

FEE RESOLUTION

NO. 594

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE TOWNSHIP OF PENN, BUTLER, COUNTY, PA AMENDING AND REVISING THE SCHEDULE OF FEES PER TOWNSHIP ORDINANCES.

WHEREAS, various ordinances of the Township of Penn allow for the setting of fees by Resolution to defer the cost of their administration; and

WHEREAS, the Penn Township Board of Supervisors are desirous of establishing a schedule of fees in a single document; and

WHEREAS, in keeping with good practice, the Board of Supervisors periodically reviews the schedule of fees and make appropriate revisions thereto; and

WHEREAS, the Penn Township Board of Supervisors has determined that certain revisions are necessary and in the best interest of the Township;

NOW, THEREFORE, let it be resolved and enacted that a schedule of fees be established as contained herein and that this Resolution shall replace all previous fee schedule resolutions.

Item	Fee for 2026
Code.Sys Building Permit Fees Assessed	<u>Residential Building Permit -</u> \$50.00 for 1 st \$1,000.00 of estimated cost of construction* \$5.00 per additional \$1,000.00 of estimated cost of construction* <u>Commercial Building Permit –</u> \$100.00 for the 1 st \$1,000.00 of estimated cost of construction* \$8.00 per additional \$1,000.00 estimated cost of construction*, Plus Plan Review Fees Demolition Permit Code.Sys Cost Plus 20% Administrative Process and Handling
Residential Zoning Permit	\$150.00
Commercial Zoning Permit	\$300.00
Residential/Commercial Zoning Permit Renewal	\$150.00
Sign Permit - Commercial	\$3.00 per sq. ft. with a \$125 minimum fee
Sign Permit – Non-electrical Billboard	\$500.00 per face
Sign Permit – Electrical/Changeable Billboard	\$900.00 per face
Highway Occupancy Permit Fees - Utility Company	\$150
Highway Occupancy Permit Fees - New Home Construction	\$100
Highway Occupancy Permit Fees - Additional Driveway	\$50
Highway Occupancy Permit Fees - Finishing of existing driveway	\$25
Grading Permit	\$200 + Engineering Fees
Site Plan Review Fees	\$1,000 + \$25 per developed acre over 5 acres + Engineering Fees
Site Plan Review Fees	\$50 + Engineering Fees

- Residential Stormwater	
Subdivision Fees 1-3 lots	\$200 + Engineer Fees
Subdivision above 3 lots	\$200 + \$50 per additional lot + Engineering Fees
Zoning Hearing Fees	\$750.00
Conditional Use Hearing Fees	\$1,000 + Engineering Fee
Zoning Ordinance Amendment	\$500 + legal services, stenographer or other special services
Gas and Oil Well Permits	\$750
Lien Letters	\$20
Police Reports	\$20
Floodplain Verification Letters	\$25
Zoning Certificate/Compliance Letter	\$25 per letter
Temporary Agricultural Produce Stand	\$25
Photocopies	\$0.25 per page
Road Bond Fees	\$200
Fingerprinting Fee	\$25
Fireworks Permit	\$50
Returned Check Fee	\$50
Duplicate Tax Card/Bill	\$10 per card
Tax Certification Letter	\$25 per certification paid directly to the Tax Collector
Street Sign Replacement	\$500
Tax Receipt Fee	\$5
Septic Permit Per Lot	\$1,200
Septic Permit – Site Evaluation	\$ 100
Septic Permit – Pit Evaluation	\$200
- Additional Pit Evaluation	\$50 each pit
Septic Permit – Primary Site	\$200
Septic Permit – Alternate Site	\$200
Septic Permit – Issue/Review Design	\$250
Septic Permit – Inspection Fees	\$150
Commercial Holding Tank – Site Inspection	\$100
Commercial Holding Tank Permit	\$1,000
Commercial Holding Tank Final Inspection	\$150

*Estimated Cost of Construction to be determined utilizing the most recent Square Foot Construction Cost table as published annually by the International Code Council.

RESOLVED AND ENACTED, this 5th day of January 2026.

ATTEST:

Linda A. Zerfass
Township Manager

-SEAL-

BY:

Dora Pt
Chairman, Board of Supervisors

Wilbert J. Moury Jr
Vice-Chairman

Matthew Rubin
Supervisor