



2025
 Penn Township, Butler County
 Board of Supervisors Meeting
 157 East Airport Road
 Butler, PA 16002

Agenda 3/11/25

Meeting No. 3 of 2025

Present:

- | | |
|---|---|
| <input type="checkbox"/> Sam Ward, Chairman
<input type="checkbox"/> Doug Roth, Vice Chairman
<input type="checkbox"/> Bert Mowry, Supervisor | <input type="checkbox"/> Linda Zerfoss, Township Manager
<input type="checkbox"/> Clinton Bonetti, Zoning Department
<input type="checkbox"/> Nicole Tempalski, Administrative Assistant
<input type="checkbox"/> Police Department, _____ |
|---|---|

1. Call meeting to order:

2. Minutes of February 11, 2025, Board of Supervisors meeting:

- o Motion to approve the minutes.
 Motion by ____ 2nd by ____ Discussion?

3. Guest:


- o Matthew McCune will be running for one of Butler County's open Common Pleas Judge seats in the Primary Election.

4. Executive Session:

5. Audience Participation:

6. Correspondence:

- o PSATS News Bulletin-January 2025
- o Butler County Conservation District Bulletin for Winter 2025.
- o Purvis Brothers Letter with inventory of materials stored.
- o Butler County Veterans Response Team Quick Guide for First Responders.
- o Department of Transportation letter about the upcoming Butler Epoxy Group Bridge Project.
- o PA Department of Transportation letter of Turnback Maintenance for March 2025.
- o PA Department of Transportation letter of Liquid Fuels Tax for March 2025.
- o PA Department of Transportation letter of Traffic Counting on Municipally Owned Roads.



Tuesday March 11, 2025

7. Seminars:

- o DCED Grant Seminar-at the Penn Theater
 - o Friday, March 14, 10AM-12PM.

- o PennDOT Connects 2025 Municipal Outreach Session
 - o Tuesday, April 15, 1PM-3PM.
 - Motion by ____ 2nd by ____ Discussion?

8. Treasurer's Report:

- o Invoices paid; Revenues received. **General Fund Checking, Fire Tax Checking, State Fund Checking, Non-Uniformed Pension Fund, Police Pension Fund, Township Savings Fund, ARPA Fund, Act 13 Fund, and Treasury Report Fund Totals.

- o Motion to receive the Treasurer's Report?
 - Motion by ____ 2nd by ____ Discussion?

9. Zoning Report:

- o February 2025 Zoning Report.

- o DEP Denial Letter for Thomasmeyer/Carr Subdivision.

- o Motion to accept Thomasmeyer/Carr Plan submission waiver request.
 - Motion by ____ 2nd by ____ Discussion?

10. Police Report:

- o Police Report February 2025.

11. Road Department Report:

- o Road Department Monthly Report by Public Works Director Andrew Rockar

- o Motion to approve proposal for Saw Cutting?
 - from A. Folino Construction totaling \$3,100.00?
 - from Swank Construction Co. totaling \$4,000.00?
 - Motion by ____ 2nd by ____ Discussion?

12. Recycling:

- o Noble Environmental Specialty Recycling Event at the Township Building on Saturday, September 6, 2025.

13. Parks and Recreation:

- o Motion to reappoint Scott Gumto to the Park Committee for a five-year term beginning in January 2025 through December 2039.
 - Motion by ____ 2nd by ____ Discussion?

- o The next Park Committee meeting will be April 16, 2025, at 6PM

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14. ARLE Grant-Route 8 at Airport Road traffic light update:

- o Progress update.

15. Penn Township Community Day update:

- o Community Day 2025 will be held on Saturday, August 16, 2025.

16. Penn Township Impact Fee Committee update:

- o Progress update.

17. Stormwater Management Committee:

18. Old Business:

- o HRG submitted the Pennsylvania Department of Community and Economic Development (PADCED) Municipal Assistance Program (MAP) grant application for the Penn Township Zoning Ordinance updates on February 28, 2025.
- o HRG will submit the Dodds Road PSATS Road and Bridge Safety Award application on March 7, 2025.

19. New Business:

- o Motion to appoint Joan Burns, 108 Frankstowne Lane, Butler, PA 16002, as the Penn Township Representative on the South Butler Library Board.
 Motion by ___ 2nd by ___ Discussion?
- o Motion to award the Harcrest Park Phase 2 Development Project.
 Motion by ___ 2nd by ___ Discussion?
- o Motion to award the Harcrest Park Phase 2 Development Project stormwater structures to Wine Concrete Products for approximately \$43,000.00.
 Motion by ___ 2nd by ___ Discussion?
- o Motion to advertise Ordinance 178 "The Unsafe Structure Ordinance of Penn Township" and establish the Penn Township Construction Code Board of Appeals and appeal hearing fee.
 Motion by ___ 2nd by ___ Discussion?
- o Motion to advertise Ordinance 179 "The Junk and Rubbish Ordinance" and an appeal hearing fee.
 Motion by ___ 2nd by ___ Discussion?
- o Motion to submit a \$75,000 Grant Amendment request on the current Harcrest Park Phase II project DCNR grant.
 Motion by ___ 2nd by ___ Discussion?



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New Business Continued..

- o Motion to approve Majestic Lawn Care, Inc. Estimate of \$135/mow at Renfrew Park.
Motion by___ 2nd by____Discussion?

- o Motion to approve Representative Bernstines request to host a Concealed Carry Seminar Event at the Township Building on Wednesday April 16, 2025, from 6PM-7:30PM?
Motion by___ 2nd by____Discussion?

- o Motion to approve Team Fishguy Transplant Foundations request to host an American Red Cross Blood Drive Event at the Township Building on Monday May 12, 2025?
Motion by___ 2nd by____Discussion?

20. ACT 537 - Saxonburg Authority:

- o Monthly Report

21. Adjournment:

- Motion by____ 2nd by____Discussion?