



2024
Penn Township, Butler County
Board of Supervisors Meeting
157 East Airport Road
Butler, PA 16002

Agenda 9/10/24

Meeting No. 9 of 2024

5:30 p.m. – Proposed Comprehensive Plan Public Meeting

Present:

- | | |
|---|---|
| <input type="checkbox"/> Sam Ward, Chairman | <input type="checkbox"/> Linda Zerfoss, Township Manager |
| <input type="checkbox"/> Doug Roth, Vice Chairman | <input type="checkbox"/> Clinton Bonetti, Zoning Department |
| <input type="checkbox"/> Bert Mowry, Supervisor | <input type="checkbox"/> Nicole Tempalski, Administrative Assistant |
| | <input type="checkbox"/> Police Department, _____ |
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1. Call meeting to order:

2. Minutes of August 13, 2024, Board of Supervisors meeting:

- o Motion to approve the minutes.
- Motion by ____ 2nd by ____ Discussion?

3. Executive Session: The supervisors held an Executive Session on September 6, 2024, to discuss personnel matters with the Township Solicitor.

4. Audience Participation

5. Correspondence:

- o PSATS News Bulletin-August 2024
- o Appreciation letter from the Butler Airport for the work put into the comprehensive plan and including them in future planning.
- o Audubon Bird Town Fall Bulletin.
- o Act 14, 67 & 68 notification letter from Mr. George Frishkorn.
- o Notification letter from Property Revenue - Robert Yenick II.
- o Septic System Design Report Revocation notice from Andrasko & Brant Inc.
- o Butler County Conservation District-Harcrest Park NPDES Permit renewal.
- o PennDOT Renfrew Bridge Replacement.

6. Seminars:

- o Municipal Grant Writing Workshop DCED Local Share Account (LSA) Grants and PennDOT Multimodal Grants (in person or virtual). Butler County Government Center - Annex Conference Room, Level UL
 - o Monday, September 30, 2024.
- o Elected Officials Course (Staff and Elected Officials) - Bc3 Founders Hall, 107 College Drive, Butler
 - o Saturday, September 28, 2024 - Municipal Finance and Governance
 - o October 12, 2024 - Powers & Duties of Local Governments
 - o October 19, 2024 - Community Infrastructure and Public Safety

Tuesday, September 10, 2024

- o BCATO 40th Annual Safety Seminar - Herman Fire Hall
 - o Wednesday, October 9, 2024
- o PENNBOC Region 6 Training - Franklin Park Borough Activity Center
 - o Thursday, November 7, 2024.

Motion to authorize attendance.

Motion by ____ 2nd by ____ Discussion?

7. Treasurer's Report:

- o Invoices paid; Revenues received. **General Fund Checking, Fire Tax Checking, State Fund Checking, Non-Uniformed Pension Fund, Police Pension Fund, Township Savings Fund, ARPA Fund, Act 13 Fund, and Treasury Report Fund Totals.
- o Motion to accept the Treasurer's Report.
 Motion by ____ 2nd by ____ Discussion?

8. Zoning Report:

- o August 2024 Zoning Report.
- o Letters from the Butler County Planning Commission regarding Ball, 2 Lots & 2 Residuals, #24170
- o Letters from the Butler County Planning Commission regarding Relihan/Fleming, Lot Line Revisions, #24185

9. Police Report:

- o Police Report August 2024.

10. Road Department Report:

- o CRS Contracting will close Penn Drive from Route 8 to the entrance of the Shadow Ridge Development between 7:00 a.m. and 5:00 p.m. during the week of September 16, 2024, to install the new water service main line.

11. Recycling Report:

- o Recycling update

12. Parks and Recreation:

- o The next Park Committee meeting will be scheduled at a later date.

13. ARLE Grant-Route 8 at Airport Road traffic light update:

- o Progress update.

14. Penn Township Community Day update:

- o Community Day will be set moving forward on the third Saturday of August. Community Day 2025 will be held on Saturday, August 16, 2025.
 Motion by ____ 2nd by ____ Discussion?

15. Penn Township Impact Fee Committee update:

- o A hearing has been scheduled for Monday, September 23, 2024.

Tuesday, September 10, 2024

16. Penn Township Comprehensive Plan update:

- o Progress update.

17. Stormwater Management Committee:

- o Dodds Road progress update.
- o Southwest Butler Stormwater Planning Committee will meet on ____

18. Old Business:

- o Rep. Bernstine and Staff will hold an event at the Township Building on Wednesday, October 9, 2024, from 5-7:30 PM.
- o Motion to approve Resolution Number 568 entitled, "Omnibus Zoning Ordinance Amendment?"
 Motion by _____ 2nd by _____ Discussion?

19. New Business:

- o Harcrest Park- CDBG grant for removing architectural barriers for handicapped access to the existing gazebo.
 Motion by _____ 2nd by _____ Discussion?
- o Andrew Rockar- hire as Director of Public Works, beginning September 16, 2024.
 Motion by _____ 2nd by _____ Discussion?
- o Penn Township Road line painting per the Williams & Willman Line Painting, Inc. proposal, dated August 27, 2024, for \$7,683.00.
 Motion by _____ 2nd by _____ Discussion?
- o JCB Hydradig purchase per the Stephenson Equipment, Inc. proposal, dated August 7, 2024, including a Quick Coupler, Steel Wrist with a Gripper, three digging buckets, a Grapple, and a Diamond 50" Brush Cutter for \$276,700.00.
 Motion by _____ 2nd by _____ Discussion?
- o CRS Contracting unit price proposal for additional guide rail along the new section of Dodds Road 160 lineal feet @ \$35.00/lineal feet for \$5,600.00.
 Motion by _____ 2nd by _____ Discussion?
- o CRS Contracting Change Order Request for an additional 10 Lineal feet of 15" stormwater pipe @ \$166.00/lineal feet for \$1,660.00 along the new section of Dodds Road at the pedestrian crossing at the bottom of the existing steps along the road gutter.
 Motion by _____ 2nd by _____ Discussion?
- o Motion to approve MMO for Police and Non-Uniform Pension Plans.
 Motion by _____ 2nd by _____ Discussion?
- o Motion to approve Resolution # 572 Police Pension Plan.
 Motion by _____ 2nd by _____ Discussion?
- o Motion to approve Resolution # 573 of final approval and adoption of the Townships Comprehensive Plan.
 Motion by _____ 2nd by _____ Discussion?

20. ACT 537 - Saxonburg Authority:

- o Monthly Report

21. Executive Session: None.



Tuesday, September 10, 2024

22. Adjournment:

Motion by _____ 2nd by _____ Discussion?