

2025
Penn Township, Butler County
Board of Supervisors Meeting
157 East Airport Road
Butler, PA 16002

Agenda 4/8/25

Meeting No. 4 of 2025

PUBLIC HEARING - 5:45 (CDBG)

Present:

- | | |
|---|---|
| <input type="checkbox"/> Sam Ward, Chairman | <input type="checkbox"/> Linda Zerfoss, Township Manager |
| <input type="checkbox"/> Doug Roth, Vice Chairman | <input type="checkbox"/> Clinton Bonetti, Zoning Department |
| <input type="checkbox"/> Bert Mowry, Supervisor | <input type="checkbox"/> Nicole Tempalski, Administrative Assistant |
| | <input type="checkbox"/> Police Department, _____ |
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1. Call meeting to order:

2. Minutes of March 11, 2025, Board of Supervisors meeting:

- o Motion to approve the minutes.
 Motion by ____ 2nd by ____ Discussion?

3. Guest:

- o Matthew McCune will be running for one of Butler County's open Common Pleas Judge seats in the Primary Election.

4. Executive Session:

- o The Board met with the Township Solicitor on Tuesday April 7, 2025 to discuss pending legal implications.

5. Audience Participation:

6. Correspondence:

- o PSATS News Bulletin-March 2025
- o Letter from the DEP regarding their Water Allocation Application.
- o Household Chemical Disposal Event- Saturday April 12, 2025, 9AM-1PM
- o Engagement Letter from Acrisure.
- o 2025 PSATS Proposed Resolutions and Nominations Report.
- o Cleveland Cliffs- Emergency Action Plans.
- o Petition opposing Ordinances 178 and 179
- o Pennsylvania Highway Information Assoc - Dodds Road Realignment & Streambank Restoration Project

Tuesday, April 8, 2025

7. Seminars:

- o Butler County Conservation District's workshop to review the Kennedy Four Season Dairy Farm at the Kennedy Farm on Royal Oak Drive on Wednesday, April 9, 2025, at 10:00 a.m.
- o PSATS- Filing 2025 ARPA Project and Expenditure Reports Webinar on April 7, 2025.

Seminars Continued..

- o How to Untangle a Mess Webinar on April 8, 2025.
- o Butler County Association of Township Officials Annual Convention on May 15, 2025.
 Motion by ____ 2nd by ____ Discussion?

8. Treasurer's Report:

- o Invoices paid; Revenues received. **General Fund Checking, Fire Tax Checking, State Fund Checking, Non-Uniformed Pension Fund, Police Pension Fund, Township Savings Fund, ARPA Fund, Act 13 Fund, and Treasury Report Fund Totals.
- o Motion to receive the Treasurer's Report?
 Motion by ____ 2nd by ____ Discussion?

9. Zoning Report:

- o March 2025 Zoning Report.
- o Motion to approve site plan approval for Kory Wood on Hicks Road.
 Motion by ____ 2nd by ____ Discussion?

10. Police Report:

- o Police Report March 2025.

11. Road Department Report:

- o Road Department Monthly Report by Public Works Director Andrew Rockar
- o Motion to approve proposal for Saw Cutting?
 - from A. Folino Construction totaling \$3,100.00?
 - from Swank Construction Co. totaling \$4,000.00? Motion by ____ 2nd by ____ Discussion?

12. BCTCC Report:

- o Report

13. Recycling:

- o Noble Environmental Specialty Recycling Event at the Township Building on Saturday, September 6, 2025.

Tuesday, April 8, 2025

14. Parks and Recreation:

- o CBDG Grant for a handicap-accessible trail from the Storage Building on Brownsdale Road to the gazebo.
- o Motion to request that HRG provides a design proposal.
 Motion by _____ 2nd by _____ Discussion?
- o Motion to appoint Morgan Rau to the Park Committee for a five-year term, beginning January 2025 through December 2029.
 Motion by _____ 2nd by _____ Discussion?
- o Phase 2A update.
- o Penn Township has been awarded a Grant from the Butler County Park and Recreation Local Park Renovation Program.
- o The next Park Committee meeting will be April 17, 2025, at 6PM

15. ARLE Grant-Route 8 at Airport Road traffic light update:

- o Progress update.

