

**ORGANIZATIONAL MEETING – 2026**

1. Nominate Chairman Protem                      Nominee: Linda D. Zerfoss  
Motion: \_\_\_\_\_  
Second: \_\_\_\_\_  
Carries- Y      N
  
2. Chairman Protem asks for a nomination for Chairman of the Board of Supervisors.  
Nominee: \_\_\_\_\_  
Motion: \_\_\_\_\_  
Second: \_\_\_\_\_  
Carries- Y      N
  
3. The new chairman asks for a nomination for Vice-Chairman of the Board of Supervisors.  
Nominee: \_\_\_\_\_  
Motion: \_\_\_\_\_  
Second: \_\_\_\_\_  
Carries- Y      N

**A MOTION TO:**

- A. Re-appoint Linda D. Zerfoss as Township Manager for 2026,
- B. Set the Township Manager’s Treasury Bond at \$850,000 for 2026 and renew the fidelity and position bond for \$100,000.
- C. Appoint Gwilym Price as chairman of the vacancy board for the year 2026.
- D. Appoint Matthew Marshall and Anthony Cosgrove from Dillon, McCandless, King, Coulter, and Graham as Township Solicitors for 2026.
- E. Re-appoint Next Tier Bank depository for Township funds for 2026, with interest-bearing accounts in the Pennsylvania Local Government Investment Trust.
- F. Re-appoint Michael K. Corle as the primary Sewage Enforcement Officer for the year 2026,
- G. Re-appoint Patrick West as the alternate Sewage Enforcement Officer for 2026.
- H. Appoint Pennsylvania State Dog Officer as Animal Control Officer for 2026.
- I. Re-appoint Bob Yenick to the Penn Township Planning Commission for a four-year term.
- J. Re-appoint Eric Mockenhaupt to the Penn Township Zoning Hearing Board for a three-year term.

- K. Approve Resolution #595 for the Police Pension Fund.
- L. Appoint \_\_\_\_\_ as a voting alternate member of the Penn Township Zoning Hearing Board.
- M. Appoint Brian Farrington from Charlton Law as Zoning Hearing Board attorney for 2026.
- N. Set the tax rate for General Township purposes at 5.94 mills and for fire purposes at 2.06 mills for 2026.
- O. Re-enact the 1% Real Estate Transfer Tax under ACT 511 for 2026.
- P. Set compensation for the police department under the 1st year of their three-year contract according to the Collective Bargaining Agreement, specifically Addendum #1
- Q. Set compensation for administrative and road department employees as outlined in the wages for non-union employees as presented for 2026.  
  
The Board of Auditors will set compensation for working supervisors at their organizational meeting for 2026.
- R. Set the payroll period to end on Saturday and be paid bi-weekly.
- S. Approve RESOLUTION #594, "FEE SCHEDULE FOR PENN TOWNSHIP SERVICES FOR THE YEAR 2026"
- T. Set the second Tuesday of every month as a meeting day for the Board of Supervisors. Time for meetings will be set at 5:30 P.M. for the workshop and 6:00 P.M. for the regular meeting, with the post-workshops following after the meetings.
- U. Authorize department head Andrew Rockar to spend up to \$800.00 per month for the purchase of supplies and equipment for the Road Department.
- V. Authorize uniform allotments for \$850.00 to each full-time police officer and \$425.00 to each part-time police officer, as per their respective collective bargaining agreements.
- W. Set the mileage expense at the Federal Guideline.
- X. Require approval by the Board of Supervisors to exceed individual budgeted line items.
- Y. Authorize attendance at the PA State Association of Township Supervisors annual conference in Hershey, PA, for the three board members, the Township Manager, the Land Use Administrator, the Public Works Director, Administrative Assistant, and to have \_\_\_\_\_ as the voting delegate.

- Z. Have the Township Manager advertise the Board of Supervisors, Planning Commission, and Parks Committee meetings for the year 2026
- AA. Re-appoint Clinton A. Bonetti as Township Records Officer for the year 2026.
- BB. Re-appoint HRG Engineers as Township Engineers for the year 2026.
- CC. Appoint Doug Roth to the Penn Township Parks and Recreation Board for a five-year term.
- DD. Re-appoint Linda Zerfoss as the delegate and Nicole Tempalski as the Alternate to the Butler County Tax Collection Committee.
- EE. Appoint Total Technology Integration as the Township IT administrator.
- FF. Seeing no further business, the books for 2025 will be closed and presented for audit.
- GG. Adjourn the organizational meeting and have the regular meeting of the Board of Supervisors called to order.

Motion: \_\_\_\_\_  
Second: \_\_\_\_\_  
Carries- Y      N