

Tuesday September 8, 2026

The Penn Township Board of Supervisors met this evening at 6:00 p.m. in the Penn Township Municipal Building at 157 East Airport Road, Butler, PA 16002, with Chairman Douglas A. Roth presiding. Also present were Vice Chair Bert Mowry, Supervisor Matthew Salina, Township Manager Mary Hess, Finance Administrator Nicole Tempalski, Land Use Administrator Philip Mangis III, Sergeant Cranmer, and 13 residents and visitors.

1. Call to Order

Chairman Roth called the meeting to order at 6:00 p.m. Chairman Roth expressed the Township's sincere sympathies to the family of Gary Anderson. He recognized Mr. Anderson's many years of involvement with the Penn Townships Community Day Event, His active role with the election polls, and with being a dedicated member of the Penn Townships Planning and Steering Committees. Chairman Roth also expressed that his passing was deeply saddened by the Township and the community. Gary will surely be missed.

2. Public Comment

None.

3. Consent Agenda

A. Minutes – August 25, 2026

Vice Chairman Mowry made the motion, and Supervisor Salina seconded the motion to approve the Board of Supervisors meeting minutes from Tuesday, August 25, 2026, as presented, with no additions or corrections. **The motion carried.**

B. Approval of Bills August 23, 2026 – September 5, 2026

Supervisor Salina made the motion, and Vice Chairman Mowry seconded the motion to approve the bills to be paid from August 23, 2026 – September 5, 2026, as follows:

- General Fund totaling \$23,475.45
- Park Fund totaling: \$421.04
- Fire Tax Fund totaling: \$746.27

The motion carried.

4. Treasurer's Report

Mrs. Hess read the current ending balances of township accounts as follows: Fire Tax Fund: \$58,799.15, General Township Fund: \$477,090.98, State Fund: \$308,044.37, and Park Fund: \$9,061.96. Vice Chairman Mowry made the motion and Supervisor Salina seconded the motion that the Treasurer's Report be approved as presented. **The motion carried.**

5. Correspondence

- Mrs. Tempalski announced the township receiving the Butler County Conservation District – Summer 2026 Bulletin
- Mrs. Tempalski shared a letter from the Penn Township Veterans – Thank you letter for the township’s donation and support of their yearly Memorial Day Service.

6. Planning

A. Resolutions

Chairman Roth stated that Penn Township has a Data Center Amendment Publication, Resolution #616, entitled **“2026 Consideration of Data Center Amendment Publication.”**

Mr. Mangis explained that the purpose of Resolution #616 is to authorize the publication process for the proposed Data Center Amendment. He stated that the resolution will be temporarily effective upon publication of the first public notice on September 14, 2026, and will remain in effect pending a decision by the Board of Supervisors. A public hearing regarding the proposed amendment is scheduled for October 13, 2026.

Vice Chairman Mowry made a motion to approve Resolution #616, entitled **“2026 Consideration of Data Center Amendment Publication.”** Supervisor Salina seconded the motion. **The motion carried.**

7. Public Relations

Mrs. Tempalski provided the following community announcements:

- **Penn Township Community Day** will be held on Saturday, September 12, 2026, from 12:00 p.m. to 4:00 p.m. at Harcrest Community Park. The event will include activities and entertainment for the community.
- A **Community Blood Drive** will be held at the Penn Township Municipal Building on Tuesday, September 22, 2026, from 10:00 a.m. to 3:00 p.m.
- Penn Township is hosting a **Coat Drive** from September 2, 2026, through October 2, 2026. Donations may be placed in the collection box located at the entrance of the Township Municipal Building lobby.

8. Parks and Recreation

A. DCNR Grant

Chairman Roth stated that he and Township Manager Mary Hess met with Lance Welliver regarding the Park Grant and Harcrest Park Phase II.

Mrs. Hess stated that she and Chairman Roth will participate in a Zoom meeting on Thursday at 1:00 p.m. to discuss the remaining steps necessary to close out the DCNR Grant previously obtained by the Township.

