



2025
Penn Township, Butler County
Board of Supervisors Meeting
157 East Airport Road
Butler, PA 16002

Agenda 8/12/25

Meeting No. 8 of 2025

Present:

- | | |
|---|---|
| <input type="checkbox"/> Sam Ward, Chairman
<input type="checkbox"/> Doug Roth, Vice Chairman
<input type="checkbox"/> Bert Mowry, Supervisor | <input type="checkbox"/> Linda Zerfoss, Township Manager
<input type="checkbox"/> Clinton Bonetti, Zoning Department
<input type="checkbox"/> Nicole Tempalski, Administrative Assistant
<input type="checkbox"/> Police Department, _____ |
|---|---|

1. Call meeting to order:

2. Minutes of July 8, 2025, Board of Supervisors meeting:

- o Motion to approve the minutes.
- Motion by ____ 2nd by ____ Discussion?

3. Guest:

- o Jesse Haas EMT-P | B.S. Director of Operations

4. Executive Session:

- o The Board of Supervisors met on July 17, 2025, & July 31, 2025, to discuss personnel matters.

5. Public Comments:

6. Correspondence:

- o PSATS News Bulletin-July 2025.
- o Thank you letter from the Butler Conservation District for allowing them to use the Municipal Building for their training.
- o Thank you, card from Team Fishguy for the use of the Municipal Building for their blood drive.
- o PA Department of Transportation letter regarding the Renfrew Bridge Replacement Project meeting being held at the Township building on Tuesday August 5th.
- o 2022 ARLE Grant Reimbursement Notification.
- o Representative Bernstine would like to hold a Fish and Boat Event at the Township Building on April 22, 2026, from 5PM-7:30PM.
- o Representative Bernstine would like to hold a Town Hall Event at the Township Building on May 20, 2026, from 5PM-7:30PM.
- o Butler County Conservation District Summer 2025-Newsletter

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7. Seminars:

- o PennDOT Innovation in Motion Webinar- Tuesday, August 12, 2025, 10AM-11AM.

Motion by ____ 2nd by ____ Discussion?

8. Treasurer's Report:

- o Invoices paid; Revenues received. **General Fund Checking, Fire Tax Checking, State Fund Checking, Non-Uniformed Pension Fund, Police Pension Fund, Township Savings Fund, ARPA Fund, Act 13 Fund, and treasury Report Fund Totals.

- o Motion to receive the Treasurer's Report?

Motion by ____ 2nd by ____ Discussion

9. Zoning Report:

- o July 2025 Zoning Report.

- o Motion to approve the Thomasmeyer/Carr Plan located on Three Degree Road for a 4-lot subdivision.

Motion by ____ 2nd by ____ Discussion

10. Police Report:

- o Police Report July 2025.

11. Road Department Report:

- o Road Department Monthly Report by Public Works Director Andrew Rockar.

- o Motion to approve Williams & Willman Line Painting Inc. Quote in the amount of \$9,963.36 for line painting on the following roads: Three Degree, Mushrush, Airport, & Country Club Roads.

Motion by ____ 2nd by ____ Discussion

12. Public Relations:

- o We are having a School Supply Collection for the Knoch School District through August 25th. Drop box is in the Township Building Lobby.

13. BCTCC Report:

- o No report.

14. Recycling:

- o Noble Environmental Specialty Recycling Event at the Township Building on Saturday, September 6, 2025. Registrations now available online at www.nobleenviro.com

- o 2024 Recycling Grant application has been received with an award amount of \$2,208.49.

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15. Parks and Recreation:

- o Progress Update.
- o Motion to purchase more trees for Harcrest Park not to exceed \$4,000.00.
 Motion by ____ 2nd by ____ Discussion?
- o The next Park Committee meeting will be on August 21, 2025, at 6:00 p.m. at the Harcrest Park Pavillion.

16. ARLE Grant-Route 8 at Airport Road traffic light update:

- o Progress Update.

17. ARLE Grant-Route 8 at Church/Brownsdale Roads traffic light update:

- o Progress update.

18. Penn Township Community Day update:

- o Nicole's Report.

19. Penn Township Impact Fee Committee update:

- o Progress update.

20. Stormwater Management Committee:

- o The Next meeting will be _____.

21. Old Business:

- o Motion to approve Morgantown security system for the Road Department Building for \$10,245.00.
 Motion by ____ 2nd by ____ Discussion

22. New Business:

- o Motion to approve Holbein, Inc. \$10,910.00 Change Order no. 3 for installing the 7' thick 2A limestone subbase in the walking trail around the ellipse.
 Motion by ____ 2nd by ____ Discussion
- o Motion to approve Holbein, Inc. Change Order no. 4 for Unit Price Quantity Adjustment.
 Motion by ____ 2nd by ____ Discussion
- o Motion to approve the purchase of one 5" beehive grate for the 2'x4' yard drain in the Harcrest Park storm drainage swales.
 Motion by ____ 2nd by ____ Discussion
- o Motion to approve the advertisement of Ordinance# 180 titled Board of Supervisors Annual Salary.
 Motion by ____ 2nd by ____ Discussion



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New Business Continued..

- o Motion to approve the 2025 CBDG Allocation decision for our 2025 Application.
- o Motion to approve Resolution #588 Community Development Block Grant (CDBG) to be administered by Butler County.
 Motion by ____ 2nd by ____ Discussion
- o Motion to approve the Fair Housing Resolution #589.
 Motion by ____ 2nd by ____ Discussion
- o Motion to approve resolution #590 entitled 2025 CDBG Funds Three Year Community Development Plan.
 Motion by ____ 2nd by ____ Discussion

23. ACT 537 - Saxonburg Authority:

- o Monthly Report

24. Adjournment:

Motion by _____ 2nd by _____ Discussion?