



Penn Township

Butler County

Board of Supervisors Meeting

Tuesday, October 27, 2026
Meeting No. 15 of 2026

1. Call to Order Time: _____

2. Visitor & Public Comments

3. Consent Agenda

A. October 13, 2026 – Board of Supervisors Meeting

Motion to approve the October 13, 2026, Board of Supervisors Meeting Minutes.

Motion by: _____

Second by: _____

Discussion: _____

B. Approval of Bills

Motion to approve payment of Township bills from October 11th – October 24th, 2026,
General Fund Totaling \$27,778.46 Fire Tax Fund Totaling \$915.72 and Park Fund
Totaling \$445.59.

Motion by: _____

Second by: _____

Discussion: _____



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4. Finance Report

A. Revenues Received

- General Fund
- Fire Tax Fund
- State Fund – **Liquid Fuels Allocation for 2027 is estimated to be about \$236,000. Turnback Allocation for 2027 is estimated to be about \$41,000.**
- Township Savings Fund
- Act 13 Fund
- Treasurer's Fund Totals

Motion to receive and file the Finance Report.

Motion by: _____

Second by: _____

Discussion: _____

5. Planning

A. Land Subdivision

Motion to approve the Minor Subdivision of 1178 Oak Trace Rd.

Motion by: _____

Second by: _____

Discussion: _____

B. Land Development

Motion to approve the proposed Land Development for 295 Pittsburgh Rd.

Motion by: _____

Second by: _____

Discussion: _____



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C. Zoning Hearing Board Resignation

Motion to approve Greg Ramseys resignation for the Zoning Hearing Board effective October 14, 2026.

Motion by: _____

Second by: _____

Discussion: _____

D. Zoning Hearing Board Vacancy Advertisement

Motion to approve an advertisement for the Zoning Hearing Board Vacancy.

Motion by: _____

Second by: _____

Discussion: _____

E. Zoning Amendment

Motion to approve, deny, or table a declaration pursuant to Section 609.2 of the Pennsylvania Municipalities Planning Code declaring that portions of the Penn Township Zoning Ordinance, Ordinance No. 166, as amended, are substantively invalid for failure to adequately provide for Battery Energy Storage Systems (BESS); power generation-related uses/energy production-related uses and/or uses of a similar class; and oil and natural gas development uses, including, but not limited to, wells/well sites/pads, compressor stations, processing plants, and all uses of land of a similar class related to oil and natural gas development/extraction/transmission/storage/processing, and to propose a municipal curative amendment to overcome the defect.

Motion by: _____

Second by: _____

Discussion: _____

F. Office Closing

Motion to approve the closure of the Penn Township Administration Building on Tuesday, November 3, 2026, due to the General Election being held at the Township Administration Building.

Motion by: _____

Second by: _____

Discussion: _____



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6. Parks & Recreation

A. DCNR Grant-Approve Change Order # 05 for Harcrest Park

Motion to approve Change Order #05 for Harcrest Park ADA Improvements for Holbein Construction to complete handicapped parking and ADA compliant sidewalk and trails at a cost of \$35,650.

Motion by: _____
Second by: _____
Discussion: _____

7. Old Business

None.

8. New Business

A. Resolution No. 2026-617 – Authorization of Chief-Level Administrative Access for Chief Longdon.

Motion to approve Resolution No. 2026-617, appointing Scott M. Longdon as Chief of Police for Penn Township, effective October 19, 2026, and authorizing chief-level administrative access and privileges in connection with his official duties.

Motion by: _____
Second by: _____
Discussion: _____

9. Other Business

A. Road Department Wage Adjustments

Motion to approve wage increases for Road Department employees Scott Zarnick and Robert Renfrew, effective October 25, 2026, based on a wage survey of surrounding municipalities to promote competitive and comparable compensation.

Motion by: _____
Second by: _____
Discussion: _____



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B. Advertise to Hire Police Officers

Motion to authorize the advertisement to hire two police officers for the Penn Township Police Department, subject to the terms and conditions of employment established by the Township and applicable requirements.

Motion by: _____

Second by: _____

Discussion: _____

C. Advertise to Hire As-Needed Person to Plow during Winter Months

Motion to authorize the advertisement for an as-needed Employee for the Penn Township Road Department, subject to the terms and conditions of employment established by the Township and applicable requirements.

Motion by: _____

Second by: _____

Discussion: _____

D. Resolution No. 2026-618-PennDOT Multimodal Grant Application

Motion to authorize the application for a PennDOT Multimodal grant for road paving for Old Plank Road.

Motion by: _____

Second by: _____

Discussion: _____

E. Nicole Tempalski Notary License

Motion to authorize for the payment of a notary license and all the necessary equipment for Nicole Tempalski to be the designated Notary for the township.

Motion by: _____

Second by: _____

Discussion: _____

10. Reports

- September 2026 Zoning Report
- September 2026 Road Department Report
- September 2026 Police Department Report
- September 2026 Managers Report
- September 2026 Saxonburg Sewer Authority Report



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13. Executive Session

- An executive session was held on Thursday, October 22, 2026, at 9:00 a.m. to discuss legal matters.

14. Adjournment

Time: _____