



2025
Penn Township, Butler County
Board of Supervisors Meeting
157 East Airport Road
Butler, PA 16002

Agenda 1/14/25

Meeting No. 1 of 2025

Present:

- | | |
|---|---|
| <input type="checkbox"/> Sam Ward, Chairman
<input type="checkbox"/> Doug Roth, Vice Chairman
<input type="checkbox"/> Bert Mowry, Supervisor | <input type="checkbox"/> Linda Zerfoss, Township Manager
<input type="checkbox"/> Clinton Bonetti, Zoning Department
<input type="checkbox"/> Nicole Tempalski, Administrative Assistant
<input type="checkbox"/> Police Department, _____ |
|---|---|

1. Call meeting to order:

2. Minutes of December 10, 2024, Board of Supervisors meeting:

- o Motion to approve the minutes.
- o Approve the January 6, 2025, Organization minutes.
 - Motion by ____ 2nd by ____ Discussion?

3. Executive Session:

- o Executive Session on January 14, 2025, for implementing updated Policies and Procedures and personnel matters.

4. Audience Participation:

5. Correspondence:

- o PSATS News Bulletin-December 2024
- o PSATS Flyer with Available Grant Opportunities.
- o Letters from West View Savings Bank regarding Penn Partners Development.
- o BCATO request for representation from all Townships.
- o PennDOT letter to specific residents regarding the upcoming Renfrew Bridge Replacement Project.
- o Letter from Cleveland Cliffs Inc. providing the Township with an inventory of regulated chemicals they are storing by a nearby creek.
- o Notice of Removal Letter from UMH PA Mandell Trails LLC.
- o Letter from the Butler County Bureau of Elections.
- o Minutes from the Penn Township Auditors Meeting that was held on January 7, 2025.

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6. Seminars:

- PSATS Spring Conference
 - May 4-7, 2025, in Hershey PA
- PENNBOC Region 6 Training Course
 - Tuesday February 18, 2025, at the Camelot of Wexford for \$185
- DCED Municipal Assistance Program (MAP) Training.
 - January 22 from 12PM-1PM

Motion by ____ 2nd by ____ Discussion?

7. Treasurer's Report:

- Invoices paid; Revenues received. **General Fund Checking, Fire Tax Checking, State Fund Checking, Non-Uniformed Pension Fund, Police Pension Fund, Township Savings Fund, ARPA Fund, Act 13 Fund, and Treasury Report Fund Totals.
- Motion to receive the Treasurer's Report.

Motion by ____ 2nd by ____ Discussion?

8. Zoning Report:

- December 2024 Zoning Report.
- Letter from the Butler County Board of Commissioners for IN-TX II LP, Lot Line Revisions, 24239.
- Motion to approve IN-TX II LP, Lot Line Revision located on Pittsburgh Road?

Motion by ____ 2nd by ____ Discussion?

9. Police Report:

- Police Report December 2024.
- 2024 Annual Report.

10. Road Department Report:

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11. BCTCC Report:

- No Report

12. Parks and Recreation:

- Butler County Board of Commissioners letter with Grant opportunities for the Park Renovation/Development Program.
- Harcrest Park Phase II Document to be reviewed.

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Parks and Recreation Continued..

- o The next Park Committee meeting will be _____.

13. ARLE Grant-Route 8 at Airport Road traffic light update:

- o Progress update.

14. Penn Township Community Day update:

- o Community Day 2025 will be held on Saturday, August 16, 2025.

15. Penn Township Impact Fee Committee update:

- o Progress update.

16. Stormwater Management Committee:

- o Dodds Road progress update.
- o Southwest Butler Stormwater Planning Committee will meet on January 15.

17. Old Business:

- o Motion to retroactively remove the Public Works Director, Andrew Rockar, from probation as of November 16, 2024, with an hourly rate increase of five percent?

18. New Business

- o Motion to approve Dillon McCandless King Coulter & Graham request to continue to be the Townships Solicitor in 2025?
 Motion by ___ 2nd by _____ Discussion?
- o Motion to approve the Secure Technical Solutions (STS) Revised proposal, Dated February 26, 2024, for the LPR Cameras, other equipment, and installation at the Route 8 and Airport Road traffic signals for \$11,492.00?
 Motion by ___ 2nd by _____ Discussion?
- o Motion to approve the PlateSmart Technologies proposal, dated October 28, 2024, for the three-year contract to provide LPR cameras at the Route 8 and Airport Road traffic signals, including the connection fees and alerts for \$16,194.00?
 Motion by ___ 2nd by _____ Discussion?
- o Motion to approve the Cxtec Proposal number 11369978 for the Poly Studio x70 audio/video system and the TC* control console, including freight for \$6,584.73?
 Motion by ___ 2nd by _____ Discussion?
- o Motion to approve the 2025 Budget Message?
 Motion by ___ 2nd by _____ Discussion?

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New Business Continued..

- o Motion to approve Corporal Dennis D. Crawford's Request for Heart and Lung benefits?
 Motion by ___ 2nd by _____ Discussion?
- o Motion to approve Bartlett Tree Experts Proposal for tree care on our property in the amount of \$1,809.00?
 Motion by ___ 2nd by _____ Discussion?
- o Motion to approve Dennis Sybert's Resignation/Retirement letter as the Townships Dog Officer?
 Motion by ___ 2nd by _____ Discussion?
- o Motion to approve the State as our Animal Control Officer.
 Motion by ___ 2nd by _____ Discussion?
- o Motion to approve the adopted Ordinance #177 entitled, Supervisor Compensation following PA State House Bill HB 2288? This bill increases the Supervisor's annual compensation following the Second-Class Code.
 Motion by ___ 2nd by _____ Discussion?
- o Motion to approve the purchase of a pressure washer for the Road Department from Hotsy in the amount of \$5000.00?
 Motion by ___ 2nd by _____ Discussion?

19. ACT 537 - Saxonburg Authority:

- o Monthly Report

20. Adjournment:

- Motion by _____ 2nd by _____ Discussion?