# ORGANIZATIONAL MEETING – 2025

1.     Nominate Chairman Protem     Nominee: Linda D. Zerfoss
    Motion: Sam
    Second: Doug
    Carries- Y     N

2.     Chairman Protem asks for a nomination for Chairman of the Board of     Supervisors.
    Nominee:_____
    Motion: Doug
    Second: Bert
    Carries- Y     N

3.     The new chairman asks for a nomination for Vice-Chairman of the Board of Supervisors.
    Nominee:_____
    Motion: Bert
    Second: Sam
    Carries- Y     N

## A MOTION TO:

A.     Re-appoint Linda D. Zerfoss as Township Manager for 2025,

B.     Set the Township Manager's Treasury Bond at $850,000 for 2025 and renew the fidelity and position bond for $100,000.

C.     Appoint Gwilym Price as chairman of the vacancy board for the year 2025.

D.     Appoint Matthew Marshall and Anthony Cosgrove from Dillon, McCandless, King, Coulter, and Graham as Township Solicitors for 2025.

E.     Re-appoint Next Tier Bank depository for Township funds for 2025, with interest-bearing accounts in the Pennsylvania Local Government Investment Trust.

F.     Re-appoint Michael K. Corle as the primary Sewage Enforcement Officer for the year 2025,

G.     Re-appoint Patrick West as the alternate Sewage Enforcement Officer for 2025.

H.     Appoint _____ as Animal Control Officer for 2025 with a $_____per month contract.

I.     Re-appoint Nanette Rau to the Penn Township Planning Commission for a four-year term.

J.      Re-appoint Carl Leicher to the Penn Township Zoning Hearing Board for a three-year term.

K.       Approve Resolution #579 for the Police Pension Fund.

L.      Appoint _____ as a voting alternate member of the Penn Township Zoning Hearing Board.

M.      Appoint Brian Farrington from Charlton Law as Zoning Hearing Board attorney for 2025.

N.      Set the tax rate for General Township purposes at 5.94 mills and for fire purposes at 2.06 mills for 2025.

O.      Re-enact the 1% Real Estate Transfer Tax under ACT 511 for 2025.

P.      Set compensation for the police department under the 4th year of their four–year contract according to the Collective Bargaining Agreement, specifically Addendum #1

Q.      Set compensation for administrative and road department employees as outlined in the wages for non-union employees as presented for 2025.

        The Board of Auditors will set compensation for working supervisors at their organizational meeting for 2025.

R.      Set the payroll period to end on Saturday and be paid bi-weekly.

S.      Approve RESOLUTION #580, "FEE SCHEDULE FOR PENN TOWNSHIP SERVICES FOR THE YEAR 2025"

T.      Set the second Tuesday of every month as a meeting day for the Board of Supervisors. Time for meetings will be set at 5:30 P.M. for the workshop and 6:00 P.M. for the regular meeting with the post-workshops following after meetings.

U.      Authorize department head Andrew Rockar to spend up to *$800.00* per month for the purchase of supplies and equipment for the Road Department.

V.      Authorize uniform allotments for *$500.00* to each full-time police officer and *$275.00* to each part-time police officer, as per their respective collective bargaining agreements.

W.      Set the mileage expense at the Federal Guideline.

X.      Require approval by the Board of Supervisors to exceed individual budgeted line items.

Y.      Authorize attendance at the PA State Association of Township Supervisors annual conference in Hershey, PA for the three board members, the Township Manager, and the Land Use Administrator and to have_as the voting delegate.

Z.    Have the Township Manager advertise the Board of Supervisors, Planning Commission, and Parks Committee meetings for the year 2025

AA.    Re-appoint Clinton A. Bonetti as Township Records Officer for the year 2025.

BB.    Re-appoint HRG Engineers as Township Engineers for the year 2025.

CC.    Appoint Scott Gumto to the Penn Township Parks and Recreation Board for a five-year term.

DD.    Re-appoint Linda Zerfoss as the delegate and Erma Mowry as the Alternate to the Butler County Tax Collection Committee.

EE.    Seeing no further business, the books for 2024 will be closed and presented for audit.

FF.    Adjourn the organizational meeting and have the regular meeting of the Board of Supervisors called to order.

Motion: _____
Second:_____
Carries- Y      N