9. Old Business

A. Roadway Analysis Resolution

Chairman Roth requested a motion to approve Resolution #610, entitled **“Roadway Sufficiency Analysis – Traffic Study.”**

Supervisor Salina made a motion to approve Resolution #610, entitled **“Roadway Sufficiency Analysis – Traffic Study.”** Vice Chairman Mowry seconded the motion. **The motion carried.**

10. New Business

None.

11. Other Business

A. Removal of Corporal Crawford from Township Insurance and MOPEC Credentials

Chairman Roth requested a motion to approve Corporal Crawford's request to be removed from the Township's insurance policies and MOPEC credentials.

Vice Chairman Mowry made a motion to remove Corporal Crawford from the Township's insurance policies and MOPEC credentials, effective September 8, 2026. Supervisor Salina seconded the motion. **The motion carried.**

B. Seminar

Chairman Roth requested a motion to approve Nicole Tempalski's attendance at the **Allegheny County & Western Pennsylvania Association of Township Officials Fall Conference** on Friday, October 23, 2026.

Supervisor Salina made a motion to approve Nicole Tempalski's attendance at the Fall Conference on October 23, 2026. Vice Chairman Mowry seconded the motion. **The motion carried.**

12. Budget

A. Budgeting and Capital Improvement Plans

Mrs. Hess stated that she and Township staff have been meeting to discuss department budgets for the upcoming years and to develop a capital improvement plan addressing the Township's

needs over the next 5, 10, and 20 years. Areas being reviewed include roadway improvements, stormwater issues, culvert repairs, and building and grounds repairs and improvements.

Mrs. Hess requested feedback from the Board regarding the next steps in the Township's future planning and budgeting process.

Chairman Roth discussed the need for improvements to the Road Department building and stated that the building should receive priority attention.

Chairman Roth also discussed the Fire Department's property.

Mrs. Hess stated that a meeting will be held with the Airport Authority, at which time questions and concerns regarding the Fire Department and its properties surrounding the Airport can be discussed.

Supervisor Salina stated that he would like to investigate the potential for the Township to purchase water in bulk and establish water lines through a water authority within the Township. He suggested that the Township consider conducting a study and feasibility assessment regarding this possibility.

Supervisor Salina also discussed the potential creation of an Economic Development Committee for the Route 8 Corridor.

Mrs. Hess also emphasized the need for necessary improvements and changes within the Police Department and stated that the department will be a focus of the Township's budgeting process for the upcoming year.

13. Reports

A. Zoning Report

Mr. Mangis discussed a proposed lot line revision involving properties located at **131 E. Airport Road and 391 Pittsburgh Road**. After review, Mr. Mangis provided his recommendation to approve the lot line revision. A motion regarding the proposed revision will be presented at the next Board of Supervisors meeting.

B. Road Department Report

Mrs. Hess discussed the various road work completed on Old Plank Road, CPR Training, boom mowing throughout the township, and preparations for Community Day.

C. Police Report

Sergeant Cranmer addressed additional concerns and provided clarification regarding the Township's license plate reader system. She reiterated that the Township utilizes **PlateSmart**, which is a different system from Flock. She explained that PlateSmart includes multiple security

features designed to protect collected information and that access to the system is restricted to authorized users with specific credentials.

D. Saxonburg Area Authority Report

The next Saxonburg Area Authority meeting is scheduled for Tuesday, September 15, 2026.

18. Executive Session

An executive session was held prior to the regular meeting from **5:35 p.m. to 5:48 p.m.** regarding personnel matters.

19. Adjournment

Supervisor Salina made a motion to adjourn the meeting. Vice Chairman Mowry seconded the motion. **The motion was approved.**

The meeting adjourned at approximately **6:48 p.m.**

Approved:

Douglas A. Roth
Chairman
Board of Supervisors

Respectfully Submitted:

Mary Hess
Township Manager
Penn Township