

Tuesday, February 10, 2026

The Penn Township Board of Supervisors met this evening at 6:00 p.m. with the Chairman, Douglas A. Roth, presiding. Also attending were Supervisors Wilbert J. Mowry, Jr., and Matthew Salina. Township Manager, Linda D. Zerfoss, and Administrative Assistant, Nicole Tempalski. There were 15 residents in attendance.

Supervisor Roth expressed sympathy to the family of Don Callen, who was killed in a traffic accident. He was a past Supervisor and started the Penns Men group.

Minutes - 01/13/2026

Supervisor Roth made a motion, and Supervisor Mowry seconded the motion that there being no additions or corrections to the minutes of January 13, 2026, they be approved as presented. The motion carried.

Supervisor Roth announced that the Board met on January 28, 2026, February 4, 2026, and February 10, 2026, in executive session for personnel matters.

Audience Participation

Nancy Leonard - She is concerned about the direction Penn Township is going. She asked whether there was any progress on opening a grocery store in the Township. She stated she spoke with the owner of Sprankles to determine whether they would be willing to open a grocery store in the Township. She said they are willing, but the cost would be at least \$600,000. She suggested getting some residents to form a Penn Township Community Development Group to work on this project.

Nancy Swisher - Thanks to all who helped neighbors during the recent snow.

Linda Dawson - Asked if they could know what personnel matters were discussed. Supervisor Roth stated no, they are for personnel reasons and are private matters.

Jon Gavin - Asked if there was a salt shortage. Supervisor Roth replied yes.

Barbie Chapman - Stated the road department is doing a fantastic job with snow removal.

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Correspondence

PSATS - Newsletter dated January 2026.

PennDot - Moving Forward Newsletter dated Winter 2026.

Armstrong - Notice that the television service will be increased starting in March 2026.

Jusin Angert - Notice of his intent to submit a National Pollutant Discharge Elimination System (NPDES) Permit application to DEP for the property at 205 Anderson Rd., Butler.

Seminars

None.

Treasurer's Report

Mrs. Zerfoss read the list of invoices paid since the last report was read on January 10, 2026. Township Fund: \$141,872.17, Fire Tax Fund: \$2,410.27, Act 13 Fund: \$449.20. Deposits into the various Township Funds totaled \$127,618.15. Balances were read as follows: Township Fund: \$458,394.10, Fire Tax Fund: \$253,292.66, Act 13 Impact Fund: \$240,865.13, Township Capital Savings Fund: \$205,044.73, State Fund: \$131,585.20. Supervisor Mowry made the motion, and Supervisor Salina seconded the motion that the Treasurer's Report be approved as presented. The motion carried.

Zoning Department

Mrs. Zerfoss presented the Zoning Report for January 2026.

Mrs. Zerfoss requested a motion to approve the resignation of Clinton Bonetti, effective February 6, 2026. Supervisor Salina made the motion, and Supervisor Roth seconded the motion that the resignation of Clinton Bonetti be accepted. The motion carried. Supervisor Roth thanked Clinton for his years of service to the Township and wished him well.

Mrs. Zerfoss asked for a motion to advertise for a Zoning Officer/Planner. Supervisor Roth made the motion, and Supervisor Mowry seconded the motion that Mrs. Zerfoss advertise for a Zoning Officer/Planner. The motion carried.

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Zoning Department - Continued

Mrs. Zerfoss reported she received the following letters from the Butler County Planning Commission with comments:
#26037 - Mock Plan - Metes and bounds along the eastern property and Powell Road are missing for the remnant lot.

#26043 - Nixon U.M. Church - This plan is considered complete and is scheduled for review on 02/18/2026. She also requested a motion to approve the Nixon U.M. Church subdivision. The Penn Township Zoning Hearing Board approved the variance request. Supervisor Mowry made the motion and Supervisor Salina seconded the motion to approve the Nixon U.M. church subdivision as approved by the Zoning Hearing Board. The motion carried.

Police Department

Mrs. Zerfoss read the January 2026 Police Report. She also presented the 2025 Annual Report.

Mrs. Zerfoss also asked for authorization to advertise for a full-time police officer. Supervisor Salina made the motion, and Supervisor Roth seconded the motion that Mrs. Zerfoss be authorized to advertise for a full-time police officer. The motion carried.

Road Department

Mrs. Zerfoss presented the monthly road report by Public Works Director, Andrew Rockar.

Mrs. Zerfoss also reported that the Liquid Fuels Account was audited for the period January 1, 2023, to December 31, 2024.

Supervisor Roth stated the quotes for a new road department truck are being tabled.

Mrs. Zerfoss requested a motion to approve the purchase from Smouse Trailers & Snow Equipment for a trailer for the road department in the amount of \$18,905.59. The price increased slightly because they requested a wood-filled beavertail, upright stance, and a weld-on 16-010 D-ring. Supervisor Roth made the motion, and Supervisor Mowry seconded the motion to approve the purchase of the trailer from Smouse Trailers & Snow Equipment for \$18,905.59. The motion carried.

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Public Relations Department

Mrs. Tempalski reported on the Touch A Truck Fundraising Event on Friday, April 24, 2026, from 5:30 p.m. to 8:30 p.m. at Penn Christian Academy. She is seeking volunteers for children's activities, donation collections, and 50/50 raffle sales to benefit 1st responders.

Mrs. Tempalski also reported that Community Day will be Saturday, September 12, 2026, from Noon to 4:00 p.m.

Parks and Recreation

Mrs. Zerfoss read Resolution #596 - Park Grant for Harcrest Park in the amount of \$10,000.00, with the Township's share of \$2,500.00. This would be for the disc golf at the park. Supervisor Roth made the motion, and Supervisor Mowry seconded the motion that Resolution #596 - Park Grant be approved. The motion carried.

Old Business

None.

New Business

Supervisor Mowry made the motion, and Supervisor Salina seconded the motion that Linda Zerfoss be appointed the Right to Know Officer. The motion carried.

Supervisor Roth stated he received a phone call prior to the meeting that the Township received the ARLE grant for a traffic light at Route 8 and Brownsdale Road. Supervisor Roth thanked Sam Ward for his work on the ARLE grant.

Act 537 - Saxonburg Authority

Supervisor Roth stated at the last meeting officers were appointed, bills paid and future projects were discussed.

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Adjournment

Supervisor Salina made a motion, and Supervisor Roth seconded the motion to adjourn the meeting. The motion carried.

The meeting adjourned at approximately 6:25 p.m.

Approved:

Respectfully Submitted:

Douglas A. Roth
Chairman
Board of Supervisors

Linda D. Zerfoss
Township Manager
Penn Township