

2024

Penn Township, Butler County  
Board of Supervisors Meeting  
157 East Airport Road  
Butler, PA 16002

Agenda 7/9/24

Meeting No. 7 of 2024

---

---

**Present:**

- |   |   |
|---|---|
| <input type="checkbox"/> Sam Ward, Chairman       | <input type="checkbox"/> Linda Zerfoss, Township Manager            |
| <input type="checkbox"/> Doug Roth, Vice Chairman | <input type="checkbox"/> Clinton Bonetti, Zoning Department         |
| <input type="checkbox"/> Bert Mowry, Supervisor   | <input type="checkbox"/> Nicole Tempalski, Administrative Assistant |
|   | <input type="checkbox"/> Police Department, _____                   |
- 
- 

**1. Call meeting to order:**

**2. Minutes of June 11, 2024, Board of Supervisors meeting:**

- o Motion to approve the minutes.  
 Motion by \_\_\_\_  2<sup>nd</sup> by \_\_\_\_  Discussion?
- o The supervisors met with their consultants in an informational session on July 9, 2024, to discuss the Township Information Technology assessment and the integration of the proposed License Plate Reader (LPR) cameras at the Route 8 and Airport Road intersection.

**3. Correspondence:**

- o Act 13 2023 Disbursements
- o PSATS News Bulletin-May/June 2024
- o Butler County Conservation District-Mandell Trails NPDES Permit
- o Tree & Shrub Care from Bartlett Tree Experts

**4. Seminars:**

- o none  
 Motion by \_\_\_\_  2<sup>nd</sup> by \_\_\_\_  Discussion?

**5. Treasurer's Report:**

- o Invoices paid; Revenues received. \*\*General Fund Checking, Fire Tax Checking, State Fund Checking, Non-Uniformed Pension Fund, Police Pension Fund, Township Savings Fund, ARPA Fund, Act 13 Fund, and Treasury Report Fund Totals.
- o Motion to accept the Treasurer's Report.  
 Motion by \_\_\_\_  2<sup>nd</sup> by \_\_\_\_  Discussion?

**6. Zoning Report:**

- o June 2024 Zoning Report.  
 Motion by \_\_\_\_  2<sup>nd</sup> by \_\_\_\_  Discussion?

**7. Police Report:**

- o Police Report June 2024.
- o Semi-Annual Report

Tuesday, July 9, 2024

**Police Report Continued..**

- o Ford Expedition has been sold.
- o Motion to approve IBIS quote for 2017 PIU graphics for \$1,250.00?  
 Motion by \_\_\_\_  2<sup>nd</sup> by \_\_\_\_  Discussion?

**8. Road Department Report:**

- o Motion to approve Jim Kriley quote to fix the 2015 Peterbilt Dump Truck 8 for a cost of \$1,614.73?  
 Motion by \_\_\_\_  2<sup>nd</sup> by \_\_\_\_  Discussion?
- o Motion to purchase tires for the F350 Truck for \$1,122.00.  
 Motion by \_\_\_\_  2<sup>nd</sup> by \_\_\_\_  Discussion?

**9. Recycling Report:**

- o Penn Township Recycling event is scheduled for September 7, 2024.

**10. Parks and Recreation:**

- o Butler County Conservation District NPDS permit for Harcrest Park Phase II.
- o Thank you letter from the Yenick family.
- o Motion to approve Shakti Yoga Pilates Studio to utilize Harcrest Park for a weekly class from summer through September.  
 Motion by \_\_\_\_  2<sup>nd</sup> by \_\_\_\_  Discussion?
- o Additional soil water infiltration tests for Harcrest Park Phase II.
- o Bicycle repair station installation.
- o The Park Committee met on June 26, 2024.
- o The next Park Committee meeting will be held on \_\_\_\_

**11. South Butler Community Library**

- o **Motion to approve South Butler Library for a Park meet-up group for an hour once a month**  
 Motion by \_\_\_\_  2<sup>nd</sup> by \_\_\_\_  Discussion?

**12. ARLE Grant-Route 8 at Airport Road traffic light update:**

- o Progress update.

**13. Penn Township Community Day update:**

- o Community Day meeting will be held on July 16, 2024, at 10:00 a.m.
- o 2024 Community Day will be held on August 17, 2024.

**14. Penn Township Impact Fee Committee update:**

- o Update.

**15. Penn Township Comprehensive Plan update:**

- o Progress update.
- o The next Committee meeting will be held on July 18, 2024, at 6:30 p.m.

Tuesday, July 9, 2024

**16. Stormwater Management Committee:**

- o Dodds Road progress update.
- o Southwest Butler Stormwater Planning Committee will meet on \_\_\_\_

**17. Old Business:**

- o Motion to approve Ordinance Number 177 entitled, "Parks and Recreation Board?"  
 Motion by \_\_\_\_\_  2<sup>nd</sup> by \_\_\_\_\_  Discussion?
- o Motion to appoint new members to the Park Committee.  
 Motion by \_\_\_\_\_  2<sup>nd</sup> by \_\_\_\_\_  Discussion?
- o Butler County CDBG contract for funding and environmental review.
- o Penn Township water survey update.
- o The Planning Commission is reviewing the "Omnibus Zoning Ordinance Amendment.
- o HRG additional design services for the CDBG-funded Harcrest Park handicap-accessible trail from the Maintenance building to the gazebo.  
 Motion by \_\_\_\_\_  2<sup>nd</sup> by \_\_\_\_\_  Discussion?

**18. New Business:**

- o Motion for CRS Contracting Change Order Number 1 for \$26,208.23  
 Motion by \_\_\_\_\_  2<sup>nd</sup> by \_\_\_\_\_  Discussion?
- o Motion for HRG Dodds Road Change Order dated June 11, 2024, for \$32,150.00?  
 Motion by \_\_\_\_\_  2<sup>nd</sup> by \_\_\_\_\_  Discussion?
- o Motion for HRG Harcrest Park Change Order dated June 11, 2024, for \$19,750.00?  
 Motion by \_\_\_\_\_  2<sup>nd</sup> by \_\_\_\_\_  Discussion?
- o Security cameras for Harcrest Park.  
 Motion by \_\_\_\_\_  2<sup>nd</sup> by \_\_\_\_\_  Discussion?

**19. ACT 537 - Saxonburg Authority:**

- o Monthly Report

**20. Audience Participation:**

**21. Executive Session:** None.

**22. Adjournment:**

- Motion by \_\_\_\_\_  2<sup>nd</sup> by \_\_\_\_\_  Discussion?