16. Penn Township Community Day update:

- o Community Day 2025 will be held on Saturday, August 16, 2025.

17. Penn Township Impact Fee Committee update:

- o Progress update.

18. Stormwater Management Committee:

- o Progress Update.

19. Old Business:

- o Approve Ordinance No. 178, entitled "The Unsafe Structure Ordinance of Penn Township," and update the Penn Township Construction Code Board of Appeals and the appeal hearing fee.
 Motion by _____ 2nd by _____ Discussion?
- o Approve Ordinance 179, entitled "The Junk and Rubbish Ordinance," and the appeal hearing fee.
 Motion by _____ 2nd by _____ Discussion?

20. New Business:

- o Motion to purchase two power inverters for the Penn Township Volunteer Fire Department to be used at the Route 8 Airport and Dinnerbell Road intersection to power the traffic light controllers during a power outage.
 Motion by _____ 2nd by _____ Discussion?
- o

Tuesday, April 8, 2025

New Business-Continued

- Motion to approve the \$___ HRG proposal to prepare a 2025 DCED-Greenways, Trails, and Recreation Program grant application with a maximum of \$250,000 for the pavilion planned for the Phase II development. This has a 15% or \$37,500 "Local Share" match. This application is due on May 31, 2025.
 Motion by _____ 2nd by _____ Discussion?
- Resolution 584 - Building Code Board of Appeals
 Motion by _____ 2nd by _____ Discussion?
- Motion to purchase two power inverters for the Penn Township Volunteer Fire Department to be used at the Route 8 Airport and Dinnerbell Road intersection to power the traffic light controllers during a power outage.
 Motion by _____ 2nd by _____ Discussion?
- Motion to authorize the Township Engineer, HRG, to submit a joint preapplication scoping form with Middlesex Township on behalf of the Township along with submitting the required grant application for a proposed new traffic light at the Route 8 and Church/Brownsdale Roads intersection and to authorize the Township Solicitor to prepare the necessary agreements with Middlesex Township for maintenance and cost responsibilities for the project. This is contingent upon Middlesex approving similar actions.
 Motion by _____ 2nd by _____ Discussion?
- Met on March 28, 2025, with Butler County and Airport Authority members to discuss the Airport Authority Comprehensive Plan Update and the proposed airport control tower.
- ○ Motion to award additional Harcrest Park Phase 2 Development Project material purchases as follows:
 - Lane Enterprises \$12,705.01 proposal, dated 3/18/2025, for stormwater pipe and end wall sections.
 - Fossil Rock Services \$2,395.00 proposal, dated 3/3/2025, for turf reinforcement mesh, pins, and filter bags.
 - McClymonds unit price proposal, dated 3/18/2025, for #57s, 2A, aggregates and Riprap R4s, R5s, R6s, and R7s.
 - Interstate Pipe and Supply Company \$805.05 proposal dated March 18, 2025, for underdrain perforated pipe, fittings, and knife valve.
 - M&B Redi-Mix, Inc. (DuBrook) unit price proposal, dated March 10, 2025, for Redi-Mix concrete.
 - Penn Global Signs and Graphics \$322.00 proposal, dated March 18, 2025, for signs.
 - Jeffrey Associates \$12,996.00 proposal, dated January 24, 2025, for the 20'x20' pavilion....
 - Doug Advised that we have six benches in stock.
 - S&S Processing, Inc. proposal for approximately 500 CY at \$38.34/ton of Amended Soil Mix.

Tuesday, April 8, 2025

New Business - Continued

2025 Audit

21. ACT 537 - Saxonburg Authority:

- o Monthly Report

22. Adjournment:

Motion by _____ 2nd by _____ Discussion?