

Tuesday, October 8, 2024

The Penn Township Board of Supervisors, having notified the residents in advance, met this evening at 6:00 PM for the proposed Ordinance Amendment Number 176 Public Hearing. Supervisors Ward, Mowry, Roth, Land Use Administrator Clinton Bonetti, and Administrative Assistant Nicole Tempalski were present. There were 12 residents and visitors present. Township Manager Linda Zerfoss was not present.

Land Use Administrator Clinton Bonetti discussed the proposed Ordinance Amendment Number 176.

There were no questions or comments from the audience.

Mr. Bonetti stated that the Planning Commission recommended approval of the Ordinance Amendment Number 176.

Supervisor Ward stated the Board would act on the proposed Ordinance Amendment Number 176 later in the regular Township Board of Supervisors meeting. Supervisor Ward made the motion, and Supervisor Mowry seconded the motion to adjourn. The motion was approved. The Public Hearing ended at 6:05 PM.

The Penn Township Board of Supervisors met this evening at 6:06 PM in the Penn Township Municipal Building, 157 East Airport Road, Butler, PA 16002, with the Chairman, Samuel M. Ward, presiding. Also present were Supervisor Wilbert J. Mowry, Jr., Supervisor Douglas A. Roth, Land Use Administrator Clinton A. Bonetti, Administrative Assistant Nicole Tempalski, and 11 Township residents and visitors. Township Manager Linda Zerfoss was not present.

**Minutes - September 10, 2024, Board Meeting:**

Supervisor Ward made the motion, and Supervisor Mowry seconded the motion to approve the meeting minutes from Tuesday, September 10, 2024, as presented, with no additions or corrections. The motion was approved.

**Executive Session:**

None.

**Audience Participation:**

Helltown Brewing, LLC representative Chris Zanolli stated that \$1,538.00 was raised for Children's Hospital at their event on September 21, 2024.

Jonathan Gavin stated that he has removed several junk vehicles from his property and that the remaining junk vehicles will be removed soon.

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### **Correspondence**

- PSATS News Bulletin-September 2024.
- Notification letter from Butler County Property Revenue - Offstein & Offstein regarding the Furniture Galleries Property.
- Notification letters from Butler County Property Revenue - Butler County Airport Hangers.
- Notification letter from Butler County Property Revenue- Robert Yenick II assessment change.
- Notification Letter from HRG to notify that Municipal Water Authority of Adams Township is submitting a Subsidiary Water Allocation Permit to PADEP to increase the quantity of water to the Borough of West View.
- Notification Letter from HEI-WAY LLC informed the Township of a new COSTARS contract that went into effect on 9/1/2024.

### **Seminars**

- HRG 30<sup>th</sup> Anniversary Open House on Wednesday, October 16, 2024, from 11:00 AM to 2:00 PM.
- Tri-County Emergency Management Fall Boot Camp on Saturday, October 19, 2024. Supervisor Mowry made the motion, and Supervisor Roth seconded the motion to authorize all interested parties to attend these seminars. The motion was approved.

### **Treasurer's Report**

Mr. Bonetti read the disbursement list since the last report on September 10, 2024. ARPA Fund: \$0.00; Fire Tax Fund: \$21,045.64; Capital Savings Fund: \$0.00; Act 13 Fund: \$39,172.32; Township Fund: \$394,829.07; and State Fund: \$112,301.67.

Deposits into the various Township Funds totaled \$222,991.98.

The Balances were read: ARPA Fund: \$30,756.89; Fire Tax Fund: \$222,538.81; Capital Savings Fund: \$193,394.05; Act 13 Impact Fund: \$1,038,249.30; Township Fund: \$312,881.79 and State Fund: \$221,587.56.

Supervisor Roth made the motion, and Supervisor Ward seconded the motion to receive the Treasurer's Report as presented. The motion was approved.

### **Zoning Department**

Land Use Administrator Clinton Bonetti read the September 2024 Zoning Reports.

