



Penn Township

Butler County

Board of Supervisors Meeting

Tuesday, July 14, 2026
Meeting No. 8 of 2026

1. Call to Order

2. Visitor & Public Comments

3. Consent Agenda

A. June 9, 2026 – Board of Supervisors Meeting

Motion to approve the June 9, 2026, Board of Supervisors Meeting Minutes.

B. June 25, 2026 – Special Meeting

Motion to approve the June 25, 2026, Special Meeting Minutes.

C. Approval of Bills

Motion to approve payment of Township bills for the month.

4. Treasurer's Report

A. Revenues Received

- General Fund
- Fire Tax Fund
- State Fund
- Township Savings Fund
- Act 13 Fund
- Treasurer's Fund Totals

Motion to receive and file the Treasurer's Report.



Penn Township

Butler County

5. Correspondence

- South Butler Library – Summer Events Schedule
 - PSATS June 2026 News Bulletin
 - Pennsylvania Compensation Rating Bureau (PCRB) Audit Letter – Penn Township Volunteer Fire Department
 - Pennsylvania Department of Transportation Summer 2026 Bulletin
 - 2025 CDBG Federal Grant Update
-

6. Seminars

- None
-

7. Zoning Report

- June 2026 Zoning Report
-

8. Planning

A. Planning Commission Appointment

Motion to approve the Planning Commission's recommendation appointing **Timothy O'Brien** as the fifth member of the Penn Township Planning Commission.

Motion to approve the Planning Commission's recommendation appointing **Deke Forbes** as the alternate of the Penn Township Planning Commission.

B. Lot Line Revision – 6228 Crestmont Drive

Motion to approve the lot line revision at 6228 Crestmont Drive.

C. Data Center Ordinance

Motion to authorize advertisement of a public hearing for consideration of the proposed Penn Township Data Center Ordinance.



Penn Township Butler County

9. Police Report

- June 2026 Police Report

A. Personnel

Motion to approve Officer Setnar's request to return to part-time status effective June 23, 2026.

Motion to approve Officer Cheryl Cranmer maintaining part-time status on a limited basis.

B. Police Hiring

Motion to advertise for Full-Time Police Officers.

10. Road Department Report

- Monthly Report presented by Public Works Director Andrew Rockar
-

11. Public Relations

- Community Day – Saturday, September 12, 2026
 - Noble Environmental Specialty Recycling Event – Saturday, August 29, 2026 (Online registration available)
 - Penn Township Blood Drive – Wednesday, September 22, 2026, 10:00 AM – 3:00 PM
-

12. Parks & Recreation

A. Harcrest Park Rules

Motion to approve the Harcrest Park Rules.



Penn Township

Butler County

13. Old Business

A. HRG Proposal – Culvert Replacement Design & Permitting 400 Old Plank Road

Motion to approve HRG's Proposal for Culvert Replacement & Design.

B. HRG Proposal – Culvert Replacement Design & Permitting 455 Old Plank Road

Motion to approve HRG's Proposal for Culvert Replacement Design & Permitting.

14. New Business

A. ADP Payroll Services

Motion to approve changing the Township payroll service provider to ADP.

B. Berkheimer Liaison

Motion to approve Resolution No. 600 appointing Mary Hess as Penn Township's Liaison to Berkheimer.

C. Secretary/Treasurer Appointment

Motion to approve Resolution No. 601 appointing Mary Hess as Secretary/Treasurer of Penn Township with authority over Township pension accounts, banking transactions, safety deposit box access, and other financial accounts as authorized by law.

D. Bonding – Nicole Tempalski

Motion to approve Resolution No. 602 authorizing the bonding of Nicole Tempalski in accordance with Township requirements and applicable law.

E. Bonding – Mary Hess

Motion to approve Resolution No. 603 authorizing the bonding of Mary Hess in accordance with Township requirements and applicable law.

15. Other Business

A. Right-to-Know Officer

Motion to approve Resolution No. 604 appointing Mary Hess as the Township Right-to-Know Officer in accordance with the Pennsylvania Right-to-Know Law.



Penn Township

Butler County

16. Act 537 – Saxonburg Authority

- Monthly Report
-

17. Executive Session (if needed)

18. Adjournment