

2025

Penn Township, Butler County
Board of Supervisors Meeting
157 East Airport Road
Butler, PA 16002

Agenda 10/14/25

Meeting No. 10 of 2025

Present:

- | | |
|---|---|
| <input type="checkbox"/> Sam Ward, Chairman | <input type="checkbox"/> Linda Zerfoss, Township Manager |
| <input type="checkbox"/> Doug Roth, Vice Chairman | <input type="checkbox"/> Clinton Bonetti, Zoning Department |
| <input type="checkbox"/> Bert Mowry, Supervisor | <input type="checkbox"/> Nicole Tempalski, Administrative Assistant |
| | <input type="checkbox"/> Police Department, _____ |

1. Call meeting to order:

2. Minutes of September 9, 2025, Board of Supervisors meeting:

- o Motion to approve the minutes.
 Motion by ____ 2nd by ____ Discussion?

3. Guest:

- o None.

4. Executive Session:

- o The Board of Supervisors met on September 15, 2025, to discuss personnel matters.

5. Public Comments:

- o

6. Correspondence:

- o PSATS News Bulletin-September 2025.
- o Audubon Society Fall/Winter 2025 Bulletin.
- o Approval letter from the Department of Environmental Protection (DEP) regarding the Coy Subdivision.
- o PennDOT Newsletter.

7. Seminars:

- o None.

8. Treasurer's Report:

- o Invoices paid; Revenues received. **General Fund Checking, Fire Tax Checking, State Fund Checking, Non-Uniformed Pension Fund, Police Pension Fund, Township Savings Fund, ARPA Fund, Act 13 Fund, and Treasury Report Fund Totals.

- o Motion to receive the Treasurer's Report?
 Motion by ____ 2nd by ____ Discussion



Tuesday, October 14, 2025

9. Zoning Report:

- o September 2025 Zoning Report.
- o Butler County Board of Commissioners Planning Department has reviewed and provided comments for the McGuire & Melone Plan LLR.
- o Butler County Board of Commissioners Planning Department has reviewed and provided comments for the Lighthouse Foundation Plan.
- o Motion to approve a waiver request from Section 301.F.3 of the Penn Township Stormwater and site plan approval for the Lighthouse Foundation on Pittsburgh Road at the old Furniture Galleries Building.
 Motion by ____ 2nd by ____ Discussion?

10. Police Report:

- o Police Report September 2025.

11. Road Department Report:

- o Road Department Monthly Report by Public Works Director Andrew Rockar.
- o Liquid Fuels and Turnback Allocation for 2026.
- o Motion to approve the revised Morgantown Security and Fire proposal for security cameras at the Public Works Building for \$9,242.47.
 Motion by ____ 2nd by ____ Discussion?

12. Public Relations:

- o Penn Township Municipal will be hosting a toy drive for Stuff a Cruiser starting in November. Please be on the lookout for more information coming soon.

13. BCTCC Report:

- o Report.

14. Recycling:

- o Update from this year's event.

15. Parks and Recreation:

- o Progress Update.
- o Motion to approve the purchase of 4 additional trees for the park, totaling \$96.00.
- o The next Park Committee meeting is TBD.

Tuesday, October 14, 2025

16. ARLE Grant-Route 8 at Airport Road traffic light update:

- o Progress Update.

17. ARLE Grant-Route 8 at Church/Brownsdale Roads traffic light update:

- o Progress update.

18. Penn Township Community Day update:

- o Next year's Community Day will be held on Saturday, September 12, 2026.

19. Penn Township Impact Fee Committee update:

- o Progress update.

20. Stormwater Management Committee:

- o The Next meeting is TBD.

21. Old Business:

- o The Cooperation Agreement has been executed by the County of Butler for the 2025 Community Development Block Grant Program.

22. New Business:

- o Liquid Fuels Audit Report.
- o Motion to approve Westcom Wireless proposal for a repeater package for the Road Department.
 Motion by _____ 2nd by _____ Discussion?
- o Motion to approve the Bartlett Tree Experts proposal for treatment for \$1,809.00.
 Motion by _____ 2nd by _____ Discussion?
- o Motion to approve the Penn Township Vehicle Use Policy.
 Motion by _____ 2nd by _____ Discussion?
- o Letter of approval for the purchase of unclaimed property parcel #270-S1-8-0000, Lot Bridge Street for \$620.00.
 Motion by _____ 2nd by _____ Discussion?
- o Motion to accept the declared vacancy of Planning Commission Member Chuck McCall.
 Motion by _____ 2nd by _____ Discussion?
- o Motion to approve shade shelter concrete work at Harcrest Park.
 Motion by _____ 2nd by _____ Discussion?



23. ACT 537 - Saxonburg Authority:

- o Monthly Report

24. Adjournment:

Motion by _____ 2nd by _____ Discussion?