____ Discussion?

21. ACT 537 - Saxonburg Authority:

- o Monthly Report

22. Audience Participation:

23. Executive Session: None.

24. Adjournment:

- Motion by _____ 2nd by _____ Discussion?