



2025
Penn Township, Butler County
Board of Supervisors Meeting
 157 East Airport Road
 Butler, PA 16002

Agenda 11/12/25

Meeting No. 11 of 2025

Present:

- | | |
|---|---|
| <input type="checkbox"/> Sam Ward, Chairman | <input type="checkbox"/> Linda Zerfoss, Township Manager |
| <input type="checkbox"/> Doug Roth, Vice Chairman | <input type="checkbox"/> Clinton Bonetti, Zoning Department |
| <input type="checkbox"/> Bert Mowry, Supervisor | <input type="checkbox"/> Nicole Tempalski, Administrative Assistant |
| | <input type="checkbox"/> Police Department, _____ |

1. Call meeting to order:

2. Minutes of October 14, 2025, Board of Supervisors meeting:

- o Motion to approve the minutes.
- Motion by ____ 2nd by ____ Discussion?

3. Guest:

- o None.

4. Executive Session:

- o The Board of Supervisors met on October 21, 2025, to discuss personnel matters.

5. Public Comments:

6. Correspondence:

- o PSATS News Bulletin-October 2025.
- o Thank you letter from the Butler Area Public Library for the Township's Donation.
- o Thank you, letter from Chief McIntire, Thunder Run Committee, and Evangel Heights Church, thanking the Penn Township Police Department for their support.
- o Thank you letter from Majestic Lawn Care

7. Seminars:

- o PSATS Boot Camp in Cranberry Twp on Dec 11th, Feb 7th, & 14th.

8. Treasurer's Report:

- o Invoices paid; Revenues received. **General Fund Checking, Fire Tax Checking, State Fund Checking, Non-Uniformed Pension Fund, Police Pension Fund, Township Savings Fund, ARPA Fund, Act 13 Fund, and Treasury Report Fund Totals.

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Treasurer's Report Continued..

- o Motion to receive the Treasurer's Report?
 Motion by ____ 2nd by ____ Discussion

9. Zoning Report:

- o October 2025 Zoning Report.
- o Motion to approve the Tim McGuire subdivision located on Three Degree Road and Thornbrook Drive.
 Motion by ____ 2nd by ____ Discussion
- o Motion to approve the Casper Ball subdivision located on 795 Meridian Rd.
 Motion by ____ 2nd by ____ Discussion

10. Police Report:

- o Police Report October 2025.
- o Motion to approve the All-Traffic Solutions Renewal Quote for \$7,650.00.
 Motion by ____ 2nd by ____ Discussion

11. Road Department Report:

- o Road Department Monthly Report by Public Works Director Andrew Rockar.
- o Letter from PennDOT Permitting the Township to place a hidden driveway sign requested by a resident.
- o Motion to approve Road Department Worker Rodney Meyers' Retirement Notice effective January 2, 2026.
 Motion by ____ 2nd by ____ Discussion

12. Public Relations:

- o Penn Township Municipal is hosting a toy drive for Stuff a Cruiser. If possible, please consider donating new, unwrapped toys to the Township Building by November 29, 2025.

13. BCTCC Report:

- o Special Meeting Report.

14. Recycling:

- o None.



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15. Parks and Recreation:

- o Progress Update.

- o The next Park Committee meeting is TBD.

16. ARLE Grant-Route 8 at Church/Brownsdale Roads traffic light update:

- o Progress update.

17. Penn Township Community Day update:

- o None

18. Penn Township Impact Fee Committee update:

- o Progress update.

19. Old Business:

- o Motion to approve the Morgantown Security and Fire proposal for security cameras at the Public Works Building for \$9,242.47.
 Motion by ____ 2nd by ____ Discussion

20. New Business:

- o The township manager presents the proposed 2026 budget. Motion to advertise the proposed 2026 budget for adoption in December.
 Motion by _____ 2nd by _____ Discussion?

21. ACT 537 - Saxonburg Authority:

- o Monthly Report

22. Adjournment:

- Motion by _____ 2nd by _____ Discussion?