



Penn Township Butler County

Board of Supervisors Meeting

Tuesday, August 25, 2026
Meeting No. 11 of 2026

1. Call to Order

Time: _____

2. Visitor & Public Comments

3. Consent Agenda

A. August 11, 2026 – Board of Supervisors Meeting

Motion to approve the August 11, 2026, Board of Supervisors Meeting Minutes.

Motion by: _____

Second by: _____

Discussion: _____

B. Approval of Bills

Motion to approve payment of Township bills from August 8th – August 22nd, 2026.

Motion by: _____

Second by: _____

Discussion: _____

4. Planning

- None
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5. Public Relations

- Community Day – Saturday, September 12, 2026, Final Volunteer Meeting will be held on Thursday at 5PM.
 - Noble Environmental Specialty Recycling Event – Saturday, August 29, 2026 (Online registration available)
 - Penn Township Blood Drive – Wednesday, September 22, 2026, 10:00 AM – 3:00 PM (Online registration available)
 - The Fall Newsletter distribution – September 1, 2026.
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6. Parks & Recreation

- None
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7. Old Business

A. Roadway Analysis Resolution

1. Motion to approve Resolution #610, entitled *“Roadway Sufficiency Analysis – Traffic Study.”*

Motion by: _____

Second by: _____

Discussion: _____



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8. New Business

A. 2026 Seal Coating Contract – Russell Standard

1. Motion to make a decision regarding postponing the 2026 seal coating project until 2027. Russell Standard, the successful bidder for the 2026 Seal Coating Contract, has advised that they are unable to obtain the required slag material specified in the contract. Russell Standard has offered to substitute polished stone in place of the required slag material.

Motion by: _____

Second by: _____

Discussion: _____

B. Butler County CDBG/HOME Program – Urban County Cooperation Agreement

1. Motion to opt-in Penn Township to the Butler County CDBG, HOME under HUD Program and to authorize the Township's execution of the Urban County Cooperation Agreement subject to the final review and approval of the form of the Agreement by the Township Solicitor.

Motion by: _____

Second by: _____

Discussion: _____

9. Other Business

A. Community Development Block Grant (CDBG) Resolutions

1. **Motion to approve Resolution #611**, entitled "*2026 Community Development Block Grant (CDBG) Administration.*"

Motion by: _____

Second by: _____

Discussion: _____

2. **Motion to approve Resolution #612**, entitled "*2026 Community Development Block Grant (CDBG) Fair Housing.*"

Motion by: _____

Second by: _____

Discussion: _____



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3. **Motion to approve Resolution #613**, entitled “*2026 Community Development Block Grant (CDBG) Three-Year Plan.*”

Motion by: _____

Second by: _____

Discussion: _____

B. Township Administration Office Hours

1. Motion to approve Resolution #614, entitled “*2026 Township Administration Office Hours.*” to be changed from **Monday–Thursday, 7:00 AM–5:00 PM** to **Monday–Thursday, 8:00 AM–4:30 PM**, and **Friday, 8:00 AM–1:00 PM**, effective Monday August 31, 2026.

Motion by: _____

Second by: _____

Discussion: _____

C. Penn Township Trick or Treat

1. Motion to approve Resolution #615 entitled, “*Penn Township Trick or Treat*” to be held on **Saturday, October 31, 2026, from 6:00 PM to 7:30 PM.**

Motion by: _____

Second by: _____

Discussion: _____

10. Executive Session (if needed)

- None.

11. Adjournment

Time: _____