

Monday, January 5, 2026

The Penn Township Board of Supervisors met today at 10:00 a.m. with the Interim Vice Chairman, Douglas A. Roth, presiding by phone. Also present were Supervisors Wilbert J. Mowry, Jr., and Matthew Salina, and Township Manager Linda D. Zerfoss. There were 3 residents/visitors present.

Organizational Meeting

Supervisor Roth made a motion and Supervisor Mowry seconded the motion that Linda D. Zerfoss be nominated, Chairman Pro-Tem. There being no further nominations, questions, or comments from the audience, the motion carried.

Chairman

Chairman Pro-Tem, Linda D. Zerfoss asked for a nomination for Chairman for the year 2026. Supervisor Mowry made a motion and Supervisor Salina seconded the motion that Douglas A. Roth be nominated for Chairman. The motion carried. There being no further nominations, Mr. Roth was elected Chairman for the year 2026.

At this point in the meeting, Supervisor Roth assumed the duties of Chairman.

Vice-Chairman

Supervisor Roth made a motion and Supervisor Salina seconded the motion that Wilbert J. Mowry, Jr. be nominated, Vice-Chairman. The motion carried. There being no further nominations, Mr. Mowry was elected Vice Chairman for the year 2026.

Mrs. Zerfoss read the following statement:

1. Re-appoint Linda D. Zerfoss as Township Manager for the year 2026.
2. Set the Township Manager's Treasury Bond at \$850,000 for the year 2026 and renew the fidelity and position bond for \$100,000.
3. Gwilym Price was appointed Chairman of the Vacancy Board for the year 2026.
4. Appoint Matt Marshall, Esquire, and Anthony Cosgrove, Esquire, of Dillon McCandless King Coulter and Graham as Township Solicitor for the year 2026.
5. Re-appoint NextTier Bank depository for Township funds for the year 2026, with interest-bearing accounts in the Pennsylvania Local Government Investment Trust.
6. Re-appoint Michael K. Corle as the primary Sewage Enforcement Officer for the year 2026.

Monday, January 5, 2026

Organizational Meeting - Continued

6. Re-appoint Michael K. Corle as the primary Sewage Enforcement Officer for the year 2026.

7. Re-appoint Patrick West as an alternate Sewage Enforcement Officer for the year 2026.

8. Appoint the Pennsylvania State Dog Officer as Animal Control Officer for 2026.

9. Re-appoint Bob Yenick to the Penn Township Planning Commission for a four-year term.

10. Re-appoint Eric Mockenhaupt to the Penn Township Zoning Hearing Board for a three-year term.

11. Approve Resolution #595 for the Police Pension Fund.

12. Mrs. Zerfoss reported there is a vacancy as the voting alternate member of the Penn Township Zoning Hearing Board.

13. Appoint Brian Farrington from Charlton Law as Zoning Hearing Board attorney for 2026.

14. Set the tax rate for General Township purposes at 5.94 mills and for fire purposes at 2.06 mills for the year 2026.

15. Re-enact the 1% Real Estate Transfer Tax under Act 511 for the year 2026.

16. Set compensation for the Police Department under the 1st year of their three-year contract according to the Collective Bargaining Agreement, specifically Addendum #1.

17. Set compensation for administrative and road department employees as outlined in the wages for non-union employees as presented for 2026.

The Board of Auditors will set compensation for working supervisors at their organization meeting.

18. Set the payroll period to end on Saturday and be paid bi-weekly.

19. Approve Resolution #594, Fee Schedule for Penn Township Services for the year 2026.

Monday, January 5, 2026

Organizational Meeting - Continued

20. Set the second Tuesday of each month as a meeting day for the Board of Supervisors. The time for meetings will be set at 5:30 p.m. for the workshop and 6:00 p.m. for the regular meeting, with the post-workshop following the meeting.

21. Authorize Road Department head, Andrew Rockar, to spend up to \$800.00 per month for the purchase of supplies and equipment for the Road Department.

22. Authorize uniform allotments of \$850.00 per year to each full-time officer and \$425.00 per year to each part-time officer as per their respective collective bargaining agreement.

23. Set the mileage expense at the Federal Guideline.

24. Require approval by the Board of Supervisors to exceed individual budgeted line items.

25. Authorize attendance at the PA State Association of Township Supervisors annual conference in Hershey, PA, for the three Board members, the Township Manager, the Land Use Administrator, the Public Works Director, and the Administrative Assistant, and to have Matthew Salina as the voting delegate.

26. Have the Township Manager advertise the Board of Supervisors, Planning Commission, and Parks Committee meetings for the year 2026.

27. Re-appoint Clinton Bonetti as Township Records Officer for the year 2026.

28. Re-appoint Herbert, Rowland, & Grubic, Inc. as Township Engineers as Township Engineer for the year 2026.

29. Re-appoint Doug Roth to the Penn Township Parks and Recreation Board for a five-year term.

30. Appoint Linda Zerfoss as the delegate and Nicole Tempalski as the alternate to the Butler County Tax Collection Committee.

Supervisor Roth made the motion, and Supervisor Salina seconded the motion that the items listed above, as read by the Township Manager, Linda D. Zerfoss, be approved as presented. The motion carried.

Monday, January 5, 2026

Organizational Meeting - Continued

Seeing no further business, the books for 2025 will be closed and presented for audit.

Supervisor Mowry made the motion and Supervisor Salina seconded the motion that the Organizational Meeting be adjourned.

The meeting adjourned at approximately 10:10 a.m.

Approved:

Respectfully Submitted:

Douglas A. Roth
Chairman
Board of Supervisors

Linda D. Zerfoss
Township Manager
Penn Township