

Penn Township Comprehensive Plan Update Meeting Minutes

Purpose: The Penn Township and HRG representatives met at 6:30 p.m. on July 17, 2024, at the Penn Township Municipal Building, 157 East Airport Road, Butler, PA 16002 to discuss the development of the Comprehensive Plan Update.

Attending:

- Ally Buerk – HRG Intern
- Bert Mowry – Penn Township, Supervisor
- Brandon Rau – Committee Member
- Cheryl Hughes – Committee Member
- Clinton Bonetti – Penn Township, Land Use Administrator
- Dickson Forbes – Committee Member
- Doug Roth – Penn Township, Supervisor
- Gary Anderson – Committee Member
- James Habovick – Resident
- Jeff Kennedy – Committee Member
- Katie Wickert – PA DCED
- Linda Zerfoss, Penn Township Manager
- Mike Walsh – Committee Member
- Nanette Rau – Committee Member
- Sam Ward – Penn Township, Supervisor
- Stephanie Saracco – Butler County Airport, Manager
- Tom Brucker – Committee Member

Distribution of minutes:

- Attending
- Andrea Viazanko – HRG GIS Analyst II
- Arlene Paterson - Resident
- Chad Hanley – HRG, Group Manager, Water & Wastewater
- Charles May, Penn Township VFD, President
- Charles McCall – Committee Member
- Christen Fiffik – Concordia, General Counsel
- Christina Sarson – HRG, Land Planner
- Connor Hagey – Concordia
- Crystal Breck - Resident
- Dan Wible – Committee Member
- Dean Godfrey – Committee Member
- Eric Mockenhaupt – Committee Member
- Gary and Lori McCoy - Residents
- Gwilym Price - Resident
- J.D. Turko – St. Barnabas, Land Management Director
- James Feath – HRG, Assistant Vice President
- Jerry Andre – Public Partners
- Joanne Vaughn – Resident
- Jordan Grady – Butler County Chamber of Commerce
- Kent Shoemaker - Penn Township VFD, Vice President
- Kevin Flannery – Public Partners
- Laura Ludwig – HRG Group Manager, Planning & Design
- Laura O'Rorke – Resident
- Lori Morgan – HRG, Community Planner
- Matthew Breck – Resident
- Michele Ruth – Butler County Country Club, Manager
- Nicole Tempalski – Penn Township Administrative Assistant
- Robert Grimm – HRG, Municipal Consulting & Management Strategist
- Shauna - Butler County Country Club, Secretary

Discussion:

- Doug Roth made the motion and Nanette Rau seconded the motion to approve the minutes of the Steering Committee meeting held on June 12, 2024. The motion was approved.
- HRG discussed the following:
 - PowerPoint presentation, July 17, 2024 – Comprehensive Plan Update Plan Steering Committee Meeting #7, copy attached.
 - Doug Roth and Mike Walsh discussed the future trail location to the restaurant at the airport.
 - Doug Roth asked HRG to shade in the new property at Harkcrest Park.
 - HRG added the Municipal Building Land Development Option 1 with a new driveway to the proposed development.
 - HRG changed the proposed Township Welcome signage to include the Township logo.
 - HRG will prepare some “Main Street” details. Doug Roth suggested that benches be offset from the bike traffic along the sidewalk on the Airport Road improvements.
 - HRG will conduct the Comprehensive Plan Update Public Review at the Community Day event on August 17, 2024. Cards will be available to receive written comments.
 - HRG will provide online and hardcopy surveys for the Comprehensive Plan Update.
 - The Public Review and Adoption Timeline is as follows: (HRG will prepare draft advertisements).
 - Public Display Period begins on July 26, 2024.
 - Public Engagement and Outreach Event – Community Day – August 17, 2024, from 12:00 to 4:00 p.m.
 - Planning Commission Public Meeting – August 27, 2024 at 6:00 p.m.
 - Board of Supervisors Public Hearing – September 10, 2024 at 5:30 p.m.
 - HRG will update the draft for distribution and prepare an Executive Summary.
 - Copies of the Comprehensive Plan Update will be available at the Township office, at the Community Day event, and on the Penn Township website www.penntownship.org.
- Pittsburgh Butler Regional Airport Manager, Stephanie Saracco, discussed developing plans for 40 acres on the airport property North of the hangers. This will likely include small businesses and hangers.
- Supervisor Ward stated that this would be the last Committee meeting and thanked HRG representatives and the Committee members for their contributions to the Comprehensive Plan Update.
- Minutes of the meeting will be posted on the Penn Township website, www.penntownship.org under Documents, Comprehensive Plan Update.

Respectfully submitted,



Samuel M. Ward, Supervisor

Penn Township Comprehensive Plan Update Meeting Minutes – Focus Groups