Penn Township
Butler County

Board of Supervisors Meeting

Tuesday, November 10, 2026
Meeting No. 16 of 2026

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1. Call to Order

Time: _____

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2. Visitor & Public Comments

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3. Consent Agenda

A. October 27, 2026 – Board of Supervisors Meeting
Motion to approve the October 27, 2026, Board of Supervisors Meeting Minutes.

Motion by: _____
Second by: _____
Discussion: _____

B. Approval of Bills
Motion to approve payment of Township bills from October 25th – November 7th, 2026, General Fund Totaling $132,350.19 and Fire Tax Fund Totaling $233.18.

Motion by: _____
Second by: _____
Discussion: _____

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4. Correspondence

- Thank-you letters received from the Audubon Society and the Butler Area Public Library in appreciation of Penn Township's annual donations to their organizations.

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5. Finance Report

A. Municipal Minimum Obligation- Police Pension
Motion to approve Resolution #2026-619 entitled "Municipal Obligation- Police Pension" totaling $63,904.

Motion by: _____
Second by: _____
Discussion: _____

B. Municipal Minimum Obligation- Non-Uniform Pension
Motion to approve Resolution #2026-620 entitled "Municipal Obligation- Non-Uniform Pension" totaling $48,314.

Motion by: _____
Second by: _____
Discussion: _____

C. Township Fund Balances

- General Fund- $300,119.19
- Fire Tax Fund- $56,662.29
- Park Fund- $8,176.57

Motion to receive and file the Finance Report.

Motion by: _____
Second by: _____
Discussion: _____

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6. Planning

None.

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7. Public Relations

A. Stuff a Cruiser Toy Drive
The Penn Township Police Department is hosting a Stuff A Cruiser Event on Saturday November 28, 2026, from 10am-2pm at Hunters. New unwrapped toy donations are also being collected at the Penn Township Municipal Building from Nov 2, 2026-Dec 2, 2026, to support local families through the Light House Foundation.

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8. Parks & Recreation

A. Park Meeting
A Park Committee meeting is scheduled for Wednesday, November 18, 2026, at 6:00 PM in the meeting room at the Penn Township Municipal Building.

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9. Old Business

A. Curative Amendment
Motion to request a proposal from the Township Engineer, HRG, Inc., for the drafting and preparing of a township curative amendment regarding oil and gas related uses, Battery Energy Storage Systems, and power generation/energy production-related uses.

Motion by: _____
Second by: _____
Discussion: _____

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10. New Business

None.

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11. Other Business

A. PA COG Meeting
A PA COG meeting is scheduled for Tuesday, November 17, 2026, at 1:30 PM in the meeting room at the Penn Township Municipal Building.

B. Resolution No. 2026- 621- Local Share Grant Application
Motion to authorize Resolution 2026-618 for the application for LSA grant for the purchase of a skid steer for Penn Township.

Motion by: _____
Second by: _____
Discussion: _____

C. Resolution No. 2026-622- Municipal Credit Card Use Policy
Motion to approve the Municipal Use policy Resolution No. 2026-619 entitled "Municipal Credit Card Use Policy".

Motion by: _____
Second by: _____
Discussion: _____

D. Removal from Probationary Period
Motion to remove Officer Scalise from Probation effective November 10, 2026.

Motion by: _____
Second by: _____
Discussion: _____

E. Butler County Tax Collection Committee Delegate
Motion to approve Mary Hess as the Penn Township delegate and Nicole Tempalski as the alternate for the BCTCC Butler County Tax Collection Committee.

Motion by: _____
Second by: _____
Discussion: _____

13. Budget

A. 2027 Capital Improvement Plans

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14. Reports

- October 2026 Zoning Report
- October 2026 Road Department Report
- October 2026 Police Department Report
- October 2026 Saxonburg Sewer Authority Report

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14. Executive Session (if needed)

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15. Adjournment Time: _____