

Tuesday, June 9, 2026

The Penn Township Board of Supervisors met this evening at 6:00 p.m. in the Penn Township Municipal Building at 157 East Airport Road, Butler, PA 16002, with Chairman Douglas A. Roth presiding. Also attending was Supervisor Wilbert J. Mowry Jr.; Supervisor Matthew Salina, was absent. Also present were Township Manager Linda D. Zerfoss and 9 residents and visitors. Administrative Assistant Nicole Tempalski was absent.

Minutes - May 12, 2026

Supervisor Roth made the motion, and Supervisor Mowry seconded the motion to approve the Board of Supervisors meeting minutes from Tuesday, May 12, 2026, as presented, with no additions or corrections. The motion was approved.

Supervisor Roth reported that the Board met on Monday, June 1, 2026, to discuss legal matters.

Supervisor Roth expressed sympathy to Doug Fleming and the Tom Succop family.

Public Comments

Linda Zerfoss - Stated Frank and Martha Kennedy couldn't attend the meeting tonight, but wanted to thank the road department for fixing the berm near their mailbox and for cutting the grass.

Linda Dawson - Wanted to thank Linda Zerfoss for taking care of the dead deer that was in front of her house that had been killed and was beginning to smell.

Correspondence

PSATS - News Bulletin for May 2026.

Andraya Gealey - Notification that Janine Thoma has been appointed Deputy Tax Collector.

RAM Construction - Notice that they will begin construction on approximately June 10, 2026, through August 21, 2026. They will be applying Epoxy Overlay to bridge decks.

PA Department of Environmental Protection - Notice that the underground storage tanks need to be inspected by 09/26/26.

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Seminars

None.

Treasurer's Report

Mrs. Zerfoss read the list of invoices paid since the last report was read on May 12, 2026. Township Fund: \$246,662.37, Fire Tax Fund: \$1,687.697, Act 13 Fund: \$11,933.85. Deposits into the various Township Funds totaled \$386,506.29. Balances were read as follows: Township Fund: \$495,968.36, Fire Tax Fund: \$344,004.01, Act 13 Impact Fund: \$168,893.14, Township Capital Savings Fund: \$207,580.92, State Fund: \$413,144.68. Supervisor Mowry made the motion, and Supervisor Roth seconded the motion that the Treasurer's Report be approved as presented. The motion carried.

Zoning Department

Philip Mangis read his Zoning Report for May 2026.

Mr. Mangis reported Butler County Planning Commission reviewed the Caeglia Trust Plan with the comment that "the existing shed on lot 7 is within the proposed setback".

He also stated that Butler County Planning Commission reviewed the Lands of Callen and had the following comments:

Easement language is light. 'Al Heirs, Assigns and Successors..."

Check acreage math

Place Z bars on all lot lines to be extinguished

Mr. Mangis presented the Lands of Callen subdivision for approval. Supervisor Roth made the motion, and Supervisor Mowry seconded the motion that the Lands of Callen subdivision be approved pending completion of the requirements from the County.

Supervisor Roth reported that the steering committee will meet Monday at 6:00 p.m.

Mr. Mangis reported he is working on a proposed ordinance dealing with data centers.

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Police Department

Mrs. Zerfoss read the Police report for May 2026.

Mrs. Zerfoss read a letter of resignation from Sgt. Cheryl A. Cranmer, effective July 3, 2026. Supervisor Mowry made the motion and Supervisor Roth seconded the motion that the resignation of Sgt. Cheryl A. Cranmer will be accepted effective July 3, 2026. The motion carried. Supervisor Roth stated he was sorry to hear that she was leaving as she had been a great employee.

Road Department

Mrs. Zerfoss read the Road Department report for May 2026 as prepared by Andrew Rockar, Director of Public Works.

Mrs. Zerfoss requested a motion to advertise for sale the F550 Truck and the 1967 Webco Grader. Supervisor Roth made the motion, and Supervisor Mowry seconded the motion that the F550 Truck and the 1967 Webco Grader be advertised for sale on Municibid. The motion carried.

Mrs. Zerfoss asked for a motion for Andrew Rockar, Director of Public Works to obtain quotes to get siding for the salt building. Supervisor Roth made the motion, and Supervisor Mowry seconded the motion that Mr. Rockar obtain quotes to put siding on the salt building. The motion carried.

Mrs. Zerfoss submitted a quote from Wine Concrete for approximately 20 inlets @ \$335.00. Supervisor Mowry made the motion, and Supervisor Roth seconded the motion to approve the quote from Wine Concrete for approximately 20 inlets @ \$335.00 each, totaling \$6,700.00. The motion carried.

Mrs. Zerfoss asked for a motion for Andrew Rockar to obtain quotes for 1,000 feet of pipe not to exceed \$10,680.00. Supervisor Roth made the motion and Supervisor Mowry seconded the motion for Andrew Rockar to obtain quotes for 1,000 feet of pipe not to exceed \$10,680.00. The motion carried.

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Road Department - Continued

Mrs. Zerfoss asked for a motion for Andrew Rockar to obtain quotes for a generator for the Road Department. Supervisor Mowry made the motion, and Supervisor Roth seconded the motion that Mr. Rockar obtain quotes for a generator for the Road Department. The motion carried.

Public Relations Department

No report.

Recycling

Mrs. Zerfoss reported that the annual recycling event will be held on August 29, 2026 and advised that people they need to register.

Parks and Recreation

No report.

Penn Township Community Day

Mrs. Zerfoss stated Community Day will be held Saturday, September 12, 2026.

Old Business

Supervisor Roth made the motion to table the Quote from HRG - Design& Permitting Culvert Replacement near 400 Old Plank Road and a Quote from HRG - Design & Permitting Culvert Replacement near 455 Old Plank Road. Supervisor Mowry seconded the motion to table these quotes. The motion carried. Supervisor Roth reported that he wants to check into the possibility of doing the work ourselves.

Mrs. Zerfoss requested a motion to appoint Philip Mangis, III, as the Right to Know Officer. Supervisor Mowry made the motion and Supervisor Roth seconded the motion that Philip Mangis, Iii be appointed the Right to Know Officer The motion carried.

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New Business

Mrs. Zerfoss reported she received the following for both pension plans:

Financial Report for 2025
Actuarial Valuation Report

She also stated we received the Act 205 Defined Benefit Plans for both Pension Plans from the Auditor General.

Mrs. Zerfoss stated she had a request from the fire department to issue them a check in the amount of \$250,000.00 from the fire tax fund to them to replace the squad truck with a pickup squad and the current pickup with a dually pickup. They will pay the difference. Supervisor Roth made the motion, and Supervisor Mowry seconded the motion to issue the fire department a check in the amount of \$250,000.00 from the fire tax fund to purchase the vehicles. The motion carried.

Act 537 - Saxonburg Authority

Supervisor Roth stated he didn't go to the last meeting. They did their monthly business.

Adjournment

Supervisor Mowry made the motion, and Supervisor Roth seconded the motion the meeting be adjourned. The motion carried.

The meeting adjourned at 6:20 p.m.

Approved:

Respectfully Submitted:

Douglas A. Roth
Chairman
Board of Supervisors

Linda D. Zerfoss
Township Manager
Penn Township

