

HARCREST PARK PAVILION RESERVATION

This form must be filled out and signed prior to reserving the pavilion.

Name: _____

Phone: _____

Email: _____

Date and Time: _____

Reason for reservation: _____

Approx. number of attendees: _____

Penn Township welcomes residents to use the facilities at Harcrest Park. The Park is still “under construction” and will be for several more years as phases are designed, bid out and then completed. Please keep in mind that the Park is a work in progress and large areas are still not developed.

To reserve the pavilion for an event, you must provide two (2) checks made payable to Penn Township at the time of the reservation. One check for \$25.00 to reserve the park and one for \$100.00 as a security deposit in case there is any damage to the pavilion or equipment when your function is taking place. You must take all garbage generated by the function with you. If you leave garbage, the Township will deduct \$75.00 from the deposit. After your event, if everything is cleaned up and there is no damage, your \$100.00 check will be returned to you.

Smoking of ANY kind and Alcohol is NOT permitted in the park.

Functions must be over, and the area cleaned by 10 PM.

Other residents may be using facilities such as the playground, volleyball court, trails, horseshoe pits, frisbee golf, and restrooms at the same time you are having your function. They have every right to be there unless you request in writing that you would like exclusive use of the horseshoe pits and volleyball courts. Other facilities cannot be reserved. Please respect others using the park.

Signature of Applicant

Date

To be completed by township

Signature of Township Official

Date

Print Name