Mr. Bonetti discussed the Relihan and Flemming Lot Line Revision on Royal Oak Drive and advised that the Planning Commission recommended approval. Supervisor Ward made the motion, and Supervisor Mowry seconded the motion to approve the Relihan and Flemming Lot Line Revision on Royal Oak Drive. The motion was approved.

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**Police Department**

There was no September 2024 police report.

Mr. Bonetti read the resignation letter of part-time Penn Township Police Officer Brian Costanzo. Supervisor Mowry made the motion, and Supervisor Roth seconded the motion to accept the resignation letter of part-time Penn Township Police Officer Brian Costanzo. The motion was approved.

**Road Department**

No report.

**Recycling Report**

No report.

**Parks and Recreation Department - Harcrest Park Phase II**

The Supervisors discussed the Chemung Supply proposal, dated September 27, 2024, for \$24,044.00 for the Harcrest Park Phase II stormwater pipe. The Butler County Stormwater Piping Materials \$7,500.00 grant will partially cover the stormwater pipe cost. The Act 13 PA Oil and Gas and Penn Township Impact Fee Infrastructure funds will pay the remaining amount. Supervisor Roth made the motion, and Supervisor Ward seconded the motion to approve the Chemung Supply proposal, dated September 27, 2024, for \$24,044.00 for the Harcrest Park Phase II stormwater pipe. The motion was approved.

Supervisor Roth stated that the barn stone sign along Brownsdale Road in front of the Penn Township Maintenance building looks great and is nearing completion. Bob Winters, Mark Gubainc, and Supervisor Roth have been working on this new sign. They have used some of the Hartzel Farm barn stone as a tribute to the Hartzel family. Penn Township greatly appreciates their work. The signs were made by the Raducz Stone Corporation, located on Route 8.

The next Park Committee meeting will be scheduled for later in the Municipal Building meeting room.

The minutes of all meetings are posted on the Penn Township website, [www.penntownship.org](http://www.penntownship.org), under "Documents" in the "2024 Park Minutes" folder as soon as the Park Committee has approved them.

**ARLE Grant - Route 8 at Airport Road Traffic Light Replacement update:**

The traffic poles are being fabricated now. Due to the fabrication backlog, the anticipated twenty-six-week lead time has increased to thirty-three weeks. Once the traffic poles are delivered, the installation will be completed in approximately three weeks. The minutes of the meetings with PennDOT and drawings are posted on the Penn Township website, [www.penntownship.org](http://www.penntownship.org), under "Documents" in the "Route 8 and Airport Road" folder.

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**Penn Township Community Day update:**

Future Community Days will be held on the Third Saturday of August. The next Community Day will be held on August 16, 2025.

**Penn Township Impact Fee Committee Update:**

Mr. Bonetti stated that the Traffic Impact Fee Committee and Gannett Fleming representative Michelle Brummer presented the Impact Fee Ordinance revisions to the Land Use Assumptions report at a public hearing on September 23, 2024. Some minor corrections are being made.

Supervisor Ward made the motion, and Supervisor Mowry seconded the motion to table Resolution Number 574, entitled "Traffic Impact Land Use Assumptions Report," until the final draft is reviewed. The motion was approved.

**Southwest Butler Stormwater Planning Committee**

The construction of the Dodds Road Realignment and Streambank Stabilization Project is nearing completion. Dodds Road was reopened on September 6, 2024. CRS Contracting is completing the remaining punch list and contract close-out items.

The next Southwest Butler Stormwater Planning Committee meetings will be held on October 9 and November 13, 2024.

**Old Business**

PA State Representative Aaron Bernstine and his staff will hold an event in the Township Building meeting room on Wednesday, October 9, 2024, from 5:00 to 7:30 PM. The event will include current PA House of Representative updates and information on issues and gun laws.

