**2024**

**Penn Township, Butler County**

**Board of Supervisors Meeting**

**157 East Airport Road**

**Butler, PA 16002**

# Agenda 9/10/24 Meeting No. 9 of 2024

5:30 p.m. – Proposed Comprehensive Plan Public Meeting

**Present:**

[ ] Sam Ward, Chairman [ ]  Linda Zerfoss, Township Manager

[ ] Doug Roth, Vice Chairman [ ]  Clinton Bonetti, Zoning Department

[ ] Bert Mowry, Supervisor [ ]  Nicole Tempalski, Administrative Assistant [ ]  Police Department,

1. **Call meeting to order:**
2. **Minutes of August 13, 2024, Board of Supervisors meeting:**
* Motion to approve the minutes.

[ ] Motion by \_\_\_\_ [ ]  2nd by \_\_\_\_ [ ] Discussion?

1. **Executive Session:** The supervisors held an Executive Session on September 6, 2024, to discuss personnel matters with the Township Solicitor.
2. **Audience Participation**
3. **Correspondence:**
	* PSATS News Bulletin-August 2024
	* Appreciation letter from the Butler Airport for the work put into the comprehensive plan and including them in future planning.
	* Audubon Bird Town Fall Bulletin.
	* Act 14, 67 & 68 notification letter from Mr. George Frishkorn.
	* Notification letter from Property Revenue - Robert Yenick II.
	* Septic System Design Report Revocation notice from Andrasko & Brant Inc.
	* Butler County Conservation District-Harcrest Park NPDES Permit renewal.
	* PennDOT Renfrew Bridge Replacement.
4. **Seminars:**
* Municipal Grant Writing Workshop DCED Local Share Account (LSA) Grants and PennDOT Multimodal Grants (in person or virtual). Butler County Government Center – Annex Conference Room, Level UL
	+ Monday, September 30, 2024.
* Elected Officials Course (Staff and Elected Officials) – Bc3 Founders Hall, 107 College Drive, Butler
	+ Saturday, September 28, 2024 – Municipal Finance and Governance
	+ October 12, 2024 – Powers & Duties of Local Governments
	+ October 19, 2024 – Community Infrastructure and Public Safety

**Tuesday, September 10, 2024**

* BCATO 40th Annual Safety Seminar – Herman Fire Hall
	+ Wednesday, October 9, 2024
* PENNBOC Region 6 Training – Franklin Park Borough Activity Center
	+ Thursday, November 7, 2024.

Motion to authorize attendance.

[ ] Motion by \_\_\_\_ [ ]  2nd by \_\_\_\_ [ ] Discussion?

1. **Treasurer’s Report:**
* Invoices paid; Revenues received. \*\*General Fund Checking, Fire Tax Checking, State Fund Checking, Non-Uniformed Pension Fund, Police Pension Fund, Township Savings Fund, ARPA Fund, Act 13 Fund, and Treasury Report Fund Totals.
* Motion to accept the Treasurer’s Report.

[ ] Motion by \_\_\_\_ [ ]  2nd by \_\_\_\_ [ ] Discussion?

1. **Zoning Report:**
* August 2024 Zoning Report.
* Letters from the Butler County Planning Commission regarding Ball, 2 Lots & 2 Residuals, #24170
* Letters from the Butler County Planning Commission regarding Relihan/Fleming, Lot Line Revisions, #24185
1. **Police Report:**
* Police Report August 2024.
1. **Road Department Report:**
* CRS Contracting will close Penn Drive from Route 8 to the entrance of the Shadow Ridge Development between 7:00 a.m. and 5:00 p.m. during the week of September 16, 2024, to install the new water service main line.
1. **Recycling Report:**
* Recycling update
1. **Parks and Recreation:**
* The next Park Committee meeting will be scheduled at a later date.
1. **ARLE Grant-Route 8 at Airport Road traffic light update:**
	* Progress update.
2. **Penn Township Community Day update:**
* Community Day will be set moving forward on the third Saturday of August. Community Day 2025 will be held on Saturday, August 16, 2025.

[ ] Motion by [ ]  2nd by [ ] Discussion?

1. **Penn Township Impact Fee Committee update:**
	* A hearing has been scheduled for Monday, September 23, 2024.

**Tuesday, September 10, 2024**

1. **Penn Township Comprehensive Plan update:**
	* Progress update.
2. **Stormwater Management Committee:**
	* Dodds Road progress update.
	* Southwest Butler Stormwater Planning Committee will meet on \_\_\_
3. **Old Business:**
* Rep. Bernstine and Staff will hold an event at the Township Building on Wednesday, October 9, 2024, from 5-7:30 PM.
* Motion to approve Resolution Number 568 entitled, “Omnibus Zoning Ordinance Amendment?

[ ] Motion by [ ]  2nd by [ ] Discussion?

1. **New Business:**
	* Harcrest Park- CDBG grant for removing architectural barriers for handicapped access to the existing gazebo.

[ ] Motion by [ ]  2nd by [ ] Discussion?

* + Andrew Rockar- hire as Director of Public Works, beginning September 16, 2024.

[ ] Motion by [ ]  2nd by [ ] Discussion?

* + Penn Township Road line painting per the Williams & Willman Line Painting, Inc. proposal, dated August 27, 2024, for $7,683.00.

[ ] Motion by [ ]  2nd by [ ] Discussion?

* + JCB Hydradig purchase per the Stephenson Equipment, Inc. proposal, dated August 7, 2024, including a Quick Coupler, Steel Wrist with a Grippler, three digging buckets, a Grapple, and a Diamond 50” Brush Cutter for $276,700.00.

[ ] Motion by [ ]  2nd by [ ] Discussion?

* + CRS Contracting unit price proposal for additional guide rail along the new section of Dodds Road 160 lineal feet @ $35.00/lineal feet for $5,600.00.

[ ] Motion by [ ]  2nd by [ ] Discussion?

* + CRS Contracting Change Order Request for an additional 10 Lineal feet of 15” stormwater pipe @ $166.00/lineal feet for $1,660.00 along the new section of Dodds Road at the pedestrian crossing at the bottom of the existing steps along the road gutter.

[ ] Motion by [ ]  2nd by [ ] Discussion?

* + Motion to approve MMO for Police and Non-Uniform Pension Plans.

[ ] Motion by [ ]  2nd by [ ] Discussion?

* + Motion to approve Resolution # 572 Police Pension Plan.

 [ ] Motion by [ ]  2nd by [ ] Discussion?

* + Motion to approve Resolution # 573 of final approval and adoption of the Townships Comprehensive Plan.

 [ ] Motion by [ ]  2nd by [ ] Discussion?

1. **ACT 537 – Saxonburg Authority:**
* Monthly Report
1. **Executive Session:** None.

**Tuesday, September 10, 2024**

1. **Adjournment:**

[ ] Motion by [ ]  2nd by [ ] Discussion?