



2024  
**Penn Township, Butler County**  
**Board of Supervisors Meeting**  
**157 East Airport Road**  
**Butler, PA 16002**

**Agenda 10/8/24**

**Meeting No. 10 of 2024**

**Public Hearing at 6:00 PM for Proposed Ordinance Amendment 176**

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**Present:**

- |   |   |
|---|---|
| <input type="checkbox"/> Sam Ward, Chairman<br><input type="checkbox"/> Doug Roth, Vice Chairman<br><input type="checkbox"/> Bert Mowry, Supervisor | <input type="checkbox"/> Linda Zerfoss, Township Manager<br><input type="checkbox"/> Clinton Bonetti, Zoning Department<br><input type="checkbox"/> Nicole Tempalski, Administrative Assistant<br><input type="checkbox"/> Police Department, _____ |
|---|---|
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**1. Call meeting to order:**

**2. Minutes of September 10, 2024, Board of Supervisors meeting:**

- o Motion to approve the minutes.  
 Motion by \_\_\_\_  2<sup>nd</sup> by \_\_\_\_  Discussion?

**3. Executive Session:**

**4. Audience Participation:**

**5. Correspondence:**

- o PSATS News Bulletin-September 2024
- o Notification letter from Butler County Property Revenue - Offstein & Offstein regarding the Furniture Galleries Property.
- o Notification letters from Butler County Property Revenue - Butler County Airport Hangers.
- o Notification letter from Butler County Property Revenue- Robert Yenick II assessment change.
- o Notification Letter from HRG to notify that Municipal Water Authority of Adams Township is submitting a Subsidiary Water Allocation Permit to PADEP to increase the quantity of water to the Borough of West View.
- o Notification Letter from HEI-WAY LLC informed the Township of a new COSTARS contract that went into effect on 9/1/2024.

**6. Seminars:**

- o HRG 30<sup>th</sup> Anniversary Open House
  - o Wednesday, October 16, 2024, from 11 AM-2 PM.
- o Tri-County Emergency Management Fall Boot Camp
  - o Saturday, October 12, 2024, 8:30 AM - 3 PM at the Slippery Rock High School.

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**Seminars continued..**

- o Motion to approve Seminars  
 Motion by \_\_\_\_  2<sup>nd</sup> by \_\_\_\_  Discussion?

**7. Treasurer's Report:**

- o Invoices paid; Revenues received. \*\*General Fund Checking, Fire Tax Checking, State Fund Checking, Non-Uniformed Pension Fund, Police Pension Fund, Township Savings Fund, ARPA Fund, Act 13 Fund, and Treasury Report Fund Totals.
- o Motion to receive the Treasurer's Report.  
 Motion by \_\_\_\_  2<sup>nd</sup> by \_\_\_\_  Discussion?

**8. Zoning Report:**

- o September 2024 Zoning Report.
- o Motion to approve Relihan and Flemming Lot Line Revision on Royal Oak Drive?  
 Motion by \_\_\_\_  2<sup>nd</sup> by \_\_\_\_  Discussion?

**9. Police Report:**

- o Police Report September 2024.
- o Motion to accept the resignation letter of part-time Township Police Officer Brian Costanzo.  
 Motion by \_\_\_\_  2<sup>nd</sup> by \_\_\_\_  Discussion?

**10. Road Department Report:**

- o

**11. Recycling Report:**

- o Recycling update

**12. Parks and Recreation:**

- o Purchase stormwater piping materials for Harcrest Park Phase II for \$24,044.00.  
 Motion by \_\_\_\_  2<sup>nd</sup> by \_\_\_\_  Discussion?
- o The next Park Committee meeting will be \_\_\_\_.

**13. ARLE Grant-Route 8 at Airport Road traffic light update:**

- o Progress update.

**14. Penn Township Community Day update:**

- o Community Day will be set moving forward on the third Saturday of August. Community Day 2025 will be held on Saturday, August 16, 2025.

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**15. Penn Township Impact Fee Committee update:**

- o A hearing was held on Monday, September 23, 2024.
- o Motion to adopt Resolution Number 574, entitled "Traffic Impact Land Use Assumptions Report"?  
 Motion by \_\_\_\_\_  2<sup>nd</sup> by \_\_\_\_\_  Discussion?
- o Progress update.

**16. Stormwater Management Committee:**

- o Dodds Road progress update.
- o Southwest Butler Stormwater Planning Committee will meet on \_\_\_\_

**17. Old Business:**

- o Rep. Bernstine and Staff will hold an event at the Township Building on Wednesday, October 9, 2024, from 5:00-7:30 PM.
- o Motion to set the Director of Public Works hourly rate at \$34.00/hour.  
 Motion by \_\_\_\_\_  2<sup>nd</sup> by \_\_\_\_\_  Discussion?

**18. New Business:**

- o Motion to accept HRG certificate of substantial completion for the Dodds Road and streambank stabilization.  
 Motion by \_\_\_\_\_  2<sup>nd</sup> by \_\_\_\_\_  Discussion?
- o Motion to approve the CRS Contracting Change Order # 3 for an additional 174.5 lineal feet of guide rail for \$6,107.50, an additional 20 tons of 2A limestone backup at the guide rail for \$900.00, and deleting the Geotextile, PennDOT Class 4 for (\$5.017.25). A net Add of \$1,990.25.  
 Motion by \_\_\_\_\_  2<sup>nd</sup> by \_\_\_\_\_  Discussion?
- o Motion to approve the CRS Contracting Change Order # 2 to cap both ends of the existing storm drain for \$500.00.  
 Motion by \_\_\_\_\_  2<sup>nd</sup> by \_\_\_\_\_  Discussion?
- o Motion to adopt Resolution Number 575, entitled "PA Dep Planning Module - Frishkorn Property"?  
 Motion by \_\_\_\_\_  2<sup>nd</sup> by \_\_\_\_\_  Discussion?
- o Motion to adopt Ordinance Number 176, Entitled "Amending Ordinance 166 - Sections 2.04, 2.05, 2.06, Table 2.07, Chapter 3, Chapter 4, Chapter 5, Chapter 6, Chapter 7, Chapter 8, Chapter 9, Chapter 10, Chapter 15, Chapter 18, Section 22.02 and Appendix A"?  
 Motion by \_\_\_\_\_  2<sup>nd</sup> by \_\_\_\_\_  Discussion?



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**New Business Continued..**

- o Motion to accept the proposal for the Williams & Willman Line Painting, Inc. proposal no. 24-143, dated September 30, 2024, for \$2,000.00 for the Municipal Building parking lot line pavement markings.

Motion by \_\_\_\_\_  2<sup>nd</sup> by \_\_\_\_\_  Discussion?

- o Received 2021-2022 Liquid Fuels Audit.

**19. ACT 537 - Saxonburg Authority:**

- o Monthly Report

**20. Executive Session:** None.

**21. Adjournment:**

Motion by \_\_\_\_\_  2<sup>nd</sup> by \_\_\_\_\_  Discussion?