

Tuesday, April 14, 2026

The Penn Township Board of Supervisors met this evening at 6:00 p.m. in the Penn Township Municipal Building at 157 East Airport Road, Butler, PA 16002, with Chairman Douglas A. Roth presiding. Also present were Supervisors, Wilbert J. Mowry Jr, Supervisor Matthew Salina, Township Manager Linda D. Zerfoss, Administrative Assistant Nicole Tempalski, Public Works Director Andrew Rockar and 11 residents and visitors.

Minutes - March 10, 2026

Supervisor Roth made the motion, and Supervisor Mowry seconded the motion to approve the Board of Supervisors meeting minutes from Tuesday, March 10, 2026, as presented, with no additions or corrections. The motion was approved.

Supervisor Roth reported that the Board met on Thursday, April 9, 2026, to discuss personnel matters.

Audience Participation

Stacey Broskey - Had concerns about the pedestrian crossing at Route 8 and Airport Road. She stated when the pedestrian button is pushed to walk across Route 8 the green signal on Airport Road is also lit at the same time. Mrs. Zerfoss is to check on this to see if it needs adjusted. Ms. Broskey also asked about the Resolution for America 250 and if the Township has any plans to celebrate. She was told we were going to incorporate this into our Community Day. Ms. Broskey also asked about the Lighthouse Foundation and if they would have any residents living there. Sgt. Cranmer said no residents would be there. She also asked about the airport expansion. Supervisor Roth stated once that happens there would be public meetings and hearings.

Supervisor Salina - Advised that the fire department met and decided due to lack of sales, that the tool bash scheduled for May 2, 2026, is being cancelled. People who purchased tickets will get their money refunded.

Correspondence

Butler County Planning - Newsletter dated Spring 2026.

Butler County Conservation District - Spring 2026 newsletter.

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Correspondence - Continued

PSATS - Newsletter dated March 2026.

PSATS - 2026 Proposed Resolutions.

Howard Agency - Workers Compensation Audit was completed.

Maher Duessel - Township Audit completed and filed.

HRG - Act 14/67/68/127 Notification Mandell Trails Sanitary Sewer System project.

PennDOT - Advising our ARLE Grant for Route 8 and Brownsdale Road is \$626,978.00.

Moody and Associates - Penn Energy Resources is applying to renew a permit to drill and operate one unconventional well.

Seminars

BCATO - Spring Convention, 05-21-26 at Butler Country Club
Supervisor Mowry made the motion and Supervisor Salina seconded the motion that all involved are authorized to attend. The motion carried.

Treasurer's Report

Mrs. Zerfoss read the list of invoices paid since the last report was read on March 10, 2026. Township Fund: \$265,959.28
Fire Tax Fund: \$3,104.67, Act 13 Fund: \$36,167.57. Deposits into the various Township Funds totaled \$188,369.22. Balances were read as follows: Township Fund: \$387,391.71, Fire Tax Fund: \$266,521.50, Act 13 Impact Fund: \$206,293.89, Township Capital Savings Fund: \$206,293.89, State Fund: \$410,762.27. Supervisor Salina made the motion and Supervisor Roth seconded the motion that the Treasurer's Report be approved as presented. The motion carried.

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Zoning Report

Mrs. Zerfoss read the Zoning Report for March 2026.

Mrs. Zerfoss reported that the Butler County Planning Commission received the plan submission for the Pittsburgh-Butler Regional Airport Maintenance Building. They had no comments.

PA D.E.P. submitted an approval to the Exemption Act 537 Planning for David and Dawn Mock subdivision.

Butler County Property and Revenue - Letter Real Estate Tax is exempt for the Lighthouse Foundation.

Mrs. Zerfoss submitted the Pittsburgh-Butler Regional Airport maintenance building for approval. She advised it was reviewed by the Township Engineers as well as the Planning Commission. There were no objections from County Planners, and the Authority's only request was that they be exempted from landscaping requirements, which HRG also agreed to. They recommended the Board approve the plan. Supervisor Roth made the motion and Supervisor Mowry seconded the motion that the Pittsburgh-Butler Regional Airport maintenance building be approved. The motion carried.

Mrs. Zerfoss requested a motion to hire Philip D. Mangis, III, as Planning Director beginning April 23, 2026 at a salary of \$75,000.00. Supervisor Mowry made the motion and Supervisor Salina seconded the motion that Philip D. Mangis, III be hired as Planning Director beginning April 23, 2026, at a salary of \$75,000.00. The motion carried.

There was no action taken regarding Colin Segner.

Police Department

Mrs. Zerfoss read the Police Report for March 2026.

Mrs. Zerfoss submitted a request from Corporal Dennis D. Crawford, Jr. to take advantage of early retirement provision in Act 49, Police Service Credit for Prior Police Service. Supervisor Salina made the motion and Supervisor Roth seconded the motion that Corporal Crawford be allowed to take advantage of the early retirement provision. The motion carried.

