



2025
Penn Township, Butler County
Board of Supervisors Meeting
 157 East Airport Road
 Butler, PA 16002

Agenda 9/9/25

Meeting No. 9 of 2025

Present:

- | | |
|---|---|
| <input type="checkbox"/> Sam Ward, Chairman
<input type="checkbox"/> Doug Roth, Vice Chairman
<input type="checkbox"/> Bert Mowry, Supervisor | <input type="checkbox"/> Linda Zerfoss, Township Manager
<input type="checkbox"/> Clinton Bonetti, Zoning Department
<input type="checkbox"/> Nicole Tempalski, Administrative Assistant
<input type="checkbox"/> Police Department, _____ |
|---|---|

1. Call meeting to order:

2. Minutes of August 12, 2025, Board of Supervisors meeting:

- o Motion to approve the minutes.
- Motion by ____ 2nd by ____ Discussion?

3. Guest:

- o None.

4. Executive Session:

- o The Board of Supervisors met on August 19, 2025, and September 2, 2025, to discuss personnel matters.
- o Scheduled Executive Session on September 9, 2025, to discuss personnel matters.

5. Public Comments:

- o

6. Correspondence:

- o PSATS News Bulletin-August 2025.
- o PennDOT LTap Technical Information Sheet Summer 2025.
- o Letter from Mountain Gathering, LLC notifying the board of their renewal application for the Pennsylvania Department of Environmental Protection's (PADEP) Air Quality Program.
- o Pennsylvania State Employees Credit Union (PSECU) flyer.

7. Seminars:

- o The Allegheny County Police Academy training class: #5456 Interview and Interrogation - September 8 to 10, 2025 - 8 AM - 4:30 PM.
- o 2021 IRC New Code Provisions and PA UCC Modifications training - October 10, 2025.

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Seminars continued..

- o BCATO Safety Seminar - Wednesday, October 8, 2025.
 Motion by ____ 2nd by ____ Discussion?

8. Treasurer's Report:

- o Invoices paid; Revenues received. **General Fund Checking, Fire Tax Checking, State Fund Checking, Non-Uniformed Pension Fund, Police Pension Fund, Township Savings Fund, ARPA Fund, Act 13 Fund, and Treasury Report Fund Totals.
- o Motion to receive the Treasurer's Report?
 Motion by ____ 2nd by ____ Discussion

9. Zoning Report:

- o August 2025 Zoning Report.
 Motion by ____ 2nd by ____ Discussion

10. Police Report:

- o Police Report August 2025.

11. Road Department Report:

- o Road Department Monthly Report by Public Works Director Andrew Rockar.
- o Motion to approve removing Scot Zarnick from probation, effective September 1, 2025, with a 5% pay increase.
 Motion by ____ 2nd by ____ Discussion

12. Public Relations:

- o We are having a Coat and Winter Apparel Collection for the families of the Knoch School District. Collections will be from now through September 22nd. The drop box is located in the Township Building Lobby.

13. BCTCC Report:

- o No report.

14. Recycling:

- o Update from this year's event.
- o Township has applied for the 2024 Municipal Recycling Grant.

15. Parks and Recreation:

- o Progress Update.

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Parks and Recreation Continued..

- o Motion to approve an 18-hole disc golf course at Harcrest Park.
 Motion by ____ 2nd by ____ Discussion
- o The next Park Committee meeting will be on _____, at 6 PM.

16. ARLE Grant-Route 8 at Airport Road traffic light update:

- o Progress Update.

17. ARLE Grant-Route 8 at Church/Brownsdale Roads traffic light update:

- o Progress update.

18. Penn Township Community Day update:

- o Future Community Day Events will be held on the second Saturday of September moving forward. Next year's Community Day will be held on Saturday, September 12, 2026.

19. Penn Township Impact Fee Committee update:

- o Progress update.

20. Stormwater Management Committee:

- o The Next meeting will be _____.

21. Old Business:

- o None

22. New Business:

- o Motion to approve the Butler County, Pennsylvania, Polling Place Leasing Agreement.
 Motion by ____ 2nd by ____ Discussion
- o Motion to approve Ordinance# 180 titled Board of Supervisors Annual Salary.
 Motion by ____ 2nd by ____ Discussion
- o Motion to approve the Police Pension Plan Financial Requirement and Minimum Obligation for 2026 Municipal Budget.
 Motion by ____ 2nd by ____ Discussion
- o Motion to approve the Non-Uniform Pension Plan Financial Requirement and Minimum Obligation for 2026 Municipal Budget.
 Motion by ____ 2nd by ____ Discussion
- o Motion to approve a first issue mass mailing quote from Eagle Printery for the Township Newsletter not to exceed \$3,300.00.
 Motion by ____ 2nd by ____ Discussion



23. ACT 537 - Saxonburg Authority:

- o Monthly Report

24. Adjournment:

Motion by _____ 2nd by _____ Discussion?