

Tuesday August 11, 2026

The Penn Township Board of Supervisors met this evening at 6:00 p.m. in the Penn Township Municipal Building at 157 East Airport Road, Butler, PA 16002, with Chairman Douglas A. Roth presiding. Also present were Vice Chair Bert Mowry, Supervisor Matthew Salina, Township Manager Mary Hess, Land Use Administrator Philip Mangis III, Sergeant Cranmer, and 11 residents and visitors.

1. Call to Order

Chairman Roth called the meeting to order at 6:00 p.m. Chairman Roth expressed the Township's sincere sympathies to the family of Scot Killmeyer. He recognized Mr. Killmeyer's many years of involvement with the Penn Township Volunteer Fire Department and expressed that his passing was deeply saddened by the Township and the community.

2. Public Comment

A. Linda Dawson expressed her appreciation to the Township for addressing the overgrowth surrounding the stop sign near Dinnerbell Road and Route 8. Mrs. Dawson also noted that the Township website does not currently reflect the addition of a second monthly Board of Supervisors meeting. Resident John Schirra commented that both meetings are listed on the Township's events calendar, where all Township events are posted. Township Manager Mary Hess stated that the information section of the website referenced by Mrs. Dawson will also be updated to reflect the addition of the second monthly meeting.

B. John Schirra inquired about the proposed Data Center Ordinance. He also expressed concern regarding the security of information collected by license plate readers and the potential for data to be compromised or stolen, citing similar concerns in other communities using systems such as Flock.

Sergeant Cranmer clarified that Penn Township does not utilize the Flock system. She stated that the Township uses PlateSmart, which is a different system with multiple security features designed to protect the information collected. She further explained that access to the system is restricted and requires specific credentials for authorized users.

3. Consent Agenda

A. Minutes – July 14, 2026

Supervisor Salina made the motion, and Supervisor Mowry seconded the motion to approve the Board of Supervisors meeting minutes from Tuesday, July 14, 2026, as presented, with no additions or corrections. **The motion carried.**

B. Minutes – July 29, 2026

Supervisor Mowry made the motion, and Supervisor Salina seconded the motion to approve the Board of Supervisors meeting minutes from Wednesday, July 29, 2026, as

presented, with no additions or corrections. **The motion carried.**

C. Approval of Bills July 10, 2026 – August 7, 2026

Supervisor Mowry made the motion, and supervisor Salina seconded the motion to approve the bills to be paid from July 10, 2026 – August 7, 2026, as follows:

- General Fund totaling \$40,863.81
- Park Fund totaling: \$4,112.80
- Fire Tax Fund totaling: \$29,874.87
- State Fund totaling: \$108,733.32

The motion carried.

4. Treasurer's Report

Mrs. Hess read the current ending balances of township accounts as follows: Fire Tax Fund: \$91,413, General Township Fund: \$356,625, and State Fund: \$306,812. Supervisor Mowry made the motion and Supervisor Salina seconded the motion that the Treasurer's Report be approved as presented. **The motion carried.**

5. Correspondence

- **Butler Ambulance Service:** The Board received a letter from Butler Ambulance Service expressing appreciation for Penn Township's generous donation, which contributed toward the purchase of a new Type III ambulance for their fleet.
- **Saxonburg Area Authority Board Vacancy:** The Township received a resume from John C. Schirra expressing interest in the 2027 Saxonburg Area Authority Board Member vacancy. Chairman Roth stated that a meeting date will be scheduled in the future to review all applicants' resumes and discuss the appointment to fill the vacancy on the Saxonburg Area Authority Board.

6. Planning

None.

7. Public Relations

- Mrs. Hess reported that the **Back-to-School Drive** is still underway and that the Township has received numerous donations from community members. She expressed her appreciation for the community's generosity and support.
- Mrs. Hess reported that **Penn Township Community Day** will be held on **Saturday, September 12, 2026**, at Harcrest Community Park. The Township is currently collecting baskets from generous donors for the event.
- Mrs. Hess reported that the Township's **Recycling Event** will be held on **Saturday, August 29, 2026**, and reminded residents that online registration is required.

- Mrs. Hess announced that a community **Blood Drive** will be held at the Penn Township Municipal Building on **Wednesday, September 22, 2026, from 10:00 a.m. to 3:00 p.m.**

8. Parks and Recreation

None.

9. Old Business

None.

10. New Business

None.

11. Other Business

A. Seminars

Chairman Roth requested a motion to approve Philip Mangis III, Land Use Administrator, to attend the PSATS Zoning Academy on August 26–27, 2026, at a cost not to exceed \$800. Supervisor Salina made the motion, seconded by Supervisor Mowry. **The motion carried.**

B. Purchases

Township Manager Mary Hess requested Board approval for the purchase of a new Township printer. Quotes were received from Boorys Printing Services, the Township's long-term provider. The first quote was for a printer capable of printing 30 pages per minute, with a trade-in of the Township's current printer, for a total cost of \$7,999. The second quote was for a printer capable of printing 35 pages per minute, with a trade-in of the Township's current printer, for a total cost of \$9,500.

After discussion, the Board approved the purchase of the **30-page-per-minute printer at a total cost of \$7,999**, including the trade-in of the Township's current printer. Supervisor Mowry made the motion, seconded by Supervisor Salina. **The motion carried.**

C. Agenda Addition

Chairman Roth requested a motion to add an item to the agenda. Supervisor Mowry made the motion, seconded by Supervisor Salina, to add the item to the agenda. **The motion carried.**

D. 2027 Community Development Block Grant Funds

Chairman Roth requested a motion to utilize the 2027 Community Development Block Grant (CDBG) Funds for Housing Rehabilitation Projects benefiting low- to moderate-income housing. Supervisor Salina made the motion, seconded by Supervisor Mowry. **The motion carried.**

12. Reports

- Zoning Report
- Road Department Report
- Managers' Report

17. Saxonburg Sewer Authority

Bills were reviewed and approved for payment. The Board approved attendance at a seminar. An executive session was held to discuss personnel matters.

18. Executive Session

None.

19. Adjournment

Supervisor Salina made a motion, and Supervisor Mowry seconded the motion to adjourn the meeting. The motion was approved.

The meeting adjourned at approximately 6:45 p.m.

Approved:

Respectfully Submitted:

Douglas A. Roth
Chairman
Board of Supervisors

Mary Hess
Township Manager
Penn Township