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Police Department - Continued

Mrs. Zerfoss read a letter of resignation from Corporal Dennis D. Crawford Jr. effective May 1, 2026. Supervisor Roth made the motion and Supervisor Mowry seconded the motion that the resignation from Corporal Crawford be accepted. The motion carried. Supervisor Roth stated Corporal Crawford was a good person, friend and employee and will be missed.

Mrs. Zerfoss submitted a proposal from Total Technology Integration for a new server for the police department for \$19,692.72. Supervisor Mowry made the motion and Supervisor Salina seconded the motion that the new server for the Police Department in the amount of \$19,692.72 be accepted. The motion carried.

Public Safety Director - No action.

Road Department

Andrew Rockar read his Road report for March 2026.

Mrs. Zerfoss reported we received confirmation from CoStars for acknowledgment/Approval to participate in the DGS Statewide Contract for Sodium Chloride for the period August 2026 - June 2027.

An invitation was received from PennDOT for Innovation in Motion Webinar series.

PennDOT Moving Forward newsletter dated Spring 2026.

Mrs. Zerfoss submitted a quote from Tristar Ram for a Knapheide Service Body, aluminum in lieu of steel, masterlocks with padlocks, service body power locks for \$20,985.00. Supervisor Salina made the motion and Supervisor Roth seconded the motion to purchase the Knapheide Service body for \$29,985.00. The motion carried.

Mrs. Zerfoss also requested approval to advertise the 2026 road projects with bids being opened May 12. Supervisor Roth made the motion and Supervisor Mowry seconded the motion for Mrs. Zerfoss to advertise the 2026 road projects. The motion carried.

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Road Department - Continued

Mrs. Zerfoss submitted a proposal from Westcom Wireless for a radio for the dump truck and 3 radios for the police vehicles at \$1,100.00 each. Supervisor Mowry made the motion and Supervisor Salina seconded the motion that the quote from Westcom Wireless for 4 radios at \$1,100.00 each be purchased. The motion carried.

Butler County Tax Collector Committee

Mrs. Tempalski reported she attended the meeting on March 24 as Mrs. Zerfoss had a prior meeting to attend. She stated they approved the invoices and are looking for volunteers to serve on the board. They also approved the contract for Berkheimer to continue as the Earned Income and Local Services Tax collector for the next 5 years.

Public Relations

Mrs. Tempalski reported on the Touch a Truck fundraising event scheduled for Friday, April 24 from 5:30 p.m. to 8:30 p.m. at Penn Christian Academy.

She also reminded everyone that Community Day is Saturday, September 12, from 12:00 p.m. to 4:00 p.m.

Parks and Recreation

Supervisor Roth reported it is too late for HRG to apply for a DCNR Grant and applications are due by the end of the month so he would like a motion for them to apply for possibly the Going Greener or the LSA Grants. Supervisor Salina made the motion and Supervisor Roth seconded the motion that HRG apply for either the Going Greener or the LSA Grant. The motion carried.

Supervisor Roth also reported on the shade shelter. He stated his son, Dylan and his crew volunteered to erect the shade shelter. He also advised that Doug Sober will do some concrete work at the park. Supervisor Roth said he was told we were approved for a disk golf grant in the amount of \$10,000.00 with the Township's share of the grant being \$2,500.00.

Recycling

Mrs. Zerfoss reminded the audience that our annual recycling event is Saturday, August 29.

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Old Business

None.

New Business

Mrs. Zerfoss submitted a proposal from Roof Consulting Services for an infrared scan and asset management plan for \$1,500.00. We have had some leaks from the roof. Supervisor Roth replied we have had a lot of issues with the flat roof, and the roof isn't that old but the company that did the roof is not in business anymore. Supervisor Roth made the motion and Supervisor Mowry seconded the motion that Roof Consulting Service proposal be accepted. The motion carried.

Mrs. Zerfoss also announced that the Penn Township Veterans Annual Memorial Day service will be May 24, 2026, from 2:00 p.m. to 3:00 p.m. Supervisor Mowry made the motion and Supervisor Salina seconded the motion to donate \$400.00 to the Penn Township Veterans Annual Memorial Day services. The motion carried.

Resolution 598 - Dedication of Property - Mrs. Zerfoss read Resolution 598 - Dedication of Property - John E Walker, Jr. Supervisor Salina made the motion and Supervisor Roth seconded the motion that Resolution 598 - Dedication of Property be approved. The motion carried. Supervisor Roth thanked Elaine Aggazio the current owner of the property for agreeing to this proposal.

Act 537 - Saxonburg Authority

Supervisor Roth reported that Chuck McGee reported that Carol Drive and Beatty Drive were televised for sewer line replacement and the pump station on McFann Road needs parts.

Adjournment

Supervisor Roth made a motion, and Supervisor Mowry seconded the motion to adjourn the meeting. The motion carried.

The meeting adjourned at approximately 6:40 p.m.

Approved:

Respectfully Submitted:

Douglas A. Roth
Chairman
Board of Supervisors

Linda D. Zerfoss
Township Manager
Penn Township