The Supervisors approved hiring Andrew Rockar as the Director of Public Works beginning September 10, 2024. However, Supervisor Ward did not state the hourly rate. Supervisor Mowry made the motion, and Supervisor Roth seconded the motion to set Andrew Rockar's hourly rate at \$34.00/hour. The motion was approved.

**New Business**

The Supervisors discussed the HRG Certificate of Substantial Completion for the Dodds Road and Stream Bank Stabilization project as of September 25, 2024. Supervisor Roth made the motion, and Supervisor Ward seconded the motion to accept the HRG Certificate of Substantial Completion for the Dodds Road and Stream Bank Stabilization project. The motion was approved.

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**New Business - continued.**

The Supervisors discussed the CRS Contracting Change Order No. 3 for an additional 174.5 lineal feet of guide rail for \$\$6,107.50, an additional 20 tons of 2A limestone backup at the guide rail for \$900.00, and deleting the Geotextile, PennDOT Class 4 for (-\$5.017.25), a net Add of \$1,990.25. An additional 160 lineal feet of guide rail was approved on September 10, 2024, to provide additional traffic safety. The final quantity is 174.5 lineal feet. The Geotextile fabric was determined to be unnecessary due to the quality of fill material under the paved areas. Supervisor Ward made the motion, and Supervisor Mowry seconded the motion to approve the CRS Contracting Change Order No. 3 for an additional 174.5 lineal feet of guide rail for \$\$6,107.50, an additional 20 tons of 2A limestone backup at the guide rail for \$900.00, deleting the Geotextile, PennDOT Class 4 for (-\$5.017.25), a net add of \$1,990.25. The motion was approved.

The Supervisors discussed the CRS Contracting Change Order to cap both ends of the existing storm drain for \$500.00. This drain was left in place to provide drainage during construction. Supervisor Mowry made the motion, and Supervisor Roth seconded the motion to approve the CRS Contracting Change Order to cap both ends of the existing storm drain for \$500.00. The motion was approved.

The Supervisors discussed Resolution Number 575, entitled "PA DEP Planning Module for the Frishkorn Property." Supervisor Roth made the motion, and Supervisor Ward seconded the motion to adopt Resolution Number 575, entitled "PA DEP Planning Module for the Frishkorn Property." The motion was approved.

The Supervisors discussed Ordinance Number 176, entitled "Amending Ordinance 166, sections 2.04, 2.05, 2.06, Table 2.07, Chapters 3, 4, 5, 6, 7, 8, 9, 10, 15, and 18, Section 22.02 and Appendix A." Supervisor Ward made the motion, and Supervisor Mowry seconded the motion to adopt Ordinance Number 172, entitled "Amending Ordinance 166, sections 2.04, 2.05, 2.06, Table 2.07, Chapters 3, 4, 5, 6, 7, 8, 9, 10, 15, and 18, Section 22.02 and Appendix A." The motion was approved.

The Supervisors discussed the Williams & Willman Line Painting, Inc. proposal no. 24-143, dated September 30, 2024, for \$2,000.00 for the Municipal Building parking lot pavement line markings. Supervisor Mowry made the motion, and Supervisor Roth seconded the motion to approve the Williams & Willman Line Painting, Inc. proposal no. 24-143, dated September 30, 2024, for \$2,000.00 for the Municipal Building parking lot pavement line markings. The motion was approved.

Penn Township received the 2021 - 2022 PA Liquid Fuels Audit. No issues were noted.

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**Act 537 - Saxonburg Authority**

Supervisor Roth stated that the Authority approved their 2025 budget and continued billing rate discussions.

**Adjournment**

Supervisor Roth made the motion, and Supervisor Ward seconded the motion to adjourn the meeting. The motion was approved.

The meeting adjourned at approximately 6:39 PM.

The next Board of Supervisors meeting will be held on November 12, 2024, at 6:00 p.m. in the Penn Township Municipal Building meeting room.

Approved:

Respectfully Submitted:

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Samuel M. Ward  
Chairman  
Board of Supervisors

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Clinton A. Bonetti  
Land Use Administrator  
Penn Township